

Revised Purchase Order



Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

| Purchase Order | | | |
|---|--------------------|---------------------------|--------------------|
| Purchase Order Date | PO/Reference No. | Revision No. | Revision Date |
| Feb 3, 2025 | AB0995438 | 1 | Feb 4, 2025 |
| Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer. | | | |
| Buyer Contact: | | | |
| Buyer | Buyer Email | Buyer Phone Number | |
| scc - Crowdus, Sterling | scrowdus@tamus.edu | 979.845.6947 | |
| Customer Contact: | | | |
| Name: | | Sharon Kovar | |
| Email: | | SHARON-KOVAR@TAMUS.EDU | |
| Phone: | | +1 979-458-7024 | |

Order acceptance instructions:

For Terms and Conditions and any other requirements applicable to this Purchase Order, refer to the PO Clauses and Notes to Supplier section. No changes may be made to the contents or pricing of this Purchase Order without written approval from the A&M System Office of Procurement Services.

| Supplier Information | | Delivery Information | |
|--------------------------|--|-----------------------------|----------------------------------|
| Supplier Name | SHELTON-KELLER GROUP INC | Delivery Address | |
| Address | 2010 S LAMAR BLVD STE 125 AUSTIN, Texas 787043336 United States | TAMUS Member: | 01-Texas A&M System Offices (01) |
| Phone | +1 512-225-9834 | Attn: | Ralph Davila |
| Fax | +1 512-481-1550 | Office of Board of Regents | |
| FOB / FREIGHT | Destination | MSC | |
| Pre-Pay & Add | No | Suite | L500 |
| Payment Terms | 0, Net 30 | 1123 TAMU | |
| Contract Number - Header | R191813 and R191811 | College Station, TX 77843 | |
| Contract Number - Line | <i>no value</i> | United States | |
| Quote number | 121624 | Delivery Information | |
| | | Required Delivery Date | |
| | | Ship Via | Best Carrier-Best Way |

Notes to Supplier

Shipping Instructions

Note to Supplier

Per the attached quote dated 12/16/2024.

Point of contact:

Ralph Davila, 979-458-6003, rdavila@tamus.edu

Refer to attached Exhibit A & B and Exhibit A for terms and conditions, and requirements.

Pricing and award is based on the OMNIA contracts listed in the attached quote.

Include PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO.

Attachments for supplier

Texas A&M Board o...

Exhibit A & B - T...

Attachment A - Fu...

PO Clauses

| | | | |
|--------|-----|--|---|
| Header | 001 | No Collect Freight Charges Accepted | Neither COD nor "Collect" freight or handling charges will be accepted. |
| | 114 | FOB-DEST/FRT- PP&ADD | FOB Destination, Freight Prepaid and Added |

| Line No. | Product Description | Catalog No. | Size / Packaging | Unit Price | Quantity | Ext. Price |
|----------|---|-------------|---------------------|------------------|----------|----------------------|
| 1 of 3 | Furnishings for the BOR Chairman office per attached quote 121624 | . | LO | 34,616.24 USD | 1 LO | 34,616.24 USD |
| | | | | | | |
| 2 of 3 | Delivery and Installation | . | LO | 3,141.00 USD | 1 LO | 3,141.00 USD |
| | | | | | | |
| 3 of 3 | Freight | . | LO | 550.00 USD | 1 LO | 550.00 USD |
| | | | | | | |
| Total | | | | | | 38,307.24 USD |

Billing Information

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

Billing Address

Texas A&M University System
Do Not Mail Invoices
Email invoices to fpcaccounting@tamus.edu
301 Tarrow RM218
College Station, TX 77840
United States