

## Revised Purchase Order



### Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

| <b>Purchase Order</b>                                                                                                                                                                       |                    |                           |                    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|---------------------------|--------------------|
| Purchase Order Date                                                                                                                                                                         | PO/Reference No.   | Revision No.              | Revision Date      |
| <b>Jun 5, 2024</b>                                                                                                                                                                          | <b>AB0924002</b>   | <b>1</b>                  | <b>Jun 7, 2024</b> |
| <b>Contact instructions for questions regarding this Purchase Order:</b><br>If Buyer Contact information is listed below, please contact the Buyer.<br>If not, please contact the Customer. |                    |                           |                    |
| <b>Buyer Contact:</b>                                                                                                                                                                       |                    |                           |                    |
| <b>Buyer</b>                                                                                                                                                                                | <b>Buyer Email</b> | <b>Buyer Phone Number</b> |                    |
| scc - Crowdus, Sterling                                                                                                                                                                     | scrowdus@tamus.edu | 979.845.6947              |                    |
| <b>Customer Contact:</b>                                                                                                                                                                    |                    |                           |                    |
| Name:                                                                                                                                                                                       |                    | Sharon Kovar              |                    |
| Email:                                                                                                                                                                                      |                    | SHARON-KOVAR@TAMUS.EDU    |                    |
| Phone:                                                                                                                                                                                      |                    | +1 979-458-7024           |                    |

### Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.**

| <b>Supplier Information</b> |                                                                        | <b>Delivery Information</b> |                                  |
|-----------------------------|------------------------------------------------------------------------|-----------------------------|----------------------------------|
| Supplier Name               | SHELTON-KELLER GROUP INC                                               | <b>Delivery Address</b>     |                                  |
| Address                     | 6301 E STASSNEY LN BLDG 9-100<br>AUSTIN, Texas 787443069 United States | TAMUS Member:               | 01-Texas A&M System Offices (01) |
| Phone                       | +1 512-225-9834                                                        | Attn:                       | Randy Wipke                      |
| Fax                         | +1 512-481-1550                                                        | TAMU Busn Edu Complex       |                                  |
| FOB / FREIGHT               | Destination                                                            | 214 Olsen Blvd              |                                  |
| Pre-Pay & Add               | Yes                                                                    | College Station, TX 77843   |                                  |
| Payment Terms               | 0, Net 30                                                              | United States               |                                  |
| Contract Number - Header    | 2020000622                                                             | <b>Delivery Information</b> |                                  |
| Contract Number - Line      | <i>no value</i>                                                        | Required Delivery Date      |                                  |
| Quote number                | 052324C                                                                | Ship Via                    | Best Carrier-Best Way            |

### Notes to Supplier

#### Shipping Instructions

Note to Supplier

All items are for FPC Project 02-3279 - Texas A&M Business Education Complex, College Station, TX.

Refer to attached Exhibit A & B and Attachment A for terms and conditions, and requirements. Award and pricing is based on the OMNIA contract referenced on the quote.

The point of contact for delivery and installation is provided on Attachment A.

Include PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO.

Attachments for supplier

TAMU BEC Specific...

Exhibit A & B - T...

Attachment A - SK...

**PO Clauses**

|        |     |                                     |                                                                                                                                          |
|--------|-----|-------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|
| Header | 001 | No Collect Freight Charges Accepted | Neither COD nor "Collect" freight or handling charges will be accepted.                                                                  |
|        | 114 | FOB-DEST/FRT-PP&ADD                 | FOB Destination, Freight Prepaid and Added                                                                                               |
|        | 245 | Prepay & Add                        | Shipping and Handling is not to exceed \$100. If greater than \$100 obtain approval from customer contact listed on the purchase order." |

| Line No.     | Product Description                                              | Catalog No. | Size / Packaging | Unit Price     | Quantity | Ext. Price            |
|--------------|------------------------------------------------------------------|-------------|------------------|----------------|----------|-----------------------|
| 1 of 3       | MillerKnoll furnishings per attached quote 052324C dated 5/23/24 | .           | LO               | 545,202.01 USD | 1 LO     | 545,202.01 USD        |
| 2 of 3       | Freight                                                          | .           | LO               | 800.00 USD     | 1 LO     | 800.00 USD            |
| 3 of 3       | Delivery and Installation                                        | .           | LO               | 49,675.00 USD  | 1 LO     | 49,675.00 USD         |
| <b>Total</b> |                                                                  |             |                  |                |          | <b>595,677.01 USD</b> |

| Billing Information                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Billing Address                                                                                                                                                                                                                              |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p> | <p>Texas A&amp;M System Offices-Randy Wipke</p> <p>***Do Not Mail Invoices***</p> <p>Business-Education-Complex-PO-Payments@docs.e-builder.net</p> <p>***Invoice via email only***</p> <p>College Station, TX 77840</p> <p>United States</p> |