



**Sales Tax Exemption**

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

| Purchase Order  |                    |                           |
|---|--------------------|---------------------------|
| Purchase Order Date   | PO/Reference No.   | Revision No.              |
| <b>Mar 13, 2024</b>   | <b>AB0898946</b>   | <b>0</b>                  |
| <b>Contact instructions for questions regarding this Purchase Order:</b><br>If Buyer Contact information is listed below, please contact the Buyer.<br>If not, please contact the Customer. |                    |                           |
| <b>Buyer Contact:</b>   |                    |                           |
| <b>Buyer</b>  | <b>Buyer Email</b> | <b>Buyer Phone Number</b> |
| jyg - Gibson, Jackie  | jgibson@tamus.edu  | 979.458.6107              |
| <b>Customer Contact:</b>  |                    |                           |
| Name:   | Amanda Johnson     |                           |
| Email:  | AJOHNSON@TAMUS.EDU |                           |
| Phone:  |                    |                           |

**Order acceptance instructions:**

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.**

| Supplier Information     |  | Delivery Information               |                                  |
|--------------------------|--|------------------------------------|----------------------------------|
| Supplier Name            | RL TOWNSEND ASSOCIATES INC                                     | <b>Delivery Address</b>            |                                  |
| Address                  | 5056 TENNYSON PKWY STE 100<br>PLANO, Texas 75024 United States | TAMUS Member:                      | 01-Texas A&M System Offices (01) |
| Phone                    | +1 972-403-1829  | Attn:                              | Randy Wipke                      |
| FOB / FREIGHT            | Destination  | FAPC - System Budgets & Accounting |                                  |
| Pre-Pay & Add            | No   | Moore/Connally Bldg                |                                  |
| Payment Terms            | 0, Net 30  | Room                               | 345                              |
| Contract Number - Header | <i>no value</i>  | 301 Tarrow St                      |                                  |
| Contract Number - Line   | C2021-2037   | College Station, TX 77840-7896     |                                  |
| Quote number             |  | United States                      |                                  |
|                          |  | <b>Delivery Information</b>        |                                  |
|                          |  | Required Delivery Date             |                                  |
|                          |  | Ship Via                           | Best Carrier-Best Way            |

**Notes to Supplier**

**Shipping Instructions**

Note to Supplier

Per the attached quote dated March 5, 2024.

Reference Master order agreement (C2021-2037) for additional Terms & Conditions.

Coordinate services with the following FPC Contact:  
 Kacee Carter | Project Manager IV  
 Facilities Planning & Construction  
 Email: kcarter@tamus.edu  
 Office: 979-458-7084

**PO Clauses**

| Header | Code | Description                         | Text   |
|--------|------|-------------------------------------|--|
|        | 001  | No Collect Freight Charges Accepted | Neither COD nor "Collect" freight or handling charges will be accepted.                                    |
|        | 400  | TAMUS Service Agreement Terms       | This Purchase Order shall reference the Terms and Conditions agreed upon in the executed Master Agreement. |

| Line No. | Product Description   | Catalog No. | Size / Packaging | Unit Price       | Quantity | Ext. Price           |
|----------|---|-------------|------------------|------------------|----------|----------------------|
| 1 of 1   | Construction Audit Services per proposal dated March 5, 2024. | .           | LO               | 16,050.00<br>USD | 1 LO     | 16,050.00<br>USD     |
|          | Attachments for supplier<br><br>RL Townsend Audit...          |             |                  |                  |          |                      |
| Total    |   |             |                  |                  |          | <b>16,050.00 USD</b> |

| Billing Information  | Billing Address   |
|--|---|
| <p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p> | <p>Texas A&amp;M University System<br/> ***Do Not Mail Invoices***<br/> Email invoices to systemvouchers@tamus.edu<br/> 301 Tarrow RM 345<br/> College Station, TX 77840<br/> United States</p> |