

## **Revised Purchase Order**



### **Sales Tax Exemption**

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

<b>Purchase Order</b>			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
<b>Feb 10, 2025</b>	<b>AB0997426</b>	<b>1</b>	<b>Feb 11, 2025</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.			
<b>Buyer Contact:</b>			
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>	
jyg - Gibson, Jackie	jgibson@tamus.edu	979.458.6107	
<b>Customer Contact:</b>			
Name:		Lona Reynolds	
Email:		LONA-REYNOLDS@TAMUS.EDU	
Phone:		+1 979-458-6095	

### **Order acceptance instructions:**

**For Terms and Conditions and any other requirements applicable to this Purchase Order, refer to the PO Clauses and Notes to Supplier section. No changes may be made to the contents or pricing of this Purchase Order without written approval from the A&M System Office of Procurement Services.**

<b>Supplier Information</b>		<b>Delivery Information</b>	
Supplier Name	HANOVER RESEARCH COUNCIL LLC THE	<b>Delivery Address</b>	
Address	4401 WILSON BLVD 9TH FL ARLINGTON, Virginia 22203 United States	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 202-618-5663	Attn:	JAMES HALLMARK/KRISTINA THEIS
Fax	+1 866-345-4288	Academic & Student Affairs	
FOB / FREIGHT	Destination	Moore/Connally Bldg	
Pre-Pay & Add	No	Floor	7TH FLOOR
Payment Terms	0, Net 30	301 Tarrow St	
Contract Number - Header	<i>no value</i>	College Station, TX 77840	
Contract Number - Line	<i>no value</i>	United States	
Quote number	Q-09634	<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

### **Notes to Supplier**

#### **Shipping Instructions**

Note to Supplier

Per the attached quote dated November 15, 2024.

Terms and conditions per the executed quote and addendum attached.

Coordinate services with the following Contact:  
Kristina Theis | Senior Administrative Coordinator I  
Academic Affairs  
Email: ktheis@tamus.edu

Include PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO.

Attachments for supplier

Hanover Agreement...

**PO Clauses**

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
--------	-----	----------------------------------------	-------------------------------------------------------------------------

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 1	12/30/24-12/29/27 HANOVER RESEARCH - STRATEGIC RESEARCH SOLUTION FOR SUPPORT IN RECRUITING AND MARKET STRATEGY, ACADEMIC PROGRAM MANAGEMENT, INSTITUTIONAL EFFECTIVENESS, COMMUNITY AND ALUMNI ENGAGEMENT AND RESOURCE MANAGEMENT TOOLS.	.	EA	45,000.00 USD	3 EA	135,000.00 USD
Total						<b>135,000.00 USD</b>

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&amp;M University System</p> <p>***Do Not Mail Invoices***</p> <p>Email invoices to systemvouchers@tamus.edu</p> <p>301 Tarrow RM 345</p> <p>College Station, TX 77840</p> <p>United States</p>