



Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Apr 7, 2024	AB0906306	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
<i>no value</i>	<i>no value</i>	<i>no value</i>
Customer Contact:		
Name:	Jacqueline Bell	
Email:	JBELL@TAMUS.EDU	
Phone:	+1 979-845-9600	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	TEJAS OFFICE PRODUCTS INC	Delivery Address	
Address	1225 W 20TH ST HOUSTON, Texas 770083315 United States	TAMUS Member:	01-Texas A&M System Offices (01)
FOB / FREIGHT	Destination	Attn:	Jackie Bell
Pre-Pay & Add	No	Office of Board of Regents	
Payment Terms	1% 10, Net 30	MSC	
Contract Number - Header	<i>no value</i>	Suite	L500
Contract Number - Line	<i>no value</i>	1123 TAMU	
Quote number		College Station, TX 77843-1123	
		United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

PO Clauses

Header 001 No Collect Freight Charges Accepted Neither COD nor "Collect" freight or handling charges will be accepted.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 9	0020489706\$2000 Plus Pro Self-Inking 2460D Heavy Duty Metal Dater\$2000 Plus PrintPro Heavy Duty 2460D Date Stamp, 1-1/4" X 2-1/4" (7BS1SD2460), Line 1:2000 Plus Pro Self-Inking 2460D Heavy Duty Metal Dater	556297	EA	85.99 USD	4 EA	343.96 USD
	Supplier Part Auxiliary ID	556297\$0020489706				
		Manufacturer Name	Taylor Corporation 48401			
		Manufacturer Part ID	7BS1SD2460			

2 of 9	DYMO LabelWriter 30252 Mailing Address Labels, 3-1/2" x 1-1/8", Black on White, 350 Labels/Roll, 2 Rolls/Box (30252)	377179	BX	16.19 USD	2 BX	32.38 USD
	Supplier Part Auxiliary ID 377179					
	Manufacturer Name Sanford		Manufacturer Part ID 30252			
3 of 9	DYMO LabelWriter 30336 Multi-Purpose Labels, 2-1/8" x 1", Black on White, 500 Labels/Roll (30336)	401566	BX	15.32 USD	4 BX	61.28 USD
	Supplier Part Auxiliary ID 401566					
	Manufacturer Name Sanford		Manufacturer Part ID 30336			
4 of 9	uniball 207 Retractable Gel Pens, Medium Point, 0.7mm, Black Ink, 12/Pack (33950)	559215	DZN	13.78 USD	1 DZN	13.78 USD
	Supplier Part Auxiliary ID 559215					
	Manufacturer Name UNI-BALL CORPORATION		Manufacturer Part ID 33950			
5 of 9	Pilot Spotlter Supreme Fluorescent Highlighters, Chisel Tip, Yellow Ink, Dozen (16008)	2440225	DZN	16.63 USD	2 DZN	33.26 USD
	Supplier Part Auxiliary ID 2440225					
	Manufacturer Name PILOT CORP		Manufacturer Part ID 16008			
6 of 9	Staples 67 lb. Cover Stock Paper, 8.5" x 11", White, 250 Sheets/Pack (82991)	490882	PK	6.96 USD	4 PK	27.84 USD
	Supplier Part Auxiliary ID 490882					
	Manufacturer Name NEENAH PAPER INC (NSP)		Manufacturer Part ID 82991			
7 of 9	Hammermill Colors Multipurpose Paper, 24 lbs., 8.5" x 11", Canary, 500 Sheets/Ream (104307)	813192	RM	9.67 USD	3 RM	29.01 USD
	Supplier Part Auxiliary ID 813192					
	Manufacturer Name INTERNATIONAL PAPER		Manufacturer Part ID HAM104307			
8 of 9	Hammermill Colors Multipurpose Paper, 24 lbs., 8.5" x 11", Blue, 500 Sheets/Ream (103671)	813194	RM	13.30 USD	2 RM	26.60 USD
	Supplier Part Auxiliary ID 813194					
	Manufacturer Name INTERNATIONAL PAPER		Manufacturer Part ID HAM103671			

9 of 9	Hammermill Copy Plus 8.5" x 11" Copy Paper, 20 lbs., 92 Brightness, 5000 Sheets/Carton (105007)	122374	CT	50.70 USD	3 CT	152.10 USD
Supplier Part Auxiliary ID		122374				
		Manufacturer Name	INTERNATIONAL PAPER			
		Manufacturer Part ID	105007CT/27061			
					Total	720.21 USD

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M University System</p> <p>***Do Not Mail Invoices***</p> <p>Email invoices to systemvouchers@tamus.edu</p> <p>301 Tarrow RM 345</p> <p>College Station, TX 77840</p> <p>United States</p>