



## Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
<b>Jul 26, 2023</b>	<b>AB0832831</b>	<b>0</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
<b>Buyer Contact:</b>		
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>
jyg - Gibson, Jackie	jgibson@tamus.edu	979.458.6107
<b>Customer Contact:</b>		
Name:	Sharon Kovar	
Email:	SHARON-KOVAR@TAMUS.EDU	
Phone:	+1 979-458-7024	

### Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.**

Supplier Information		Delivery Information	
Supplier Name	NAVAJO OFFICE PRODUCTS LLC	<b>Delivery Address</b>	
Address	1200 S TAYLOR ST AMARILLO, Texas 79101 United States	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 806-331-1658	Attn:	Gary Hall
FOB / FREIGHT	Destination	WTAMU Bain Athletic Expansion Ph II 2521 Russell Long Blvd Canyon, TX 79016 United States	
Pre-Pay & Add	No	<b>Delivery Information</b>	
Payment Terms	0, Net 30	Required Delivery Date	
Contract Number - Header	OMNIA R191804, 300003575, R911803, 2020000622; TexBuy 020-020	Ship Via	Best Carrier-Best Way
Contract Number - Line	<i>no value</i>		
Quote number			

### Notes to Supplier

#### Shipping Instructions

Note to Supplier

All items are for the Bain Athletic Expansion. Correct delivery address is listed within Attachment A.

Refer to attached Exhibit A and Attachment A for terms and conditions, and requirements. Award and pricing is based on each of the cooperative contracts referenced in attached quote dated 05/16/2023.

The A&M System contacts are listed below with contact information provided in Attachment A.

Jo Lynn Winfrey, The Texas A&M University System/Project Control  
Jill Albus, Officewise

Include PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO.

Attachments for supplier

Bain Athletics Up...

Exhibit A - Stand...

Attachment A - Eq...

**PO Clauses**

Header 001 No Collect Freight Neither COD nor "Collect" freight or handling charges will be accepted.  
Charges Accepted

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 2	Furnishings - HON OMNIA Contract R191804, Kimball International OMNIA CDA 300003575, Sit On It Seating OMNIA R911803, Herman Miller OMNIA 2020000622, Rubbermaid Texuby 020-020 per attached quote	.	LO	278,874.28 USD	1 LO	278,874.28 USD
2 of 2	Receiving, Delivery and Installation	.	LO	19,305.00 USD	1 LO	19,305.00 USD
<b>Total</b>					<b>298,179.28 USD</b>	

**Billing Information**

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.  
Invoice must include the PO/Reference number shown above.

**Billing Address**

Texas A&M System Offices-Matt Henley  
\*\*\*Do Not Mail Invoices\*\*\*  
Bain-Athletic-Expansion-PO-Payments@docs.e-builder.net  
\*\*\*Invoice via email only\*\*\*  
College Station, TX 77840  
United States