

Revised Purchase Order



Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
Feb 16, 2024	AB0890566	1	Mar 1, 2024
Contact instructions for questions regarding this Purchase Order:			
If Buyer Contact information is listed below, please contact the Buyer.			
If not, please contact the Customer.			
Buyer Contact:			
Buyer	Buyer Email	Buyer Phone Number	
jyg - Gibson, Jackie	jgibson@tamus.edu	979.458.6107	
Customer Contact:			
Name:		Jacqueline Gibson	
Email:		JGIBSON@TAMUS.EDU	
Phone:		+1 979-458-6107	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	TEJAS OFFICE PRODUCTS INC	Delivery Address	
Address	1225 W 20TH ST HOUSTON, Texas 770083315 United States	TAMUS Member:	01-Texas A&M System Offices (01)
FOB / FREIGHT	Destination	Attn:	Office of HUB & Procurement
Pre-Pay & Add	No		Moore/Connally Bldg
Payment Terms	1% 10, Net 30	Room	270
Contract Number - Header	<i>no value</i>		301 Tarrow St
Contract Number - Line	<i>no value</i>		College Station, TX 77840-7896
Quote number			United States
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
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Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 4	TRU RED Moisture Resistant Expanding Wallet, Button & String Closure, Letter Size, Clear, 10/Pack (TR32430)	486515	PK	13.17 USD	1 PK	13.17 USD
	Supplier Part Auxiliary ID	486515				
		Manufacturer Name	STAPLES BRANDS GROUP			

		Manufacturer Part ID	TR32430CC			
2 of 4	Deflecto Desktop Business Card Holder, 1 Compartment, Clear, 3 3/4" x 1 7/8" x 1 1/2"	DEF70101	EA	1.84 USD	1 EA	1.84 USD
	Supplier Part Auxiliary ID					
	Manufacturer Name		Essendant			
	Manufacturer Part ID		DEF70101			
3 of 4	Logitech C920S Pro 1080p HD Webcam with Privacy Shutter, Black	24383955	EA	83.01 USD	1 EA	83.01 USD
	Supplier Part Auxiliary ID		24383955			
	Manufacturer Name		LOGITECH INC.			
	Manufacturer Part ID		960001257			
4 of 4	Logitech MK295 Silent Wireless Keyboard and Optical Mouse Combo, Graphite (920-009782)	24562847	EA	32.22 USD	2 EA	64.44 USD
	Supplier Part Auxiliary ID					
	Manufacturer Name		INGRAM MICRO D,			
	Manufacturer Part ID		920009782			
					Total	162.46 USD

Billing Information

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.
 Invoice must include the PO/Reference number shown above.

Billing Address

Texas A&M University System
 Do Not Mail Invoices
 Email invoices to systemvouchers@tamus.edu
 301 Tarrow RM 345
 College Station, TX 77840
 United States