


Accounting

Accounting – Overview


Open Market Purchase Order AM23-15-P000873

Status: 3PI - In Progress 

General Items Vendor Address **Accounting** Routing Attachments Notes Change Orders Reminders Summary

Total Extended Amount = Unapplied Distribution Amount =


Delete All	Fiscal Year	CAMPUS *	DEPT	SUB-DEPT	ACCOUNT*	SUPPORT ACCT*	SUBCODE (OBJ)	CR1	CR2	CR3	CLASS CODE	RES	EXEC	DIV	COLL	Percent	Dollars	
<input type="checkbox"/>		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="100.0"/>	<input type="text" value="0.00"/>	
Account Code: <input type="text"/>																		
																Total:	<input type="text" value="0.0"/>	<input type="text" value="0.00"/>

 If using Save Based on Dollars, entered dollar amounts may be adjusted during Rebuild for All Items to ensure proper item account transactions.

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Accounting – Header-level Tab

Open Market Purchase Order AM23-15-P000873

Status: 3PI - In Progress 

General Items Vendor Address **Accounting** Routing Attachments Notes Change Orders Reminders Summary

Total Extended Amount = 5000.00		Unapplied Distribution Amount = 5000.00																
Delete All	Fiscal Year	CAMPUS *	DEPT	SUB-DEPT	ACCOUNT*	SUPPORT ACCT*	SUBCODE (OBJ)	CR1	CR2	CR3	CLASS CODE	RES	EXEC	DIV	COLL	Percent	Dollars	
<input type="checkbox"/>																100.0	0.00	
Account Code: <input type="text"/>																		
																Total:	0.0	0.00


 If using Save Based on Dollars, entered dollar amounts may be adjusted during Rebuild for All Items to ensure proper item account transactions.

Save Based on Dollars Save Based on Percentages Rebuild for All Items Reset

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Accounting – Header-level Tab (cont.)


Open Market Purchase Order AM23-15-P000873

Status: 3PI - In Progress 

General Items Vendor Address **Accounting** Routing Attachments Notes Change Orders Reminders Summary

Total Extended Amount = Unapplied Distribution Amount =


Delete All <input type="checkbox"/>	Fiscal Year	CAMPUS *	DEPT	SUB-DEPT	ACCOUNT*	SUPPORT ACCT*	SUBCODE (OBJ)	CR1	CR2	CR3	CLASS CODE	RES	EXEC	DIV	COLL	Percent	Dollars	
		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="100.0"/>	<input type="text" value="0.00"/>	
Account Code: <input type="text"/> 																		
																Total:	<input type="text" value="0.0"/>	<input type="text" value="0.00"/>


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General Items Vendor Address **Accounting** Routing Attachments Notes Change Orders Reminders Summary

Total Extended Amount = Unapplied Distribution Amount =

Delete All	Fiscal Year	CAMPUS *	DEPT	SUB-DEPT	ACCOUNT*	SUPPORT ACCT*	SUBCODE (OBJ)	CR1	CR2	CR3	CLASS CODE	RES	EXEC	DIV	COLL	Percent	Dollars	
<input type="checkbox"/>		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="100.0"/>	<input type="text" value="0.00"/>	
Account Code: <input type="text"/> 																		
																Total:	<input type="text" value="0.0"/>	<input type="text" value="0.00"/>

 If using Save Based on Dollars, entered dollar amounts may be adjusted during Rebuild for All Items to ensure proper item account transactions.

Save Based on Dollars Save Based on Percentages **Rebuild for All Items** Reset

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Accounting – Items-level Tab

Open Market Purchase Order AM23-15-P000873

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General **Items** Vendor Address Accounting Routing Attachments Notes Change Orders Reminders Summary

General Address **Accounting** Notes

Item #	Fiscal Year	Account Code	Percent	Dollars	Select All
<input type="checkbox"/> 1		(100.0%) dental equipment; am23 demo; requisition walk through			<input type="checkbox"/>
	15	X1-4100-BLANK-150002-00000-4045-----N-FA-HS-FA	100.00000	\$5,000.00	

Delete Selected

Delete All

Reset

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Status: 3PI - In Progress

General **Items** Vendor Address Accounting Routing Attachments Notes Change Orders Reminders Summary

General Address **Accounting** Notes

Item #1: dental equipment; am23 demo; requisition walk through

Delete All	Fiscal Year	CAMPUS*	DEPT	SUB-DEPT	ACCOUNT*	SUPPORT ACCT*	SUBCODE (OBJ)	CR1	CR2	CR3	CLASS CODE	RES	EXEC	DIV	COLL	Percent	Dollars	
<input type="checkbox"/>																0	0.00	
		Account Code: <input type="text"/> <input type="button" value="Q"/>																
<input type="checkbox"/>	15	X1	4100	BLANK	150002	00000	4045					N	FA	HS	FA	100.000000	5000.00	
		Account Code: X1-4100-BLANK-150002-00000-4045-----N-FA-HS-FA <input type="button" value="Q"/>																
																Total:	100.0	5000.00

Go to after Save:

Save Based on Dollars

Save Based on Percentages

Reset

Cancel & Exit

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Accounting – Items-level Tab (cont.)

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Status: 3PI - In Progress

General **Items** Vendor Address Accounting Routing Attachments Notes Change Orders Reminders Summary

General Address **Accounting** Notes

Item #1: dental equipment; am23 demo; requisition walk through

<div>Delete All</div>	Fiscal Year	CAMPUS*	DEPT	SUB-DEPT	ACCOUNT*	SUPPORT ACCT*	SUBCODE (OBJ)	CR1	CR2	CR3	CLASS CODE	RES	EXEC	DIV	COLL	Percent	Dollars	
<div></div>																0	0.00	
<div>Account Code: </div>																		
<div></div>	15	X1	4100	BLANK	150002	00000	4045					N	FA	HS	FA	100.000000	5000.00	
<div>Account Code: X1-4100-BLANK-150002-00000-4045-----N-FA-HS-FA</div>																		
																Total:	100.0	5000.00

Go to after Save: Current Page ▼

Save Based on Dollars

Save Based on Percentages

Reset

Cancel & Exit

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Accounting – NIGP or Unit Cost Change – how to re lookup Subcode (Obj)

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General Address **Accounting** Notes

Item #1: dental equipment; am23 demo; requisition walk through

Delete All	Fiscal Year	CAMPUS*	DEPT	SUB-DEPT	ACCOUNT*	SUPPORT ACCT*	SUBCODE (OBJ)	CR1	CR2	CR3	CLASS CODE	RES	EXEC	DIV	COLL	Percent	Dollars
<input type="checkbox"/>																0	0.00
		Account Code: <input type="text"/> <input type="button" value="Q"/>															
<input type="checkbox"/>	15	X1	4100	BLANK	150002	00000	4045					N	FA	HS	FA	100.000000	5000.00
		Account Code: X1-4100-BLANK-150002-00000-4045-----N-FA-HS-FA <input type="text"/> <input type="button" value="Q"/>															
																Total:	100.0
																	5000.00

Go to after Save: Current Page ▼

Save Based on Dollars

Save Based on Percentages

Reset

Cancel & Exit

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