

# **Sales Tax Exemption**

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order				
Purchase Order Date	PO/Reference No.	Revision No.		
Apr 22, 2024	AB0910778	0		

### Contact instructions for questions regarding this Purchase Order:

If Buyer Contact information is listed below, please contact the Buyer.

If not, please contact the Customer.

### **Buyer Contact:**

Buyer	Buyer Email	Buyer Phone Number		
jrz - Zimmermann, Jeff	jzimmermann@tamus.edu	979.458.6410		
Customer Contact:				
Name:	Sharon Kovar			
Email:	SHARON-KOVAR@TA	MUS.EDU		
Phone:	+1 979-458-7024			

### **Order acceptance instructions:**

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information		Delivery Information		
Supplier Name	SHELTON-KELLER GROUP INC	Delivery Address		
Address	6301 E STASSNEY LN BLDG 9-100 AUSTIN, Texas 787443069 United States	TAMUS Member: Attn:	01-Texas A&M System Offices (01) Matt Henley	
Phone	+1 512-225-9834	FAPC - System Budgets &		
Fax	+1 512-481-1550	Accounting		
FOB / FREIGHT	Destination	Moore/Connally Bldg		
Pre-Pay & Add	No	Room	345	
Payment Terms	0, Net 30	301 Tarrow St		
Contract Number - Header	no value	College Station, TX 77840-7896 United States		
Contract Number - Line	no value	Delivery Information		
Quote number		Required Delivery Date		
		Ship Via	Best Carrier-Best Way	

### **Notes to Supplier**

# Shipping Instructions

Note to Supplier

All items are for FPC Project 01-0257 - BOR Annex, College Station, TX. The full delivery address and point of contacts are listed within Attachment A.

Refer to attached Exhibit A-B and Attachment A for terms and conditions, and requirements. Award and pricing is based on the UTSSCA contract referenced on the quote.

Include PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO.

Attachments for supplier

BOR\_01-0257\_Final... Attachment A - Fu... Exhibit A - Terms...

PO Clauses

Header	001	No Collect Freight	Neither COD nor "Collect" freight or handling charges will be accepted.
		Charges Accepted	

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 3	Furnishings(Berhardt/Cabot Wrenn/Halcon) per attached quote dated 4/16/24		LO	97,188.82 USD	1 LO	97,188.82 USD
		1				
2 of 3	Delivery and Installation		LO	5,000.00 USD	1 LO	5,000.00 USD
		·				
3 of 3	Freight		LO	17,450.00 USD	1 LO	17,450.00 USD
		·	·	·		
	1			Total	119,6	38.82 USD

# **Billing Information**

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

# **Billing Address**

Texas A&M University System

\*\*\*Do Not Mail Invoices\*\*\*

Email invoices to fpcaccounting@tamus.edu

301 Tarrow RM218

College Station, TX 77840

**United States**