



Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Aug 15, 2023	AB0838458	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
jrz - Zimmermann, Jeff	jzimmermann@tamus.edu	979.458.6410
Customer Contact:		
Name:	Sharon Kovar	
Email:	SHARON-KOVAR@TAMUS.EDU	
Phone:	+1 979-458-7024	

Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	HBI OFFICE SOLUTIONS INC	Delivery Address	
Address	308 HWY 75 NORTH STE B HUNTSVILLE, Texas 77320 United States	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 936-295-4592	Attn:	Matt Henley
Fax	+1 936-295-5264	Bright Bldg Area Devolpment	
FOB / FREIGHT	Destination	Project	2-3343A
Pre-Pay & Add	No	710 Ross St	
Payment Terms	0, Net 30	College Station, TX 77840	
Contract Number - Header	E&I E100140-2021MA	United States	
Contract Number - Line	<i>no value</i>	Delivery Information	
Quote number	26323	Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier

All items are for FPC Project 02-3343A - Texas A&M Bright Building, College Station, TX. Correct delivery address is listed within Attachment A.

Refer to attached Exhibit A-B and Attachment A for terms and conditions, and requirements.

The A&M System contacts are listed below with contact information provided in Attachment A.

FPC Project Manager
Jo Lynn Winfrey

Include PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO.

Attachments for supplier

FOOTBALL OFFICES ...

FOOTBALL TAGGED F...
 FOOTBALL SPEC PAG...
 Exhibit A - Stand...
 Attachment A - Fu...

PO Clauses

Header 001 No Collect Freight Neither COD nor "Collect" freight or handling charges will be accepted.
 Charges Accepted

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 2	Steelcase, AMQ and Coalesse Furnishings per attached quote 26323 dated 7/29/23	.	LO	550,544.20 USD	1 LO	550,544.20 USD
2 of 2	Labor to stair carry product to third floor	.	LO	2,500.00 USD	1 LO	2,500.00 USD
Total						553,044.20 USD

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tam.u.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M System Offices-Matt Henley ***Do Not Mail Invoices*** The-Bright-Bldg-Area-Dev-PO-Payments@docs.e-builder.net ***Invoice via email only*** College Station, TX 77840 United States</p>