



Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
<b>Aug 23, 2024</b>	<b>AB0948342</b>	<b>0</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
<b>Buyer Contact:</b>		
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>
scc - Crowdus, Sterling	scrowdus@tamus.edu	979.845.6947
<b>Customer Contact:</b>		
Name:	Sharon Kovar	
Email:	SHARON-KOVAR@TAMUS.EDU	
Phone:	+1 979-458-7024	

**Sales Tax Exemption**

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

**Order acceptance instructions:**

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.**

Supplier Information		Delivery Information	
Supplier Name	SHELTON-KELLER GROUP INC	<b>Delivery Address</b>	
Address	2010 S LAMAR BLVD STE 125 AUSTIN, Texas 787043336 United States	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 512-225-9834	Attn:	Michael Campbell
Fax	+1 512-481-1550	Burnett Plaza Lease	
FOB / FREIGHT	Destination	801 Cherry St	
Pre-Pay & Add	No	Fort Worth, TX 76102	
Payment Terms	0, Net 30	United States	
Contract Number - Header	Various contracts	<b>Delivery Information</b>	
Contract Number - Line	<i>no value</i>	Required Delivery Date	
Quote number	080724	Ship Via	Best Carrier-Best Way

**Notes to Supplier**

**Shipping Instructions**

Note to Supplier

All items are for the Burnett Plaza Lease, Suite 870. Correct delivery address is listed within Attachment A.

Refer to attached Exhibit A & B and Attachment A for terms and conditions, and requirements. Award and pricing is based on each of the cooperative contracts referenced in quote #080724.

The A&M System contacts are listed below with contact information provided in Attachment A.

Monica McCoy, The Texas A&M University System  
 Kayla Kelly, Texas A&M-Fort Worth

All deliveries shall be made via the service elevator through the building loading dock. A 24-hour advance written notice is required to reserve this elevator. It may only be reserved for exclusive use late night weekdays and on weekends.

Include PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO.

Attachments for supplier

- Texas A&M Fort Wo...
- Exhibit A & B - T...
- Attachment A - Eq...

**PO Clauses**

Header      001      No Collect Freight      Neither COD nor "Collect" freight or handling charges will be accepted.  
 Charges Accepted

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 3	Furnishings per attached quote 080724	.	LO	149,917.50 USD	1 LO	149,917.50 USD
2 of 3	Delivery & Installation	.	LO	15,117.00 USD	1 LO	15,117.00 USD
3 of 3	Design	.	LO	1,517.65 USD	1 LO	1,517.65 USD
<b>Total</b>						<b>166,552.15 USD</b>

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&amp;M University System                      ***Do Not Mail Invoices***                      Email invoices to fpcaccounting@tamus.edu                      301 Tarrow RM218                      College Station, TX 77840                      United States</p>