



Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Aug 25, 2023	AB0842042	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
jyg - Gibson, Jackie	jgibson@tamus.edu	979.458.6107
Customer Contact:		
Name:	Lona Reynolds	
Email:	LONA-REYNOLDS@TAMUS.EDU	
Phone:	+1 979-458-6095	

Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	TEXAS A&M HOTEL & CONFERENCE CE NCCD-CAIN HALL DBA	Delivery Address	
Address	177 JOE ROUTH BLVD COLLEGE STATION, Texas 77840 United States	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 480-290-0432	Attn:	DR. DAVID STAACK
FOB / FREIGHT	Destination	Research Office	
Pre-Pay & Add	No	Moore/Connally Bldg	
Payment Terms	0, Net 30	Room/Floor	7th
Contract Number - Header	no value	301 Tarrow St	
Contract Number - Line	no value	College Station, TX 77840	
Quote number		United States	
		Delivery Information	
		Required Delivery Date	Jul 29, 2023
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Attachments for supplier

- Updated Day Meeti...
- Hotel Addendum Te...
- New Catering Cont...

PO Clauses

Header 001 No Collect Freight Neither COD nor "Collect" freight or handling charges will be accepted.
Charges Accepted

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 1	08/29/23 - DAY CONFERENCE PLAN FOR NON-ALCOHOL BEVERAGES, SNACKS, FOOD FOR TAMUS CHIPS WORKSHOP	.	EA	80.00 USD	100 EA	8,000.00 USD

Total **8,000.00 USD**

Billing Information

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.
Invoice must include the PO/Reference number shown above.

Billing Address

Texas A&M University System
Do Not Mail Invoices
Email invoices to systemvouchers@tamus.edu
301 Tarrow RM 345
College Station, TX 77840
United States