



| Purchase Order  |                    |                           |
|---|--------------------|---------------------------|
| Purchase Order Date   | PO/Reference No.   | Revision No.              |
| <b>Apr 25, 2024</b>   | <b>AB0912156</b>   | <b>0</b>                  |
| <b>Contact instructions for questions regarding this Purchase Order:</b><br>If Buyer Contact information is listed below, please contact the Buyer.<br>If not, please contact the Customer. |                    |                           |
| <b>Buyer Contact:</b>   |                    |                           |
| <b>Buyer</b>  | <b>Buyer Email</b> | <b>Buyer Phone Number</b> |
| jyg - Gibson, Jackie  | jgibson@tamus.edu  | 979.458.6107              |
| <b>Customer Contact:</b>  |                    |                           |
| Name:   | Anila Zaidi        |                           |
| Email:  | AZAIDI@TAMUS.EDU   |                           |
| Phone:  | +1 979-845-7286    |                           |

**Sales Tax Exemption**

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

**Order acceptance instructions:**

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.**

| Supplier Information     |   | Delivery Information           |  |
|--------------------------|---|--------------------------------|--|
| Supplier Name            | CARASOFT TECHNOLOGY CORPORATION                                       | <b>Delivery Address</b>        |  |
| Address                  | 11493 SUNSET HILLS RD STE 100<br>RESTON, Virginia 20190 United States | TAMUS Member:                  | 26-Texas A&M System Shared Service Center (26) |
| Phone                    | +1 703-871-8505   | Attn:                          | Shenan Stanley - 979.862.1965                  |
| FOB / FREIGHT            | Destination   | Research Security Office       |  |
| Pre-Pay & Add            | No  | Houston Bldg                   |  |
| Payment Terms            | 0, Net 30   | Suite                          | shenans@tamus.edu                              |
| Contract Number - Header | no value  | 200 Discovery Dr               |  |
| Contract Number - Line   | no value  | 4357 TAMU                      |  |
| Quote number             | 43501044  | College Station, TX 77843-4357 |  |
|                          |   | United States                  |  |
|                          |   | <b>Delivery Information</b>    |  |
|                          |   | Required Delivery Date         |  |
|                          |   | Ship Via                       | Best Carrier-Best Way                          |

**Notes to Supplier**

**Shipping Instructions**

Note to Supplier

Per the attached quote dated 04/09/2024.

This purchase order shall reference the attached TAMUS Standard Terms and Conditions (Exhibit A).

System Point of Contact:  
 Shenan Stanley  
 Director of Information Technology  
 Email: shenans@tamus.edu  
 Phone: 979-862-5377

Attachments for supplier

- 184541003 Exhibit...
- Carahsoft - Micro...

**PO Clauses**

Header 001 No Collect Freight Neither COD nor "Collect" freight or handling charges will be accepted.  
Charges Accepted

| Line No. | Product Description  | Catalog No.   | Size / Packaging | Unit Price    | Quantity             | Ext. Price       |
|----------|--|---------------|------------------|---------------|----------------------|------------------|
| 1 of 1   | Microsoft M365 E5 Full USL GCC High ShrdSvrALNG MonthlySub Per<br>Usr - EnterpriseAgreement Required - Per User - 12 Month<br>Term(Prorated: 10 Months)- AAD-99035End Date: 02/28/2025 | 200-AAD-99035 | EA               | 761.53<br>USD | 25 EA                | 19,038.25<br>USD |
| Total    |  |               |                  |               | <b>19,038.25 USD</b> |                  |

| Billing Information  | Billing Address  |
|--|--|
| <p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p> | <p>TAMUS Shared Service Center-<br/>Accounts Payable<br/>***Do Not Mail Invoices***<br/>Email invoices to systemvouchers@tamus.edu<br/>301 Tarrow RM 345<br/>College Station, TX 77840<br/>United States</p> |