



AM01 - System Offices

P.O. Date: 6/30/2017

Purchase Order

Purchase Order Number

AM01-17-P051163

SHOW THIS NUMBER ON ALL PACKAGES, INVOICES AND SHIPPING PAPERS.

VENDOR

Vendor Number: 00000462
 HBI Office Solutions Inc

 308 HWY 75 N STE B
 HUNTSVILLE, TX 77320

SHIPTO

Randy Wipke
 Attn: Mary Letz - 713.487.3435
 TEES - 28-3196
 8777 W. SH 21
 Bryan, TX 77807
 US
 Email: randy-wipke@tamus.edu
 Phone: (979) 458-7071

INVOICING VENDOR SHALL SUBMIT AN ITEMIZED INVOICE SHOWING PURCHASE ORDER NUMBER. IF YOUR INVOICE IS NOT PROCESSED AS INSTRUCTED, PAYMENT MAY BE DELAYED.

BILLTO

Randy Wipke
 *****ATTENTION*****
 ****DO NOT MAIL INVOICE*****
 *****ALL BILLS BY EMAIL*****
 College Station, TX 77840
 US
 Email:
 Center_for_Infrastructure_Renewal.02.18_PO_Payments@docs.e-builder.net
 Phone: (979) 458-7071

<p>Please login to Buy A&M to retrieve attachments associated with the Purchase Order.</p> <p>Solicitation (Bid) No.:</p>	<p>Payment Terms: Net 30 Shipping Terms: F.O.B., Destination Freight Terms: Freight Allowed Delivery Calendar Day(s) A.R.O.: 0</p>
--	---

Item # 2

Purchase and installation of Reply Chairs for FPC Project: 28-3196 Center for Infrastructure Renewal (CIR) on the campus of Texas A&M University. This purchase is per the E&I Contract # CNR01146.

HBI Office Solutions shall maintain required insurance coverage for the duration of this agreement as the TAMU System requires all vendors performing work on any System member campus to provide proof of the required insurance coverage. A copy of HBI's insurance certificate is attached to this purchase order.

Vendor shall communicate with Energy Architecture consultant: Mary Letz, Ph: 713.487.3435, Cell 281-543-9144; Email: maryl@energyarch.com and On-site FPC Construction Project Manager II: Andrew Lange, Ph: 254-718-7937; Email: andrew.lange@tamus.edu to coordinate delivery and install of all items as well as to obtain specific delivery and install schedule. The estimated delivery and install time-frame is January 18, 2018.

Vendor shall reference Purchase Order AM01-17-P051163 and TAMUS FPC Project number 28-3196 on all invoices and related correspondence. To avoid delay in payment make certain invoice is referenced correctly and sent to the email address provided in the BILL TO section of this purchase order.

Item # 1
 Class-Item 420-34

Reply Mesh Back Chairs per details and specifications on attached proposal 18477. This purchase if per the E&I Contract CNR01146.

One lot price = quantity of 152 chairs and includes delivery and installation. Reference Attachment A - for details and instructions for delivery and install.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 51,604.00	LOT	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 51,604.00

Item # 3

PUBLIC INFORMATION: (a) PROVIDER acknowledges that TAMUS is obligated to strictly comply with the Public Information Act, Chapter 552, Texas Government Code, in responding to any request for public information pertaining to this purchase order, as well as any other disclosure of information required by applicable Texas law. (b) Upon a TAMUS written request, PROVIDER will provide specified public information exchanged or created under this purchase order that is not otherwise excepted from disclosure under chapter 552, Texas Government Code, to TAMUS in a non-proprietary format acceptable to TAMUS. As used in this provision, public information has the meaning assigned Section 552.002, Texas Government Code, but only includes information to which TAMUS has a right of access. (c) PROVIDER acknowledges that TAMUS may be required to post a copy of the purchase order on its Internet website in compliance with Section 2261.253(a)(1), Texas Government Code.

TAX: \$ 0.00
 FREIGHT: \$ 0.00
 TOTAL: \$ 51,604.00

ANY EXCEPTIONS TO PRICING OR DESCRIPTION CONTAINED HEREIN MUST BE APPROVED BY THE TEXAS A&M UNIVERSITY AGENCY PROCUREMENT OFFICE PRIOR TO SHIPPING.

The State of Texas is Exempt from all Federal Excise Taxes.
 State and City Sales Tax Exemption Certificate: The A&M System claims an exemption from taxes under Chapter 20, Title 122A Revised Civil Statutes of Texas for purchase of tangible personal property described in this order, purchased from Vendor listed above as this property is being secured for the exclusive use of the State of Texas.

APPROVED

By: Patty Allison
 Email: PAllison@tamus.edu
 Phone#: (979) 458-6088

BUYER

FAILURE TO DELIVER: If the Vendor fails to deliver these supplies by the promised delivery date or a reasonable time thereafter, without giving acceptable reasons for delay, or if supplies are rejected for failure to meet specifications, the State reserves the right to purchase specified supplies and equipment elsewhere, and charge the increase in price and cost of handling to the Vendor. No substitution or cancellations permitted without prior approval of The Texas A&M University System.

THE TEXAS A&M UNIVERSITY SYSTEM TERMS AND CONDITIONS APPLY.