

Revised Purchase Order



Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
Aug 13, 2024	AB0944781	1	Sep 19, 2024
Contact instructions for questions regarding this Purchase Order:			
If Buyer Contact information is listed below, please contact the Buyer.			
If not, please contact the Customer.			
Buyer Contact:			
Buyer	Buyer Email	Buyer Phone Number	
scc - Crowdus, Sterling	scrowdus@tamus.edu	979.845.6947	
Customer Contact:			
Name:	Sharon Kovar		
Email:	SHARON-KOVAR@TAMUS.EDU		
Phone:	+1 979-458-7024		

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	HBI OFFICE SOLUTIONS INC	Delivery Address	
Address	308 HWY 75 NORTH STE B HUNTSVILLE, Texas 77320 United States	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 936-295-4592	Attn:	Brett Cumpton
Fax	+1 936-295-5264	Fort Worth Campus	
FOB / FREIGHT	Destination	Bldg 2	
Pre-Pay & Add	No	Room/Suite	415 & 416
Payment Terms	0, Net 30	10850 Texan Rider Dr	
Contract Number - Header	C2024-16099	Fort Worth, TX 76036	
Quote number	27520	United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier

Change order number 1 approved 9/19/2024 for the attached quote dated 9/3/2024.

All items are for A&M System FPC Project 04-3281 Tarleton State University Interprofessional Education Building in Fort Worth, Texas. Purchase order shall be based on ECFS master agreement from Invitation to Bid number FPC-ITB-3993.

This purchase order shall refer to the attached Exhibit A & B and Attachment A for terms and conditions, and requirements.

The point of contact for delivery and installation is provided on Attachment A.

Include PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO.

