



Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Apr 21, 2023	AB0805673	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
jrz - Zimmermann, Jeff	jzimmermann@tamus.edu	979.458.6410
Customer Contact:		
Name:	Sharon Kovar	
Email:	SHARON-KOVAR@TAMUS.EDU	
Phone:	+1 979-458-7024	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	HBI OFFICE SOLUTIONS INC	Delivery Address	
Address	308 HWY 75 NORTH STE B HUNTSVILLE, Texas 77320 United States	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 936-295-4592	Attn:	Holly Hawryluk - 979.458.7078
Fax	+1 936-295-5264	Research Security Office	
FOB / FREIGHT	Destination	Houston Bldg	
Pre-Pay & Add	No	Suite	
Payment Terms	0, Net 30	200 Discovery Dr	
Contract Number - Header	E&I E100140-2021MA	4357 TAMU	
Contract Number - Line	<i>no value</i>	College Station, TX 77843-4357	
Quote number	25831	United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier

** The current estimated time frame for delivery and installation is August 1 – 11, 2023 **

All items are for FPC Project 01-0249 - Houston Building Renovation, College Station, TX. Correct delivery address is listed within Attachment A.

The A&M System contacts are listed below with contact information provided in Attachment A.

- Holly Hawryluk
- Monica McCoy

Refer to attached Exhibit A - Terms and Conditions, Exhibit B - Insurance Requirements, and Attachment A - Furnishing Requirements. Note that award and pricing is based on the E&I contract referenced within the quote.

