



# AM01 - System Offices

P.O. Date: 12/15/2016

## Purchase Order

Purchase Order Number

AM01-17-P040773

SHOW THIS NUMBER ON ALL  
PACKAGES, INVOICES AND  
SHIPPING PAPERS.

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Vendor Number: 00005412  
Parker Executive Search LLC  
  
5 Concourse Pkwy Ste 2900  
Atlanta, GA 303286104

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OFFICE OF HUB & PROCUREMENT  
Attn: Jill Woodall, 979-458-6072  
MOORE / CONNALLY BLDG  
301 TARROW; JBC 319  
COLLEGE STATION, TX 778407896  
US  
Email: PROCUREMENT@TAMUS.EDU  
Phone: (979) 458-6410

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SYSTEM BUDGETS & ACCOUNTING  
MOORE/CONNALLY BUILDING, RM. 345  
301 TARROW STREET  
COLLEGE STATION, TX 77840  
US  
Email: systemvouchers@tamus.edu  
Phone: (979) 458-6100

INVOICING VENDOR SHALL SUBMIT AN ITEMIZED INVOICE SHOWING  
PURCHASE ORDER NUMBER. IF YOUR INVOICE IS NOT PROCESSED AS  
INSTRUCTED, PAYMENT MAY BE DELAYED.

**Please login to Buy A&M to retrieve attachments associated with the  
Purchase Order.**

Solicitation (Bid) No.:

Payment Terms: Net 30  
Shipping Terms: F.O.B., Destination  
Freight Terms: Freight Allowed  
Delivery Calendar Day(s) A.R.O.: 0

Item # 1  
Class-Item 961-30

Executive Search Firm Services to be paid according to the attached Proposal. Set fee of \$110,000.00 to be invoiced in three equal increments at the beginning of the search and 30 and 60 days thereafter.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 110,000.00	LOT	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 110,000.00

Item # 3  
Class-Item 961-30

Reimbursable Expenses to be paid according to the attached Proposal. This amount ensured to be no more than 10% of the fee.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 11,000.00	LOT	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 11,000.00

Item # 2

Advertising, committee interview and travel expenses, and candidate travel expenses are not included in the 10% reimbursable expense budget and will be invoiced separately along with the appropriate documentation. These expenses will be added to the PO as incurred.

Item # 4

Award based on TAMU contract #C5535785.

TAX: \$ 0.00

FREIGHT: \$ 0.00

TOTAL: \$ 121,000.00

ANY EXCEPTIONS TO PRICING OR DESCRIPTION CONTAINED HEREIN MUST BE APPROVED BY THE TEXAS A&M UNIVERSITY AGENCY PROCUREMENT OFFICE PRIOR TO SHIPPING.

The State of Texas is Exempt from all Federal Excise Taxes.

State and City Sales Tax Exemption Certificate: The A&M System claims an exemption from taxes under Chapter 20, Title 122A Revised Civil Statutes of Texas for purchase of tangible personal property described in this order, purchased from Vendor listed above as this property is being secured for the exclusive use of the State of Texas.

FAILURE TO DELIVER: If the Vendor fails to deliver these supplies by the promised delivery date or a reasonable time thereafter, without giving acceptable reasons for delay, or if supplies are rejected for failure to meet specifications, the State reserves the right to purchase specified supplies and equipment elsewhere, and charge the increase in price and cost of handling to the Vendor. No substitution or cancellations permitted without prior approval of The Texas A&M University System.

THE TEXAS A&M UNIVERSITY SYSTEM TERMS AND CONDITIONS APPLY.

APPROVED

By: Jackie Gibson

Email: jgibson@tamus.eduPhone#: (979) 458-6107

BUYER