



# AM01 - System Offices

P.O. Date: 4/6/2017

## Purchase Order

Purchase Order Number

AM01-17-P048924

SHOW THIS NUMBER ON ALL  
PACKAGES, INVOICES AND  
SHIPPING PAPERS.

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Vendor Number: 00052638  
EMBASSY RECORDS MANAGEMENT AND  
STORAGE LLC  
PO BOX 5449  
BRYAN, TX 778055449

INVOICING VENDOR SHALL SUBMIT AN ITEMIZED INVOICE SHOWING  
PURCHASE ORDER NUMBER. IF YOUR INVOICE IS NOT PROCESSED AS  
INSTRUCTED, PAYMENT MAY BE DELAYED.

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SYSTEMS BUDGETS & ACCOUNTING  
Attn: Kevin McGinnis, mcginnis@tamus.edu  
A&M SYSTEM BUILDING,JBC 345  
301 TARROW STREET  
COLLEGE STATION, TX 77840  
US  
Email: systemvouchers@tamus.edu  
Phone: (979) 458-6100

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SYSTEM BUDGETS & ACCOUNTING  
MOORE/CONNALLY BUILDING, RM. 345  
301 TARROW STREET  
COLLEGE STATION, TX 77840  
US  
Email: systemvouchers@tamus.edu  
Phone: (979) 458-6100

**Please login to Buy A&M to retrieve attachments associated with the  
Purchase Order.**

Solicitation (Bid) No.:

Payment Terms: Net 30  
Shipping Terms: F.O.B., Destination  
Freight Terms: Freight Allowed  
Delivery Calendar Day(s) A.R.O.: 0

Item # 6

This is a confirming order only please see invoice #0003343 and#0003552 attached.

Item # 1  
Class-Item 962-27

ONE TIME BIN SERVICE

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
311.00	\$ 47.50	EA	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 14,772.50

Item # 2  
Class-Item 962-27

MEDIA SHREDDING

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
0.80	\$ 380.00	EA	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 304.00

Item # 3  
Class-Item 962-27

DATA MANAGEMENT FEE

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
21.25	\$ 88.00	EA	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 1,870.00

Item # 4  
Class-Item 962-27

PLANT BASED BULK PAPER RECYCLING

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
0.15	\$ 6,160.00	EA	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 924.00

Item # 5  
Class-Item 962-27

SERVICES - LABOR

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
36.00	\$ 47.50	EA	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 1,710.00

TAX: \$ 0.00  
FREIGHT: \$ 0.00  
TOTAL: \$ 19,580.50

ANY EXCEPTIONS TO PRICING OR DESCRIPTION CONTAINED HEREIN MUST BE APPROVED BY THE TEXAS A&M UNIVERSITY AGENCY PROCUREMENT OFFICE PRIOR TO SHIPPING.

The State of Texas is Exempt from all Federal Excise Taxes.  
State and City Sales Tax Exemption Certificate: The A&M System claims an exemption from taxes under Chapter 20, Title 122A Revised Civil Statutes of Texas for purchase of tangible personal property described in this order, purchased from Vendor listed above as this property is being secured for the exclusive use of the State of Texas.

FAILURE TO DELIVER: If the Vendor fails to deliver these supplies by the promised delivery date or a reasonable time thereafter, without giving acceptable reasons for delay, or if supplies are rejected for failure to meet specifications, the State reserves the right to purchase specified supplies and equipment elsewhere, and charge the increase in price and cost of handling to the Vendor. No substitution or cancellations permitted without prior approval of The Texas A&M University System.

THE TEXAS A&M UNIVERSITY SYSTEM TERMS AND CONDITIONS APPLY.

APPROVED

By: Jackie Gibson  
Email: [jgibson@tamus.edu](mailto:jgibson@tamus.edu)  
Phone#: (979) 458-6107

BUYER