

Revised Purchase Order



Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
Mar 28, 2023	AB0798426	1	Mar 30, 2023
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.			
Buyer Contact:			
Buyer	Buyer Email	Buyer Phone Number	
jrz - Zimmermann, Jeff	jzimmermann@tamus.edu	979.458.6410	
Customer Contact:			
Name:	Sharon Kovar		
Email:	SHARON-KOVAR@TAMUS.EDU		
Phone:	+1 979-458-7024		

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	HBI OFFICE SOLUTIONS INC	Delivery Address	
Address	308 HWY 75 NORTH STE B HUNTSVILLE, Texas 77320 United States	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 936-295-4592	Attn:	Matt Henley
Fax	+1 936-295-5264	Bright Bldg Area Devolpment	
FOB / FREIGHT	Destination	Project	2-3343A
Pre-Pay & Add	No	710 Ross St	
Payment Terms	0, Net 30	College Station, TX 77840	
Contract Number - Header	<i>no value</i>	United States	
Contract Number - Line	<i>no value</i>	Delivery Information	
Quote number		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier

** The current estimated time frame for delivery and installation is August 7 – 18, 2023 **

All items are for FPC Project 02-3343A - Texas A&M Kyle Field Suites, College Station, TX.

Refer to attached Exhibit A and Attachment A for terms and conditions, and requirements.

The A&M System contacts are listed below with contact information provided in Attachment A.

Edwards + Mulhausen
Julia Kallerman

FPC Project Manager
Jo Lynn Winfrey

Include PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO.

Attachments for supplier

- HBI_25903_Level_4...
- Attachment A - HB...
- Exhibit A - Stand...
- TAMU Kyle Field S...

PO Clauses

Header 001 No Collect Freight Neither COD nor "Collect" freight or handling charges will be accepted.
Charges Accepted

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 4	QTY 17 - Sofa - Level 4 Designs Model #: 4624-7SP Two Seater Sofa. Dimensions 80" W x 41.5" D x 33.5" H x 18" SH. Fabric - Designtex Nook Dovetail 3906-105. Wood leg - Espresso. Includes attachment cushion and contract grade foam.	.	LO	53,422.16 USD	1 LO	53,422.16 USD
	External Note Revised quantity to 17. Reference Edwards+Mulhausen Level 4 Designs specifications and HBI quote 25903 attached. Required Delivery Date Aug 7, 2023					
2 of 4	QTY 11 - Lounge Chair - Level 4 Designs Model #: 4645-5RSW Lounge chair with return swivel. Dimensions 34" W x 41.5" D x 33.5" H x 18" SH. Fabric - Designtex Nook Dovetail 3906-105. Includes attachment straps for seat and back cushions, contract grade f	.	LO	21,063.68 USD	1 LO	21,063.68 USD
	Required Delivery Date Aug 7, 2023					
3 of 4	Delivery and Installation of all items shall include delivery, unpacking, assembly, placement at point of use, removal & disposal of all packing materials.	.	LO	0.00 USD	1 LO	0.00 USD
	External Note Delivery/installation is included in the price of the product. Required Delivery Date Aug 7, 2023					
4 of 4	Freight / Shipping - F.O.B Destination - College Station, TX - Freight costs for all items.	.	LO	3,225.60 USD	1 LO	3,225.60 USD
	Required Delivery Date Aug 7, 2023					
Total					77,711.44 USD	

Billing Information	Billing Address
To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.	Texas A&M System Offices-Matt Henley ***Do Not Mail Invoices*** The-Bright-Bldg-Area-Dev-PO-Payments@docs.e-builder.net ***Invoice via email only***

Invoice must include the PO/Reference number shown above.

College Station, TX 77840
United States