

Revised Purchase Order



Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
Feb 28, 2025	AB1004228	1	Mar 3, 2025
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.			
Buyer Contact:			
Buyer	Buyer Email	Buyer Phone Number	
scc - Crowdus, Sterling	scrowdus@tamus.edu	979.845.6947	
Customer Contact:			
Name:	Lewis Benford		
Email:	LBENFORD@TAMUS.EDU		
Phone:	+1 979-458-6192		

Order acceptance instructions:

For Terms and Conditions and any other requirements applicable to this Purchase Order, refer to the PO Clauses and Notes to Supplier section. No changes may be made to the contents or pricing of this Purchase Order without written approval from the A&M System Office of Procurement Services.

Supplier Information		Delivery Information	
Supplier Name	NAVAJO OFFICE PRODUCTS LLC	Delivery Address	
Address	1200 S TAYLOR ST AMARILLO, Texas 79101 United States	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 806-331-1658	Attn:	Matt Henley
FOB / FREIGHT	Destination	TAMU AgriLife-Amarillo Research & Extension Ctr at Canyon	
Pre-Pay & Add	No	Project	6-3377
Payment Terms	0, Net 30	3211 Russell Long Blvd Canyon, TX 79015 United States	
Contract Number - Header	2020000622	Delivery Information	
Contract Number - Line	<i>no value</i>	Required Delivery Date	
Quote number		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier

All items are for A&M System FPC Project 06-3377 Amarillo Research & Extension Center in Canyon, Texas. Pricing and award are based on the OMNIA cooperative contract referenced in the attached quote.

Per the attached quote dated 2/28/2025.

Items in this order shall be delivered between October 1 and October 31, 2025.

This purchase order shall reference the attached Exhibit A & B and Attachment A for terms and conditions, and requirements.

The point of contact for delivery:
Steve Hill, 806-576-7599, shill@projectcontrol.com

Delivery address:
3211 Russell Long Blvd
Canyon, TX 79015

Include PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO.

Attachments for supplier

TAMU AgriLife Can...

Exhibit A & B - T...

Attachment A - Eq...

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	113	FOB-DEST/FRT-PP&ALLOW	FOB Destination, Freight Prepaid and Allowed

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 1	MillerKnoll Office Furnishings for TAMU AgriLife - Canyon, TX per attached quote dated 2/28/2025	.	LO	550,684.27 USD	1 LO	550,684.27 USD
Total						
						550,684.27 USD

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M System Offices-Matt Henley</p> <p>***Do Not Mail Invoices***</p> <p>Amarillo-Research-Extension-Center-PO-Payments@docs.e-builder.net</p> <p>***Invoice via email only***</p> <p>College Station, TX 77840</p> <p>United States</p>