



### Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
<b>Jun 25, 2024</b>	<b>AB0930148</b>	<b>0</b>
<b>Contact instructions for questions regarding this Purchase Order:</b>		
If Buyer Contact information is listed below, please contact the Buyer.		
If not, please contact the Customer.		
<b>Buyer Contact:</b>		
Buyer	Buyer Email	Buyer Phone Number
scc - Crowdus, Sterling	scrowdus@tamus.edu	979.845.6947
<b>Customer Contact:</b>		
Name:	Sharon Kovar	
Email:	SHARON-KOVAR@TAMUS.EDU	
Phone:	+1 979-458-7024	

### Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.**

Supplier Information		Delivery Information	
Supplier Name	SHELTON-KELLER GROUP INC	<b>Delivery Address</b>	
Address	6301 E STASSNEY LN BLDG 9-100 AUSTIN, Texas 787443069 United States	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 512-225-9834	Attn	Randy Wipke
Fax	+1 512-481-1550	Borlaug Ctr Renovation	
FOB / FREIGHT	Destination	Project	
Pre-Pay & Add	No	498 Olsen Blvd	
Payment Terms	0, Net 30	College Station, TX 77843	
Contract Number - Header	2020000608	United States	
Contract Number - Line	<i>no value</i>	<b>Delivery Information</b>	
Quote number	061224	Required Delivery Date	
		Ship Via	Best Carrier-Best Way

### Notes to Supplier

#### Shipping Instructions

Note to Supplier

All items are for FPC Project 06-3344 - Borlaug Center Renovation & Addition, College Station, TX. Correct delivery address and points of contact are listed within Attachment A.

Refer to attached Exhibit A & B and Attachment A for terms and conditions, and requirements.

This delivery should take place as soon as possible.

Include PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO.

Attachments for supplier

Texas A&M College...

Exhibit A & B - T...

06-3344\_Attachmen...

**PO Clauses**

Header 001 No Collect Freight Neither COD nor "Collect" freight or handling charges will be accepted.  
Charges Accepted

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 2	Office furniture per attached quote dated 6/12/24	.	LO	22,622.83 USD	1 LO	22,622.83 USD
2 of 2	Delivery and Installation	.	LO	2,262.00 USD	1 LO	2,262.00 USD
<b>Total</b>						<b>24,884.83 USD</b>

**Billing Information**

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.  
Invoice must include the PO/Reference number shown above.

**Billing Address**

Texas A&M System Offices-  
Randy Wipke  
\*\*\*Do Not Mail Invoices\*\*\*  
Borlaug-Center-Renovation-PO-Payments@docs.e-builder.net  
\*\*\*Invoice via email only\*\*\*  
College Station, TX 77840  
United States