

Revised Purchase Order



Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
Mar 22, 2024	AB0902025	1	Apr 2, 2024
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.			
Buyer Contact:			
Buyer	Buyer Email	Buyer Phone Number	
jrz - Zimmermann, Jeff	jzimmermann@tamus.edu	979.458.6410	
Customer Contact:			
Name:		Sharon Kovar	
Email:		SHARON-KOVAR@TAMUS.EDU	
Phone:		+1 979-458-7024	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	HBI OFFICE SOLUTIONS INC	Delivery Address	
Address	308 HWY 75 NORTH STE B HUNTSVILLE, Texas 77320 United States	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 936-295-4592	Attn:	Matt Henley
Fax	+1 936-295-5264	Bright Bldg Area Devolpment	
FOB / FREIGHT	Destination	Project	2-3343A
Pre-Pay & Add	No	710 Ross St	
Payment Terms	0, Net 30	College Station, TX 77840	
Contract Number - Header	Various contracts	United States	
Contract Number - Line	<i>no value</i>	Delivery Information	
Quote number	26811	Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier

*PO REVISED - 4.2.2024

All items are for FPC Project 02-3343A - Texas A&M Academic and Wellness Building, College Station, TX. The full delivery address is listed within Attachment A.

The A&M System contacts are listed below with contact information provided in Attachment A.

Edwards + Mulhausen - Julia Kallerman
FPC Project Manager - Jo Lynn Winfrey

Refer to attached Exhibit A-B and Attachment A for terms and conditions, and requirements. Award and pricing is based on the cooperative contracts referenced on quote #26811.

Include PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO.

Attachments for supplier

- HBI - ATHLETICS A...
- Attachment A - Fu...
- Exhibit A - Terms...

PO Clauses

Header 001 No Collect Freight Neither COD nor "Collect" freight or handling charges will be accepted.
Charges Accepted

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 4	Watson + OFS Furniture per attached quote 26811 dated 1/18/24	.	LO	17,559.19 USD	1 LO	17,559.19 USD
2 of 4	Environmental Fee and Freight	.	LO	1,739.50 USD	1 LO	1,739.50 USD
3 of 4	Labor to receive, inspect, deliver and install	.	LO	1,450.00 USD	1 LO	1,450.00 USD
4 of 4	Change Order: computer desks per quote 27100 attached.	.	LO	6,694.38 USD	1 LO	6,694.38 USD
	Attachments for supplier HBI 27100 - ATHLE...					
Total						27,443.07 USD

Billing Information

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.
Invoice must include the PO/Reference number shown above.

Billing Address

Texas A&M System Offices-Matt
Henley
Do Not Mail Invoices
The-Bright-Bldg-Area-Dev-PO-Payments@docs.e-builder.net
Invoice via email only
College Station, TX 77840
United States