

**Revised Purchase Order****Sales Tax Exemption**

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
<b>May 2, 2023</b>	<b>AB0808802</b>	<b>1</b>	<b>May 13, 2023</b>
<b>Contact instructions for questions regarding this Purchase Order:</b>			
If Buyer Contact information is listed below, please contact the Buyer.			
If not, please contact the Customer.			
<b>Buyer Contact:</b>			
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>	
<i>no value</i>	<i>no value</i>	<i>no value</i>	
<b>Customer Contact:</b>			
Name:	Sandra Marshall		
Email:	SMARSHALL@TAMUS.EDU		
Phone:	+1 979-845-9600		

**Order acceptance instructions:**

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.**

Supplier Information		Delivery Information	
Supplier Name	TEJAS OFFICE PRODUCTS INC	<b>Delivery Address</b>	
Address	1225 W 20TH ST HOUSTON, Texas 770083315 United States	TAMUS Member:	01-Texas A&M System Offices (01)
FOB / FREIGHT	Destination	Attn:	Sandra Marshall
Pre-Pay & Add	No	Office of Board of Regents	
Payment Terms	1% 10, Net 30	MSC	
Contract Number - Header	<i>no value</i>	Suite	L500
Contract Number - Line	<i>no value</i>	1123 TAMU	
Quote number		College Station, TX 77843-1123	
		United States	
		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

**Notes to Supplier****PO Clauses**

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
--------	-----	-------------------------------------	---

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 10	Staples Heavy-Duty 2" 3-Ring View Binders, White, 6/Pack (56264CT/24688CT)	2723722	CT	28.64 USD	2 CT	57.28 USD
	Supplier Part Auxiliary ID	2723722				
		Manufacturer Name	STAPLES BRANDS GROUP			
		Manufacturer Part ID	56264CT/24688CT			

2 of 10	Neenah Bright White Cardstock, 8.5" x 11", 65 lb., 250 Sheets/Pack (91904/92904)	496791	PK	10.48 USD	2 PK	20.96 USD
	Supplier Part Auxiliary ID 496791					
	Manufacturer Name		NEENAH PAPER INC (NSP)			
Manufacturer Part ID		91904/92904				
3 of 10	Avery Index Maker Print & Apply Label Paper Dividers, 12-Tab, White, 5 Sets/Pack (11429)	512427	PK	28.24 USD	2 PK	56.48 USD
	Supplier Part Auxiliary ID 512427					
	Manufacturer Name		Avery Products Corporation			
Manufacturer Part ID		11429				
4 of 10	Brother Genuine P-touch TZe-231 Laminated Label Maker Tape, 1/2" W, Black on White, 2/Pack	917881	PK	18.93 USD	1 PK	18.93 USD
	Supplier Part Auxiliary ID 917881					
	Manufacturer Name		BROTHER INTERNA			
Manufacturer Part ID		TZE2312PK				
5 of 10	Avery Self-Adhesive Laminating Sheets, Letter Size, 9" x 12", 50/Box (73601)	262691	BX	20.47 USD	2 BX	40.94 USD
	Supplier Part Auxiliary ID 262691					
	Manufacturer Name		Avery Products Corporation			
Manufacturer Part ID		73601				
6 of 10	Quality Park Redi-Strip Catalog Envelopes, 10" x 13", White Wove, 100/Box (QUA44782)	377351	BX	23.26 USD	1 BX	23.26 USD
	Supplier Part Auxiliary ID 377351					
	Manufacturer Name		ESSELTE AMERICA			
Manufacturer Part ID		QUA44782				
7 of 10	HP 414A Black Standard Yield Toner Cartridge (W2020A), print up to 2400 pages	24398984	EA	87.75 USD	1 EA	87.75 USD
	Supplier Part Auxiliary ID 24398984					
	Manufacturer Name		HEWLETT PACKARD			
Manufacturer Part ID		W2020A				
8 of 10	HP 414A Magenta Standard Yield Toner Cartridge (W2023A), print up to 2100 pages	24398991	EA	113.55 USD	1 EA	113.55 USD
	Supplier Part Auxiliary ID 24398991					
	Manufacturer Name		HEWLETT PACKARD			
Manufacturer Part ID		W2023A				

9 of 10	HP 414A Yellow Standard Yield Toner Cartridge (W2022A), print up to 2100 pages	24399007	EA	113.55 USD	1 EA	113.55 USD
	Supplier Part Auxiliary ID 24399007					
	Manufacturer Name		HEWLETT PACKARD			
Manufacturer Part ID		W2022A				
10 of 10	HP 414A Cyan Standard Yield Toner Cartridge (W2021A), print up to 2100 pages	24398985	EA	113.55 USD	1 EA	113.55 USD
	Supplier Part Auxiliary ID 24398985					
	Manufacturer Name		HEWLETT PACKARD			
Manufacturer Part ID		W2021A				
Total					<b>646.25 USD</b>	

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&amp;M University System                      ***Do Not Mail Invoices***                      Email invoices to systemvouchers@tamus.edu                      301 Tarrow RM 345                      College Station, TX 77840                      United States</p>