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# **Revised Purchase Order**



# **Sales Tax Exemption**

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
Oct 17, 2023	AB0857887	1	Oct 27, 2023

# Contact instructions for questions regarding this Purchase Order:

If Buyer Contact information is listed below, please contact the Buyer.

If not, please contact the Customer.

### **Buyer Contact:**

Buyer	Buyer Email	<b>Buyer Phone Number</b>	
jrz - Zimmermann, Jeff	jzimmermann@tamus.edu	979.458.6410	
<b>Customer Contact:</b>			
Name:	Name: Sharon Kovar		
Email:	SHARON-KOVAR@TAMUS.EDU		
Phone:	+1 979-458-7024		

## **Order acceptance instructions:**

Attachments for supplier

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information		Delivery Information		
Supplier Name	HBI OFFICE SOLUTIONS INC	Delivery Address		
Address	308 HWY 75 NORTH STE B	TAMUS Member:	01-Texas A&M System Offices (01)	
	HUNTSVILLE, Texas 77320 United States	Attn:	Brett McCully	
Phone	+1 936-295-4592	TAMU-Instructional Lab & Innovative Learning Bldg (ILSQ)		
Fax	+1 936-295-5264			
FOB / FREIGHT	Destination	Project	2-3272	
Pre-Pay & Add	No	459 Olsen Blvd		
Payment Terms	0, Net 30	College Station, TX 77843		
,	•	United States		
Contract Number - Header	no value	Delivery Information		
Contract Number - Line	no value	Required Delivery Date		
Quote number		Ship Via	Best Carrier-Best Way	

# Note to Supplier \*REVISED PO - 10/27/2023 All items are for FPC Project 02-3272 - ILSQ, College Station, TX. Correct delivery address is listed within Attachment A. Refer to attached Exhibit A-B and Attachment A for terms and conditions, and requirements. Award and pricing is based on E&I contract #EI00140-2021MA. The A&M System point of contacts are listed in Attachment A. Include PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO.

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Exhibit A - Terms... Attachment A - HB...

# PO Clauses

Header

001 No Collect Freight

Neither COD nor "Collect" freight or handling charges will be accepted.

Charges Accepte
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Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 3	<<<<<<<<<<<<< <line modified="">&gt;</line>					
	Furnishings per attached quote 26310Change order 10/26/23 - updated quote		LO	59,864.30 USD	1 LO	59,864.30 USD
	Attachments for supplier					
	HBI_B26310_REVISE					
	External Note Quote 26310 revised and attached.					
2 of 3	Furnishings per attached quote 26357		LO	7,688.42 USD	1 LO	7,688.42 USD
	Attachments for supplier		'	'		
	HBI_Quote 26357.PDF					
3 of 3	Freight per quote 26357.		LO	2,299.00	1 LO	2,299.00
				USD		USD
		· · · · · · · · · · · · · · · · · · ·				
				Total	69,8	51.72 USD

Billing Information	Billing Address
To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.  Invoice must include the PO/Reference number shown above.	Texas A&M System Offices-Brett McCully  ***Do Not Mail Invoices*** Teaching-Lab-Building-PO-Payments@docs.e-builder.net  ***Invoice via email only*** College Station, TX 77840 United States