

Revised Purchase Order



Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
Jul 5, 2023	AB0826318	1	Jul 16, 2023
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.			
Buyer Contact:			
Buyer	Buyer Email	Buyer Phone Number	
<i>no value</i>	<i>no value</i>	<i>no value</i>	
Customer Contact:			
Name:	Sandra Marshall		
Email:	SMARSHALL@TAMUS.EDU		
Phone:	+1 979-845-9600		

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	TEJAS OFFICE PRODUCTS INC	Delivery Address	
Address	1225 W 20TH ST HOUSTON, Texas 770083315 United States	TAMUS Member:	01-Texas A&M System Offices (01)
FOB / FREIGHT	Destination	Attn:	Sandra Marshall
Pre-Pay & Add	No	Office of Board of Regents	
Payment Terms	1% 10, Net 30	MSC	
Contract Number - Header	<i>no value</i>	Suite	L500
Contract Number - Line	<i>no value</i>	1123 TAMU	
Quote number		College Station, TX 77843-1123	
		United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
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Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 5	Staples 1/2" 3-Ring Non-View Binders, Black (ST26851-CC)	1337665	EA	3.80 USD	6 EA	22.80 USD
	Supplier Part Auxiliary ID	1337665				
		Manufacturer Name	STAPLES BRANDS GROUP			
		Manufacturer Part ID	ST26851CC			

2 of 5	Hammermill Premium 8.5" x 11" Color Copy Paper, 28 lbs., 100 Brightness, 4000 Sheets/Carton (102467)	2675620	CT	93.02 USD	3 CT	279.06 USD
	Supplier Part Auxiliary ID 2675620					
			Manufacturer Name	INTERNATIONAL PAPER		
		Manufacturer Part ID	102467			
3 of 5	Hammermill Copy Plus 8.5" x 11" Copy Paper, 20 lbs., 92 Brightness, 5000 Sheets/Carton (105007)	122374	CT	50.70 USD	4 CT	202.80 USD
	Supplier Part Auxiliary ID 122374					
			Manufacturer Name	INTERNATIONAL PAPER		
		Manufacturer Part ID	105007CT/27061			
4 of 5	Logitech M187 Mini Wireless Optical Mouse, Black (910-002726)	142312	EA	17.12 USD	4 EA	68.48 USD
	Supplier Part Auxiliary ID 142312					
			Manufacturer Name	LOGITECH INC.		
		Manufacturer Part ID	910002726			
5 of 5	Artistic Rhinolin II PVC Desk Pad, 20" x 36", Matte Black (LT61-2M)	938202	EA	27.34 USD	3 EA	82.02 USD
	Supplier Part Auxiliary ID 938202					
			Manufacturer Name	OP PRODUCTS		
		Manufacturer Part ID	LT612M			
					Total	655.16 USD

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M University System ***Do Not Mail Invoices*** Email invoices to systemvouchers@tamus.edu 301 Tarrow RM 345 College Station, TX 77840 United States</p>