

Revised Purchase Order



Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
Jan 23, 2025	AB0991912	1	Jan 27, 2025
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.			
Buyer Contact:			
Buyer	Buyer Email	Buyer Phone Number	
scc - Crowdus, Sterling	scrowdus@tamus.edu	979.845.6947	
Customer Contact:			
Name:		Sharon Kovar	
Email:		SHARON-KOVAR@TAMUS.EDU	
Phone:		+1 979-458-7024	

Order acceptance instructions:

For Terms and Conditions and any other requirements applicable to this Purchase Order, refer to the PO Clauses and Notes to Supplier section. No changes may be made to the contents or pricing of this Purchase Order without written approval from the A&M System Office of Procurement Services.

Supplier Information		Delivery Information	
Supplier Name	HBI OFFICE SOLUTIONS INC	Delivery Address	
Address	308 HWY 75 NORTH STE B HUNTSVILLE, Texas 77320 United States	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 936-295-4592	Attn:	Brett Cumpton
Fax	+1 936-295-5264	TSU - Health Sciences & Human Services Bldg	
FOB / FREIGHT	Destination	Project	4-3360
Pre-Pay & Add	No	625 N Rome Ave	
Payment Terms	0, Net 30	Stephenville, TX 76402	
Contract Number - Header	EI00140-2021MA, and 230301	United States	
Contract Number - Line	<i>no value</i>	Delivery Information	
Quote number	27849	Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier

All items are for FPC Project 04-3360 - Health Sciences & Human Services Building, Stephenville, TX. Award and pricing is based on the multiple cooperative contracts referenced on the quote.

Per the attached quote dated 1/23/2025.

The full delivery address and point of contacts are listed within Attachment A.

Refer to attached Exhibit A & B and Attachment A for terms and conditions, and requirements.

Per Susan Ellis, delivery/installation services included in the price of the product on the attached quote.

Include PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO.

Attachments for supplier

Attachment A - Eq...
Exhibit A & B - T...
quote - B27849 - ...

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	113	FOB-DEST/FRT-PP&ALLOW	FOB Destination, Freight Prepaid and Allowed

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 1	Furnishings per attached quote 27849	.	LO	291,110.72 USD	1 LO	291,110.72 USD
Total						291,110.72 USD

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M System Offices - Brett Cumpton</p> <p>***Do Not Mail Invoices***</p> <p>Health-Sciences-and-Human-Services-PO-Payments@docs.e-builder.net</p> <p>***Invoice via email only***</p> <p>College Station, TX 77840 United States</p>