What’s Next?

1. **Gather your Core Team**
   The Core Team will drive the overall implementation and continued growth of Buy A&M for your campus. Recommended users for the Core Team include:
   
   a. Purchasing user(s) with decision making authority;
   b. AP user(s) with decision making ability;
   c. Trainers; and
   d. Security Administrators (if also provide training, will need to be involved throughout; otherwise, a special training will be held for these users)

2. **Review Implementation Plan**
   TAMUS Project Support Team will be providing an Implementation Plan for all campuses to review and get started on the implementation.

3. **Prepare for Training**
   There will be 3 types of training during the implementation; will need to identify locations for hands-on training:
   
   a. Core Team Training – begin the project by training the Core Team on Buy A&M to assist with their decision making for the rollout;
   b. Train-the-Trainer – training for the Trainers that will be rolling out to your campus training; and
   c. End User Training – Trainers will deploy training to all end users; the BAM Project Support Team will be available for support of the initial sessions.

4. **Review Baseline Organizational Information**
   FAMIS will provide baseline information for your campus; the Core Team will be responsible for reviewing and enhancing:
   
   a. Users / User Roles;
   b. Department / Location; and
   c. Ship-To / Bill-To Addresses.

5. **Prepare Vendor Catalogs**
   Begin reviewing vendor catalogs to upload to Buy A&M and/or configuration of G2B punch-out.