THE TEXAS A&M UNIVERSITY SYSTEM

Solicitation Training (Part 2)

Periscope HOLDINGS INC

THE TEXAS A&M UNIVERSITY SYSTEM

Agenda

- Response
- Management
  - Q & A
  - Amendments
- Opening & Review
- Proposal Revisions
- Comparing Quotes
- Evaluation
- Award Recommendation

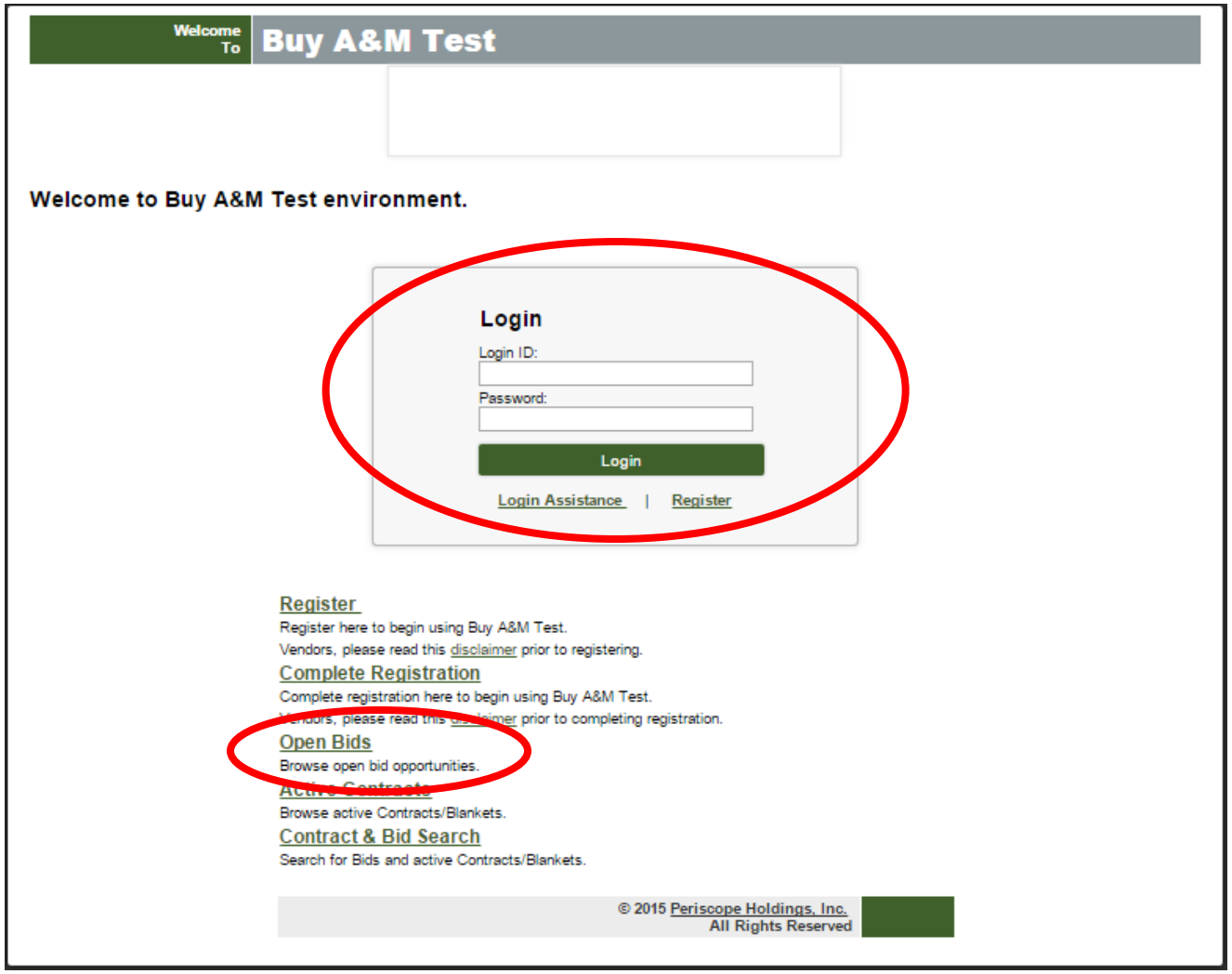
THE TEXAS A&M UNIVERSITY SYSTEM

Vendor Responses

Periscope HOLDINGS INC

THE TEXAS A&M UNIVERSITY SYSTEM

Response – Login Screen



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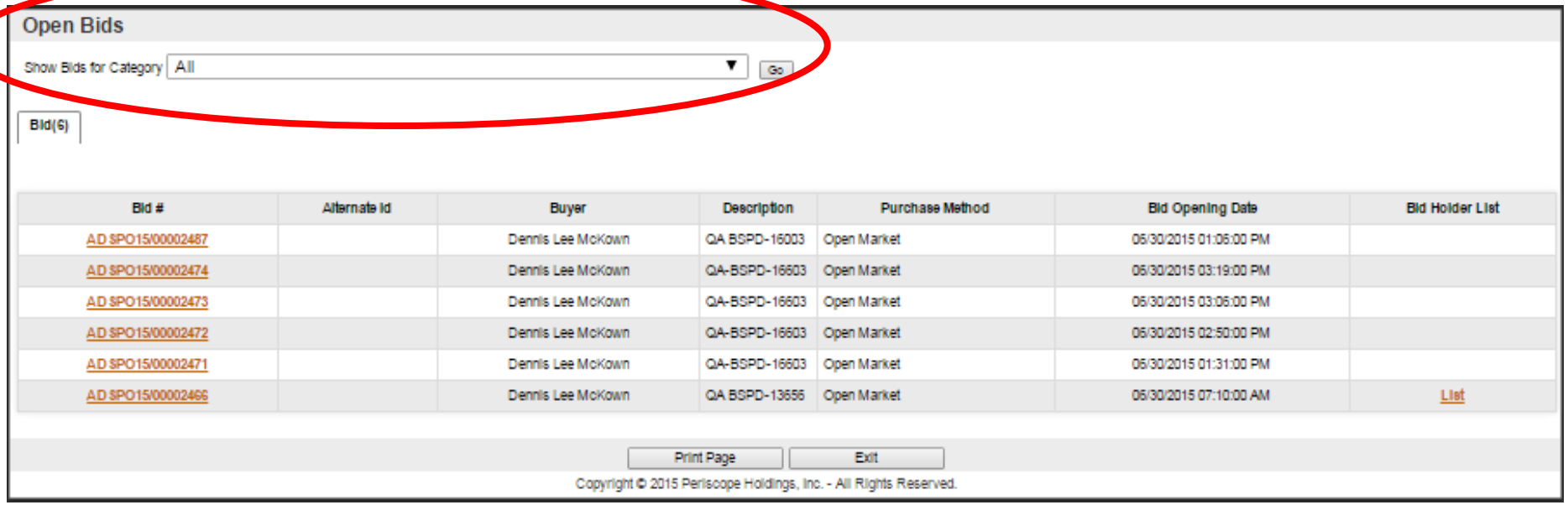
Response – Login Screen Open Bids



Open Bids

Show Bids for Category: All ▼ Go

Bid(6)

Bid #	Alternate Id	Buyer	Description	Purchase Method	Bid Opening Date	Bid Holder List
AD $PO15/00002487		Dennis Lee McKown	QA BSPD-16003	Open Market	06/30/2015 01:06:00 PM	
AD $PO15/00002474		Dennis Lee McKown	QA-BSPD-16603	Open Market	06/30/2015 03:19:00 PM	
AD $PO15/00002473		Dennis Lee McKown	QA-BSPD-16603	Open Market	06/30/2015 03:06:00 PM	
AD $PO15/00002472		Dennis Lee McKown	QA-BSPD-16603	Open Market	06/30/2015 02:50:00 PM	
AD $PO15/00002471		Dennis Lee McKown	QA-BSPD-16603	Open Market	06/30/2015 01:31:00 PM	
AD $PO15/00002466		Dennis Lee McKown	QA BSPD-13656	Open Market	06/30/2015 07:10:00 AM	List

Print Page Exit

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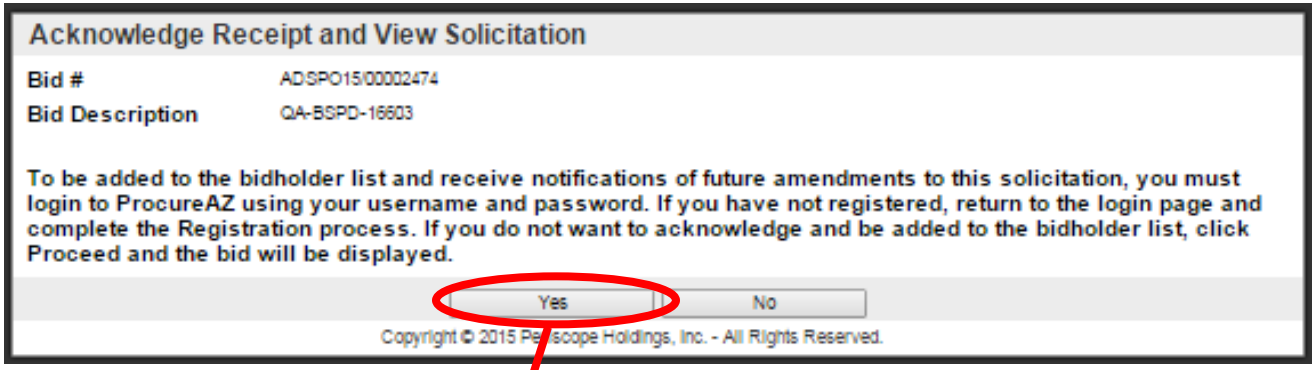
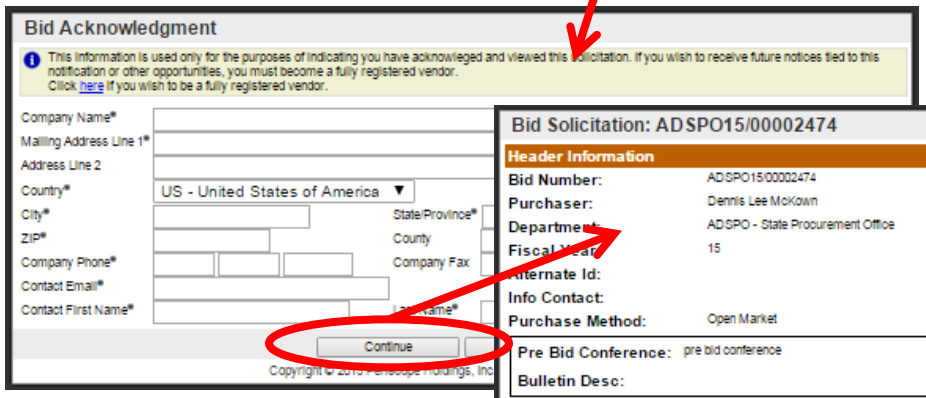
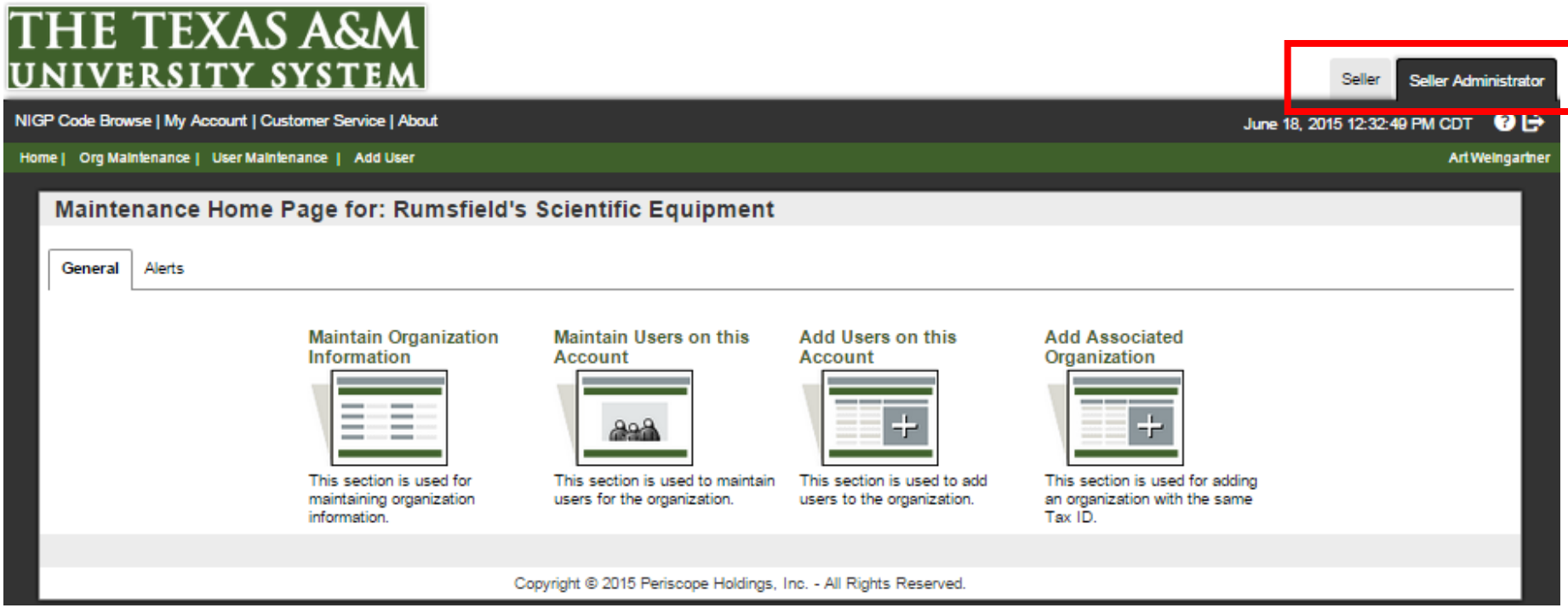
Response – Login Screen Open Bids





Response – Vendor Roles

Vendor Roles	Primary Functions
Seller	• Respond to solicitation opportunities • Acknowledge received purchase orders
Seller Administrator	• Manage vendor users (Sellers)



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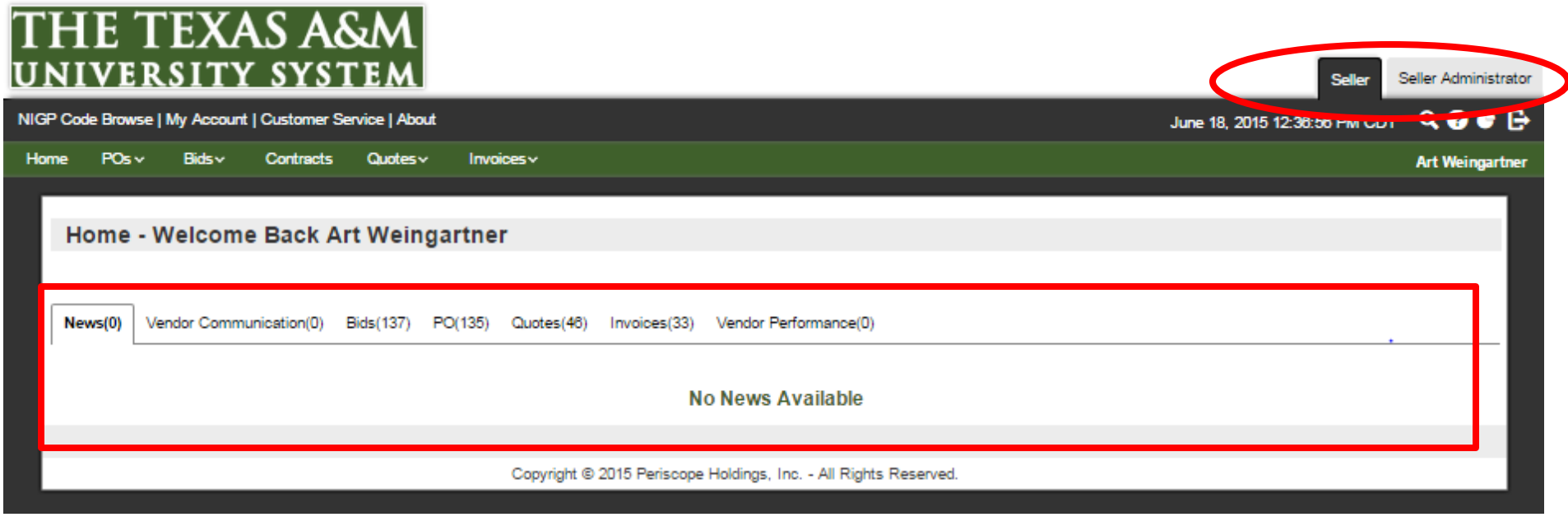
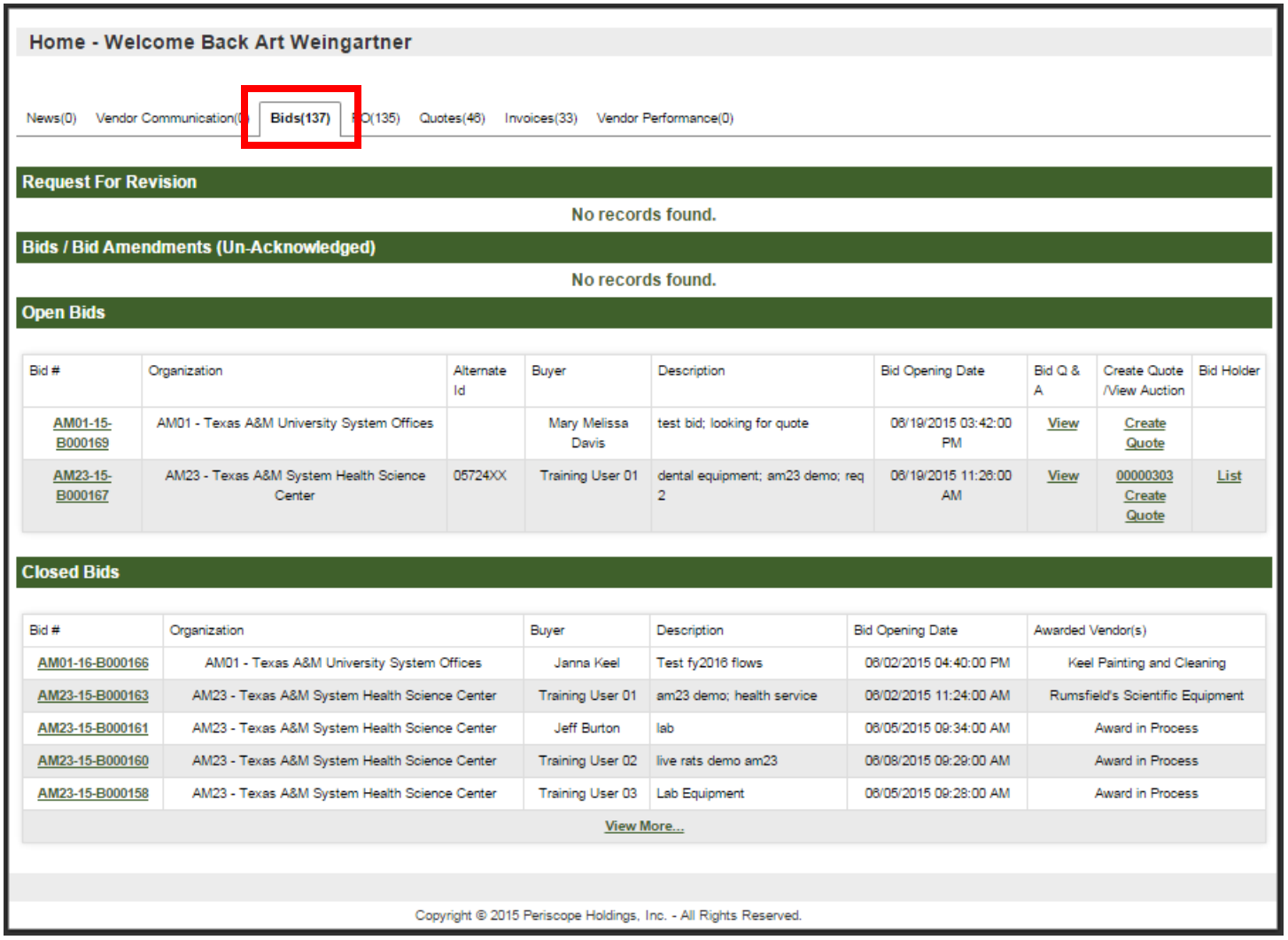
Response – Vendor Homepage



Response – Homepage Bids Tab



Home - Welcome Back Art Weingartner

News(0) Vendor Communication(0) **Bids(137)** PO(135) Quotes(46) Invoices(33) Vendor Performance(0)

Request For Revision

No records found.

Bids / Bid Amendments (Un-Acknowledged)

No records found.

Open Bids

Bid #	Organization	Alternate Id	Buyer	Description	Bid Opening Date	Bid Q & A	Create Quote /View Auction	Bid Holder
AM01-15-B000169	AM01 - Texas A&M University System Offices		Mary Melissa Davis	test bid; looking for quote	08/19/2015 03:42:00 PM	View	Create Quote	
AM23-15-B000167	AM23 - Texas A&M System Health Science Center	05724XX	Training User 01	dental equipment; am23 demo; req 2	08/19/2015 11:26:00 AM	View	00000303 Create Quote	List

Closed Bids

Bid #	Organization	Buyer	Description	Bid Opening Date	Awarded Vendor(s)
AM01-16-B000166	AM01 - Texas A&M University System Offices	Janna Keel	Test fy2016 flows	08/02/2015 04:40:00 PM	Keel Painting and Cleaning
AM23-15-B000163	AM23 - Texas A&M System Health Science Center	Training User 01	am23 demo; health service	08/02/2015 11:24:00 AM	Rumsfield's Scientific Equipment
AM23-15-B000161	AM23 - Texas A&M System Health Science Center	Jeff Burton	lab	08/05/2015 09:34:00 AM	Award in Process
AM23-15-B000160	AM23 - Texas A&M System Health Science Center	Training User 02	live rats demo am23	08/08/2015 09:29:00 AM	Award in Process
AM23-15-B000158	AM23 - Texas A&M System Health Science Center	Training User 03	Lab Equipment	08/05/2015 09:28:00 AM	Award in Process

View More...

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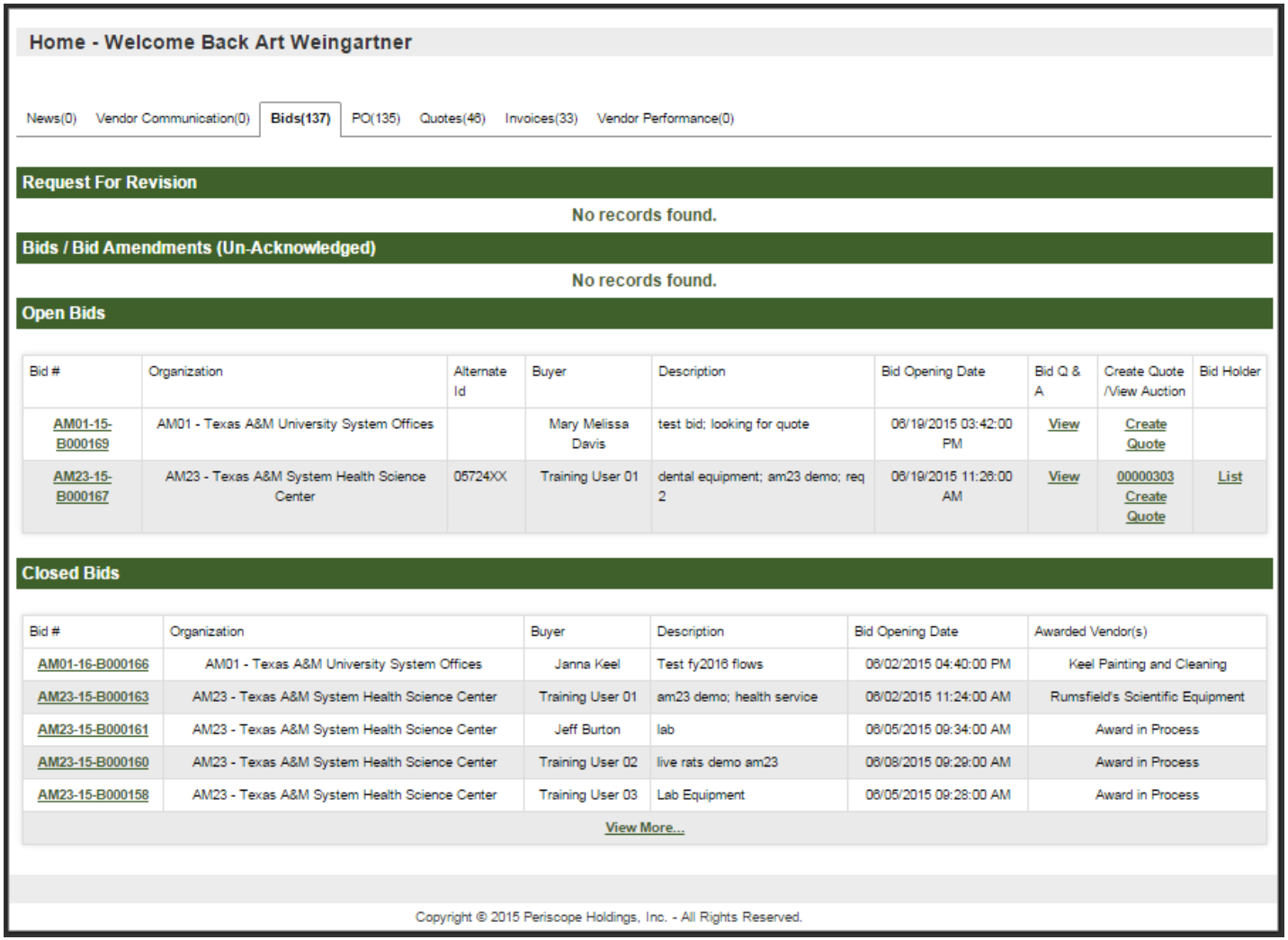
Response – Homepage Bids Tab (cont.)



Home - Welcome Back Art Weingartner

News(0) | Vendor Communication(0) | **Bids(137)** | PO(135) | Quotes(46) | Invoices(33) | Vendor Performance(0)

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AM23-15-B000167	AM23 - Texas A&M System Health Science Center	05724XX	Training User 01	dental equipment; am23 demo; req 2	06/19/2015 11:26:00 AM	View	00000303 Create Quote	List

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AM23-15-B000161	AM23 - Texas A&M System Health Science Center	Jeff Burton	lab	06/05/2015 09:34:00 AM	Award in Process
AM23-15-B000160	AM23 - Texas A&M System Health Science Center	Training User 02	live rats demo am23	06/08/2015 09:29:00 AM	Award in Process
AM23-15-B000158	AM23 - Texas A&M System Health Science Center	Training User 03	Lab Equipment	06/05/2015 09:28:00 AM	Award in Process

View More...

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Response – Acknowledging a Bid

Open Bids

Bid #	Organization	Alternate Id	Buyer	Description	Bid Opening Date	Bid Q & A	Create Quote /View Auction	Bid Holder
AM01-15-B000169	AM01 - Texas A&M University System Offices		Mary Melissa Davis	test bid; looking for quote	08/19/2015 03:42:00 PM	View	Create Quote	
AM23-15-B000167	AM23 - Texas A&M System Health Science Center	05724XX	Training User 01	dental equipment; am23 demo; req 2	08/19/2015 11:26:00 AM	View	00000303 Create Quote	List

Acknowledge Receipt and View Solicitation

Bid # 00000003

Bid Description Training Plan A

Click Yes to acknowledge the download of the bid. When you acknowledge a bid, you may receive any future correspondence regarding this document. If you do not want to acknowledge click No, and the bid will be displayed. Do you want to continue?

Yes No

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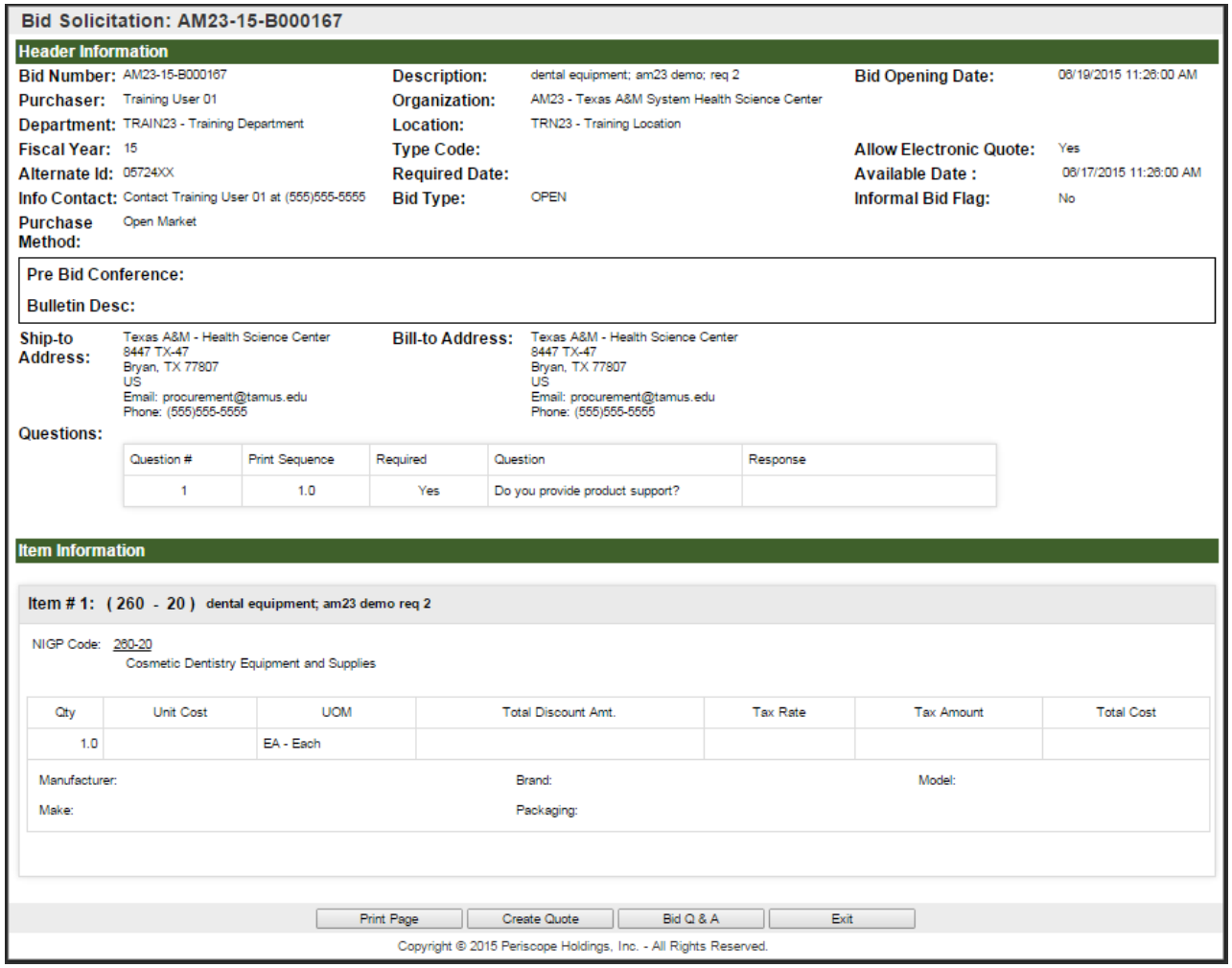
Bid Display



Bid Solicitation: AM23-15-B000167

Header Information

Bid Number:	AM23-15-B000167	**Description:**	dental equipment; am23 demo; req 2	**Bid Opening Date:**	06/19/2015 11:26:00 AM
Purchaser:	Training User 01	**Organization:**	AM23 - Texas A&M System Health Science Center		
Department:	TRAIN23 - Training Department	**Location:**	TRN23 - Training Location		
Fiscal Year:	15	**Type Code:**		**Allow Electronic Quote:**	Yes
Alternate Id:	05724XX	**Required Date:**		**Available Date :**	06/17/2015 11:26:00 AM
Info Contact:	Contact Training User 01 at (555)555-5555	**Bid Type:**	OPEN	**Informal Bid Flag:**	No
Purchase Method:	Open Market				

Pre Bid Conference:

Bulletin Desc:

Ship-to Address:	Texas A&M - Health Science Center 8447 TX-47 Bryan, TX 77807 US Email: procurement@tamus.edu Phone: (555)555-5555	**Bill-to Address:**	Texas A&M - Health Science Center 8447 TX-47 Bryan, TX 77807 US Email: procurement@tamus.edu Phone: (555)555-5555

Questions:

Question #	Print Sequence	Required	Question	Response
1	1.0	Yes	Do you provide product support?	

Item Information

Item # 1: (260 - 20) dental equipment; am23 demo req 2

NIGP Code: 260-20
Cosmetic Dentistry Equipment and Supplies

Qty	Unit Cost	UOM	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
1.0		EA - Each				

Manufacturer: Brand: Model:

Make: Packaging:

Print Page | Create Quote | Bid Q & A | Exit

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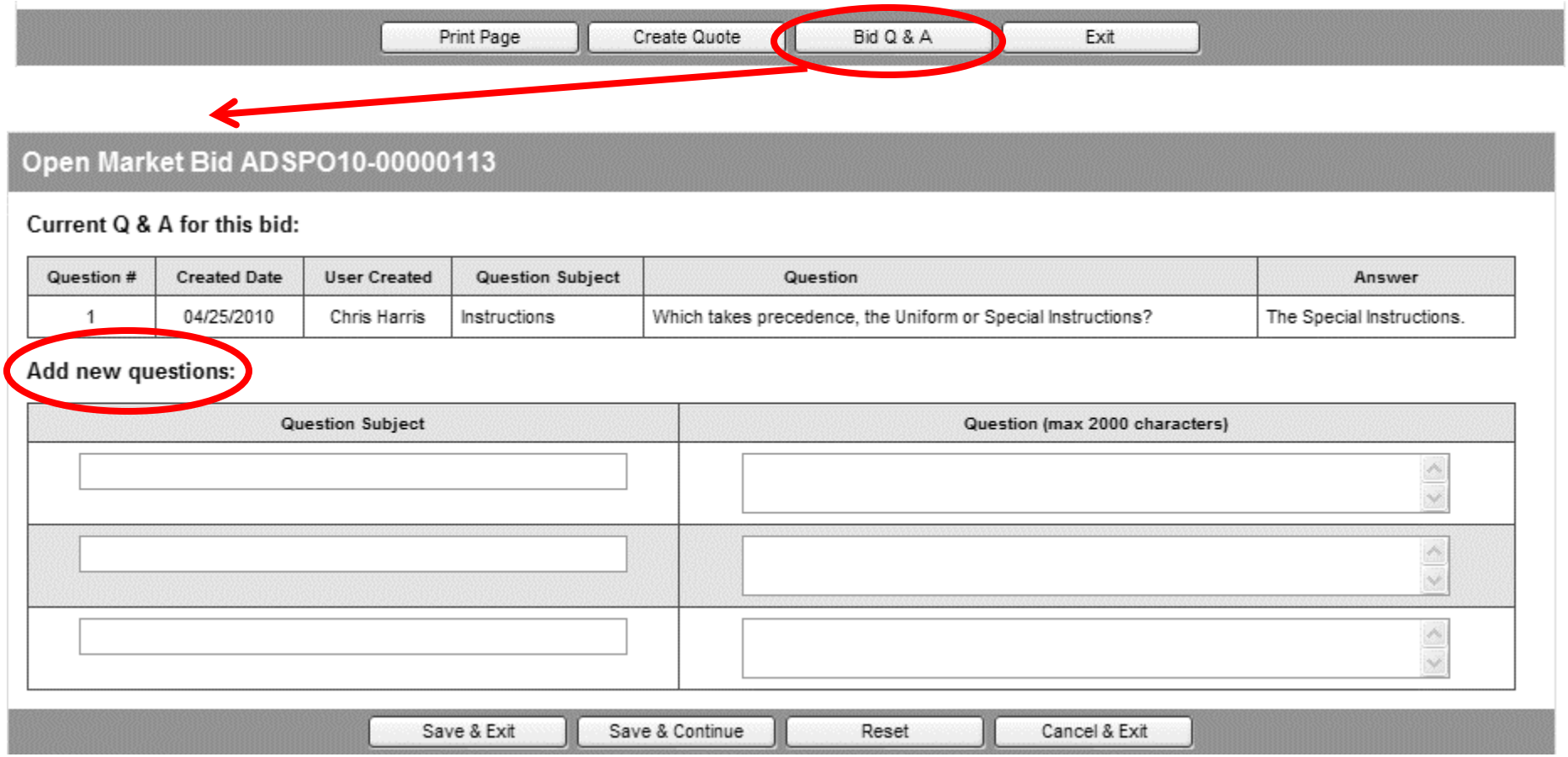
Response – Q & A



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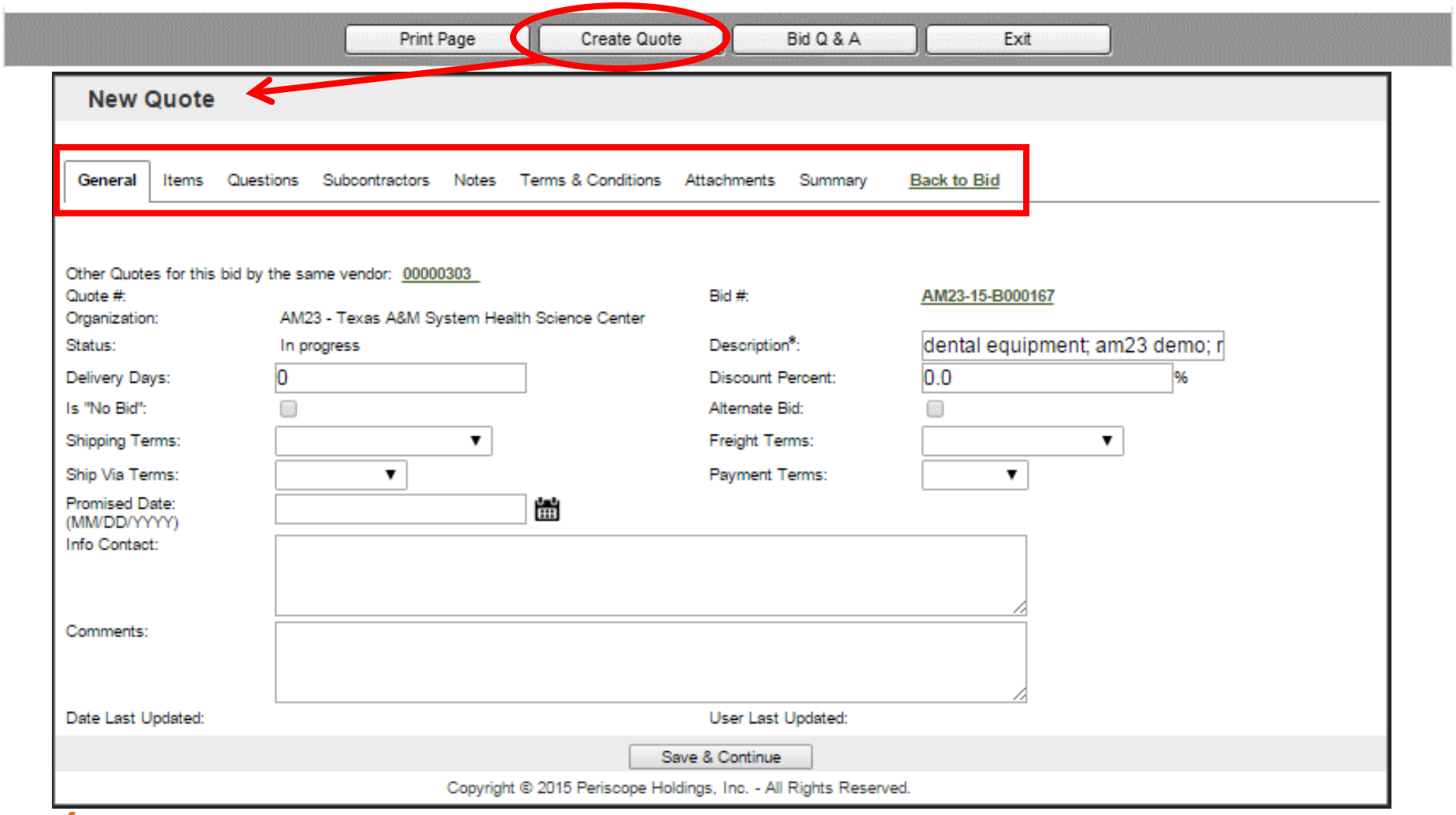
Response – Creating a Quote



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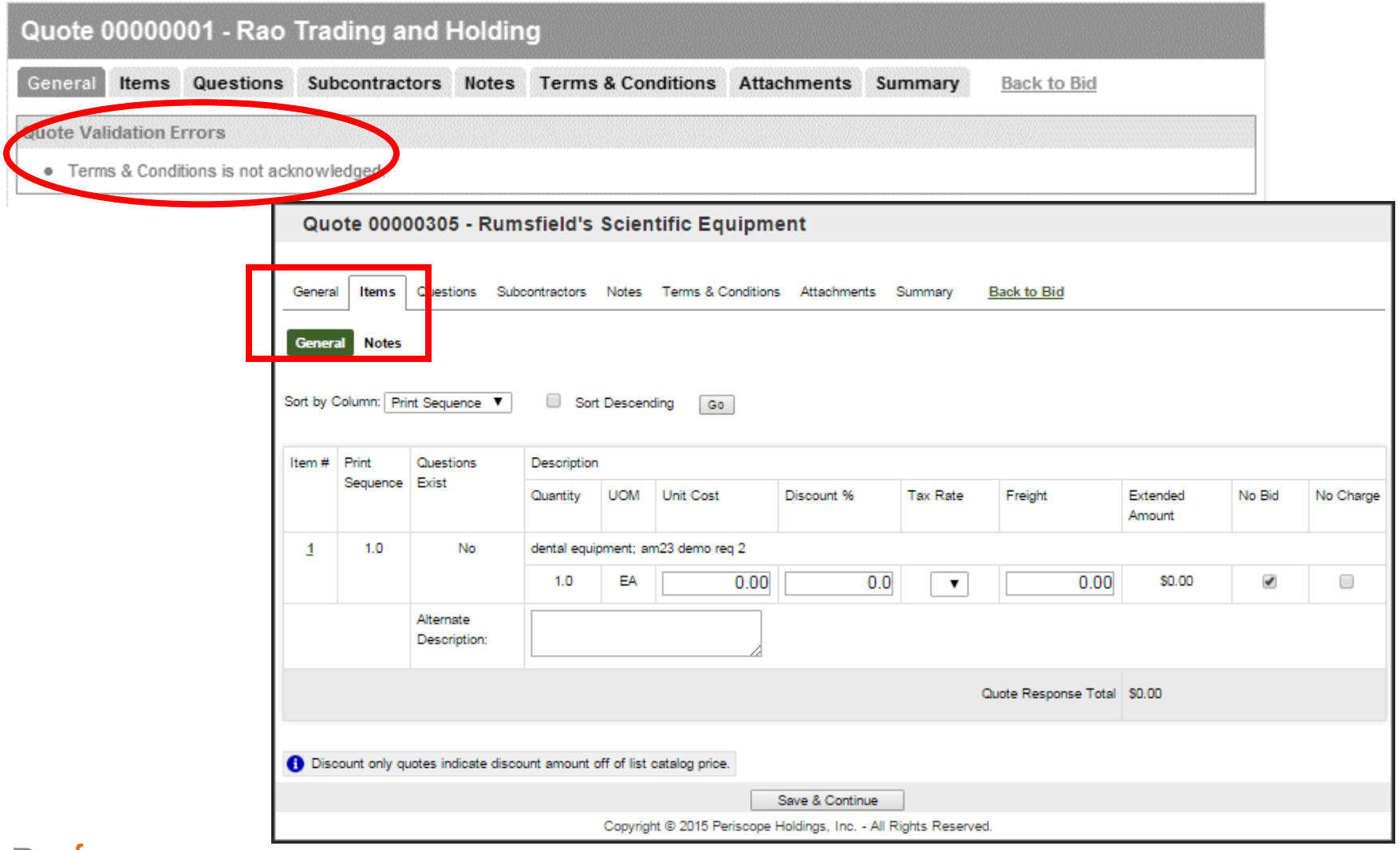
Response – Items Tab



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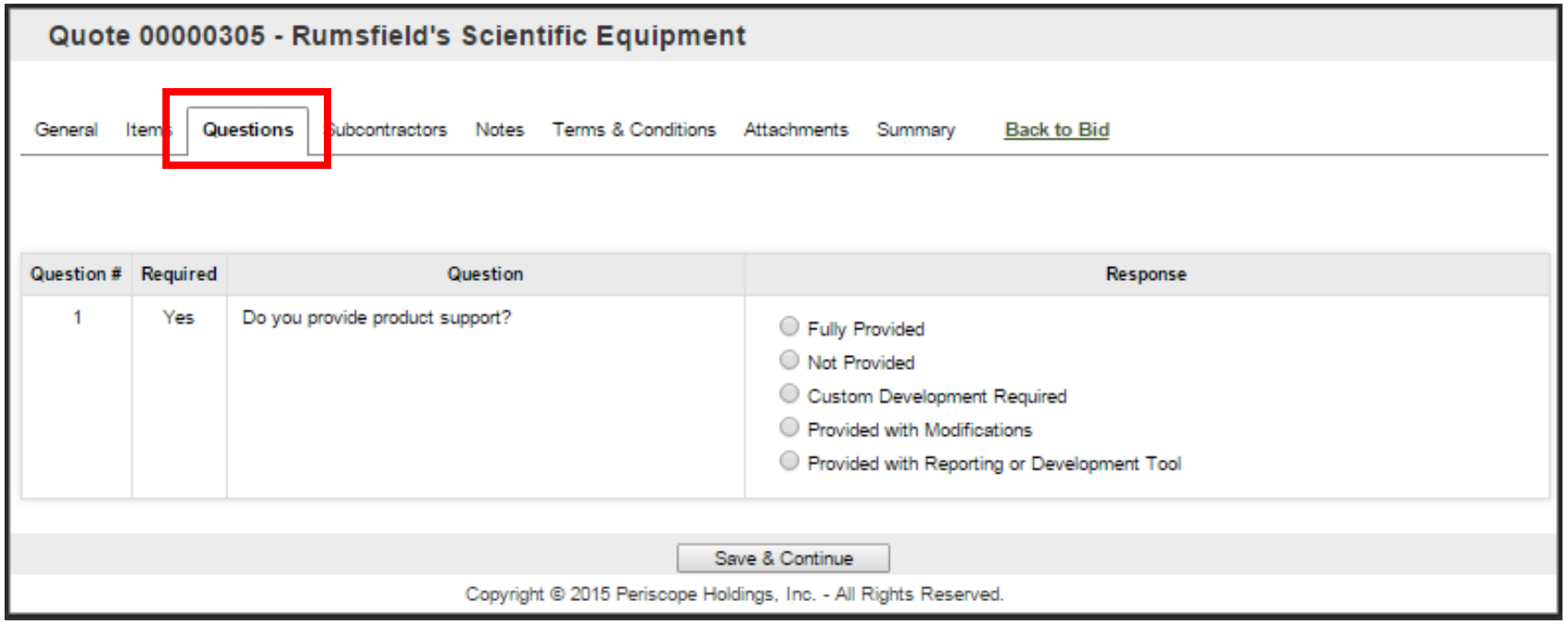
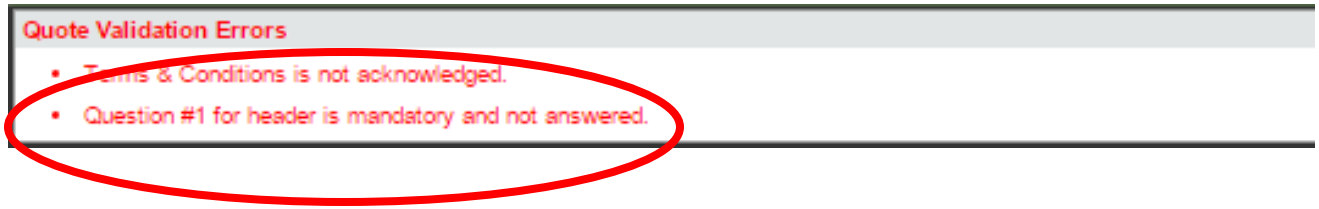
Response – Questions Tab





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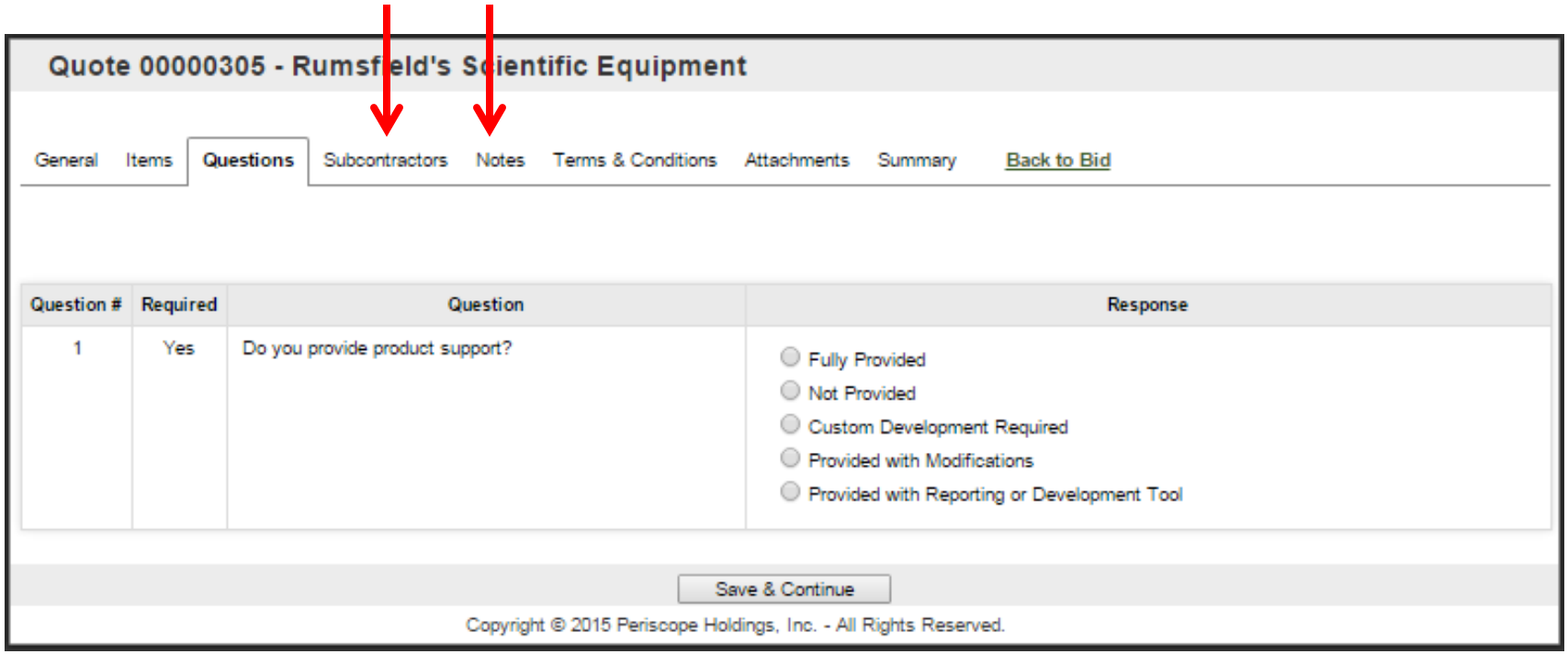
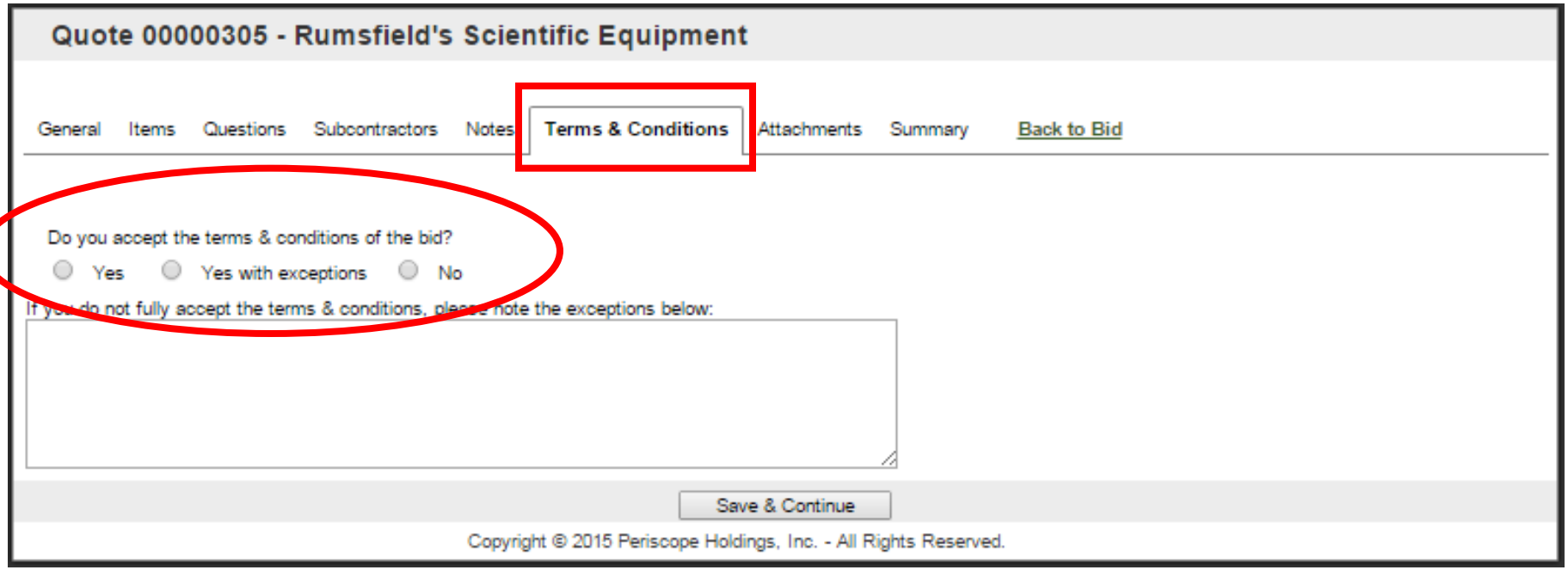
Response – Tabs to Skip



THE TEXAS A&M UNIVERSITY SYSTEM

Response – Terms & Conditions Tab



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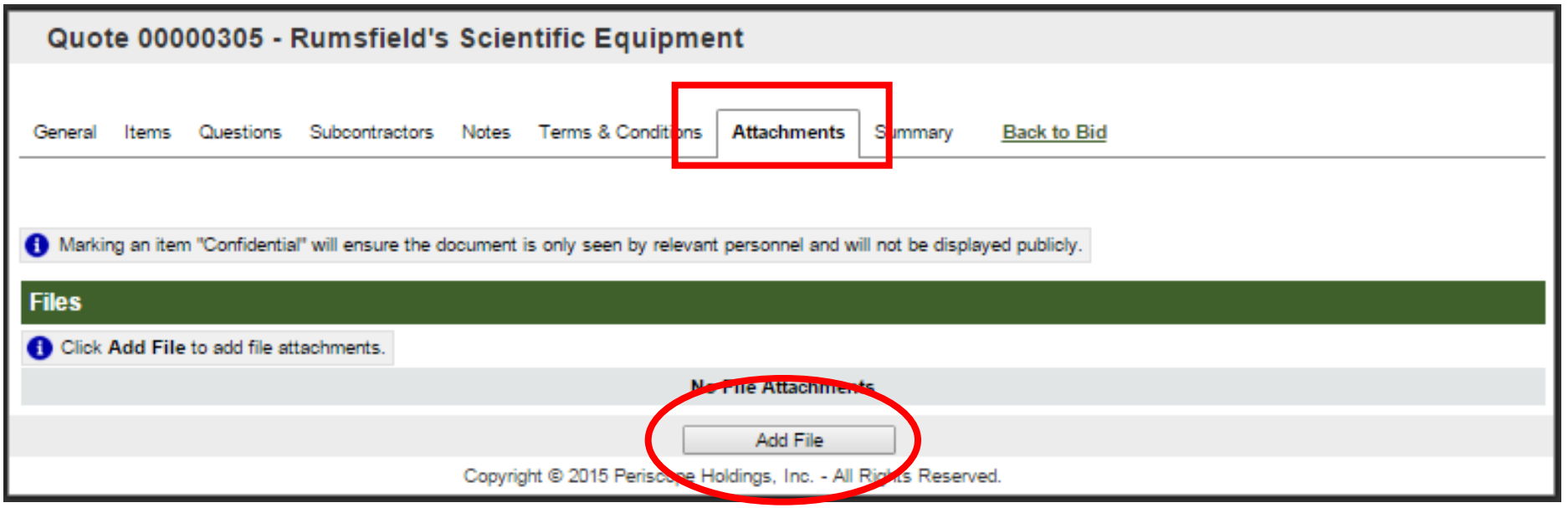
Response – Attachments Tab



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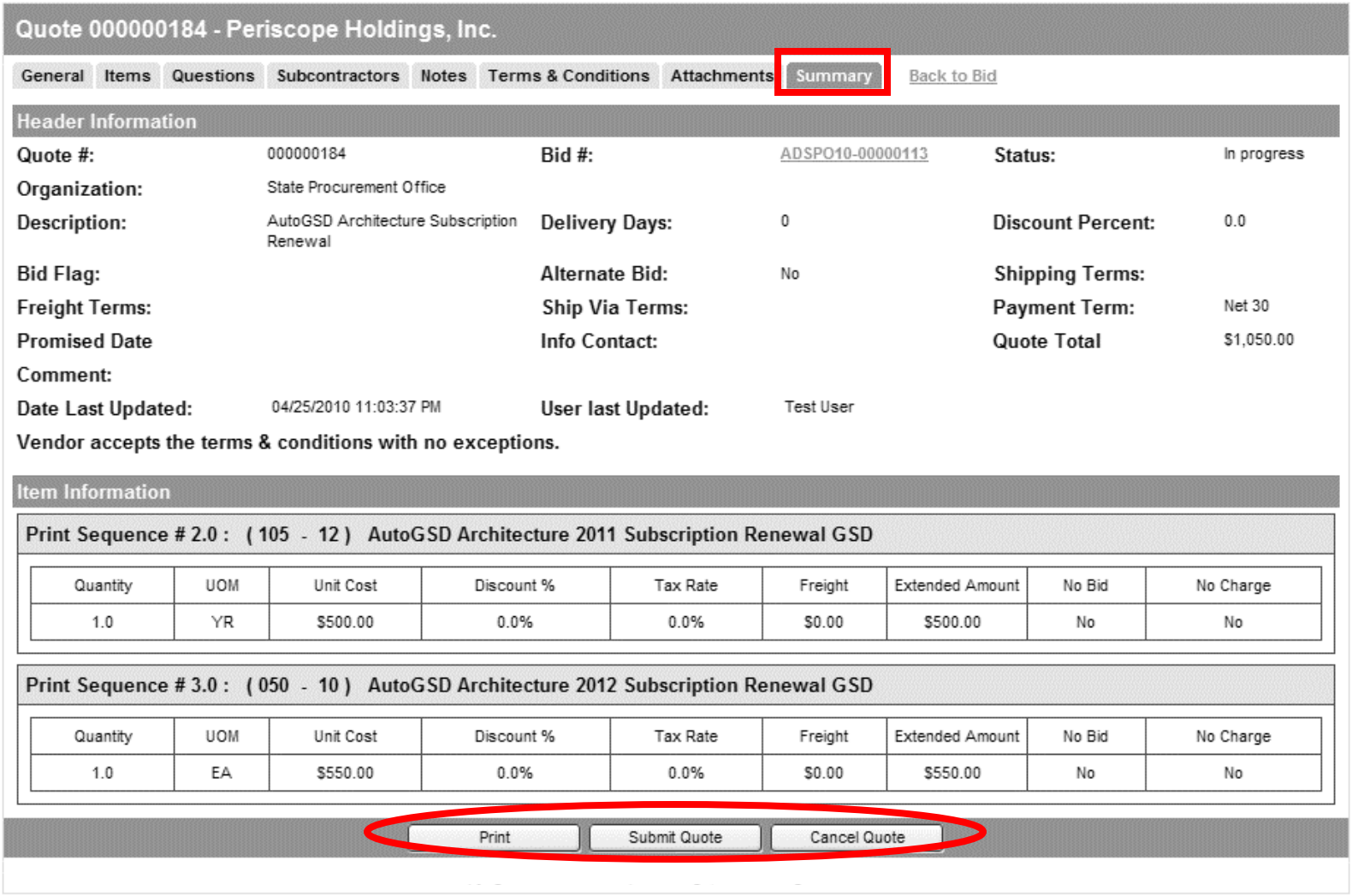
Response – Submitting a Quote



Quote 000000184 - Periscope Holdings, Inc.

General | Items | Questions | Subcontractors | Notes | Terms & Conditions | Attachments | Summary | Back to Bid

Header Information

Quote #:	000000184	**Bid #:**	ADSPO10-00000113	**Status:**	In progress
Organization:	State Procurement Office				
Description:	AutoGSD Architecture Subscription Renewal	**Delivery Days:**	0	**Discount Percent:**	0.0
Bid Flag:		**Alternate Bid:**	No	**Shipping Terms:**	
Freight Terms:		**Ship Via Terms:**		**Payment Term:**	Net 30
Promised Date		**Info Contact:**		**Quote Total**	$1,050.00
Comment:					
Date Last Updated:	04/25/2010 11:03:37 PM	**User last Updated:**	Test User		

Vendor accepts the terms & conditions with no exceptions.

Item Information

Print Sequence # 2.0 : (105 - 12) AutoGSD Architecture 2011 Subscription Renewal GSD

Quantity	UOM	Unit Cost	Discount %	Tax Rate	Freight	Extended Amount	No Bid	No Charge
1.0	YR	$500.00	0.0%	0.0%	$0.00	$500.00	No	No

Print Sequence # 3.0 : (050 - 10) AutoGSD Architecture 2012 Subscription Renewal GSD

Quantity	UOM	Unit Cost	Discount %	Tax Rate	Freight	Extended Amount	No Bid	No Charge
1.0	EA	$550.00	0.0%	0.0%	$0.00	$550.00	No	No

Print | Submit Quote | Cancel Quote

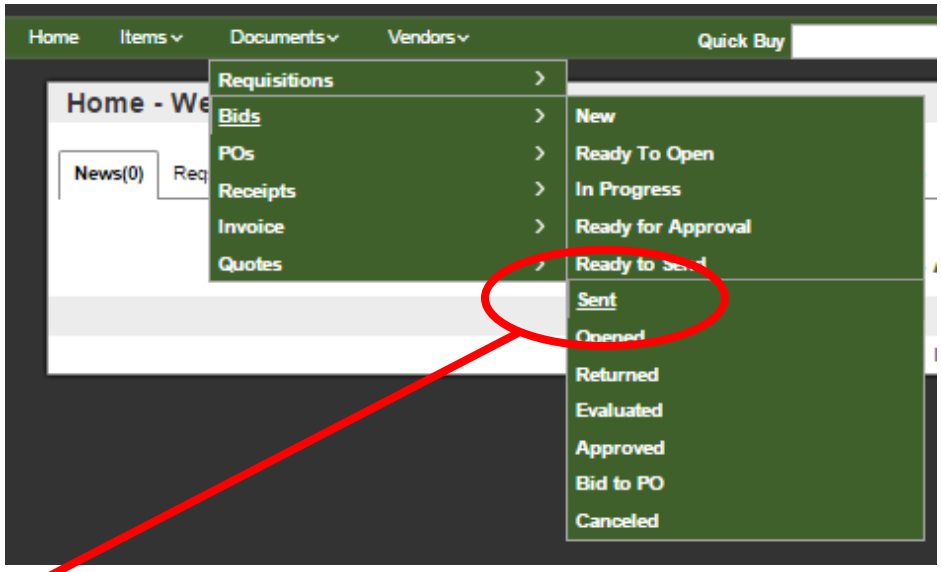
THE TEXAS A&M UNIVERSITY SYSTEM

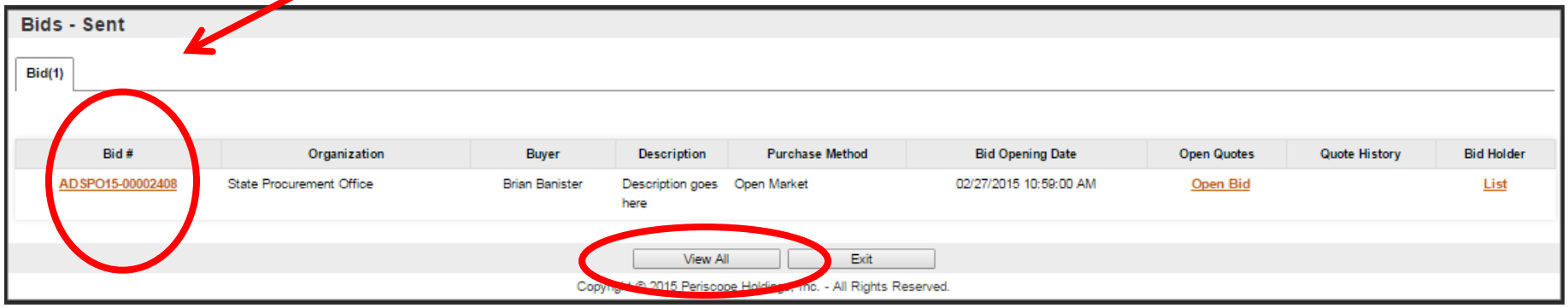
Management

Periscope HOLDINGS INC

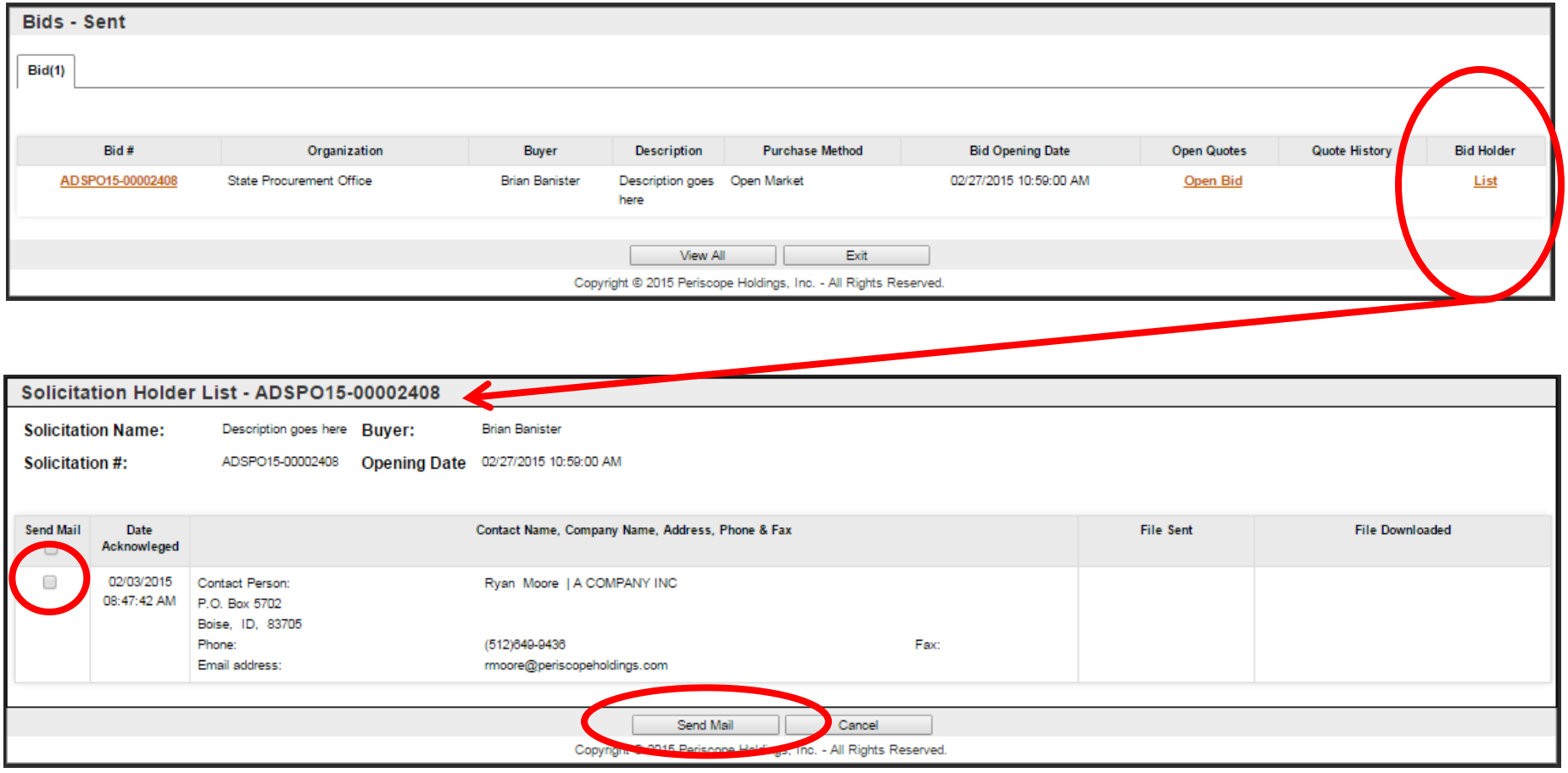
THE TEXAS A&M UNIVERSITY SYSTEM

Management – Finding Your Bid





Management – Bid Holder List



Bids - Sent

Bid(1)

Bid #	Organization	Buyer	Description	Purchase Method	Bid Opening Date	Open Quotes	Quote History	Bid Holder
ADSPO15-00002408	State Procurement Office	Brian Banister	Description goes here	Open Market	02/27/2015 10:59:00 AM	Open Bid		List

View All Exit

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Solicitation Holder List - ADSPO15-00002408

Solicitation Name: Description goes here **Buyer:** Brian Banister

Solicitation #: ADSPO15-00002408 **Opening Date** 02/27/2015 10:59:00 AM

Send Mail	Date Acknowleged	Contact Name, Company Name, Address, Phone & Fax	File Sent	File Downloaded
☐	02/03/2015 08:47:42 AM	Contact Person: Ryan Moore | A COMPANY INC P.O. Box 5702 Boise, ID, 83705 Phone: (512)649-9436 Fax: Email address: rmoore@periscopeholdings.com		

Send Mail Cancel

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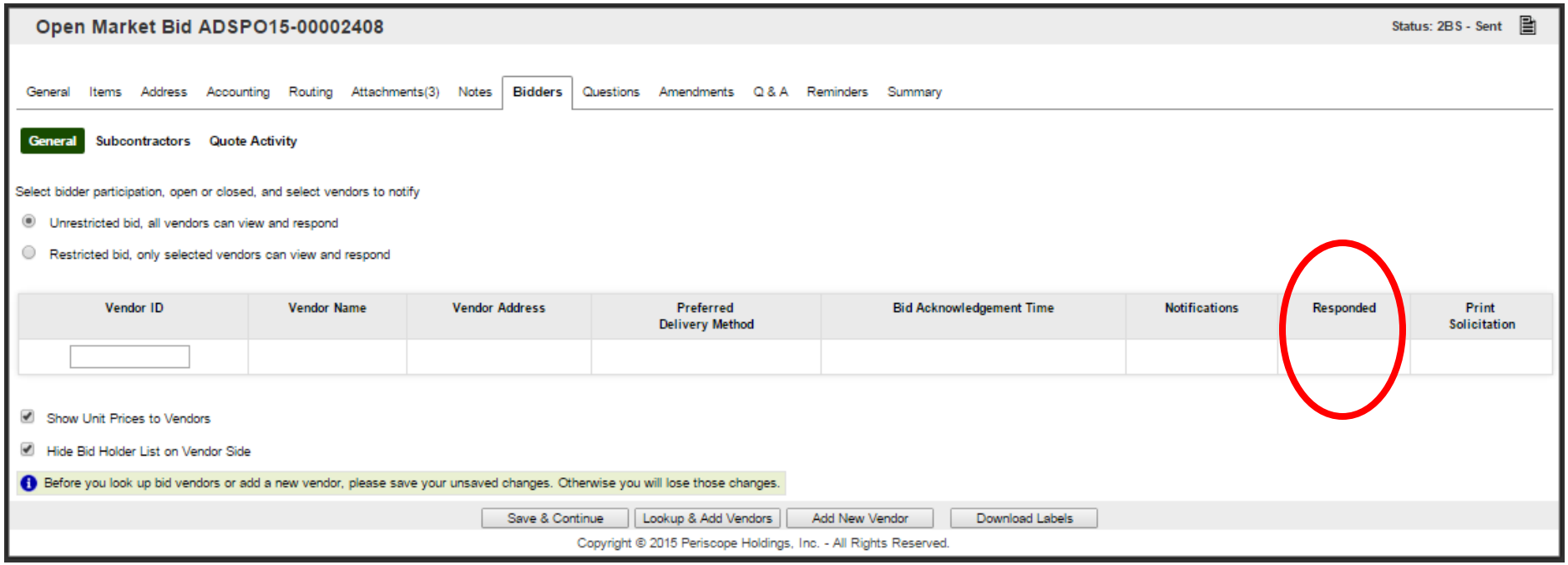
Management – Bidder Response



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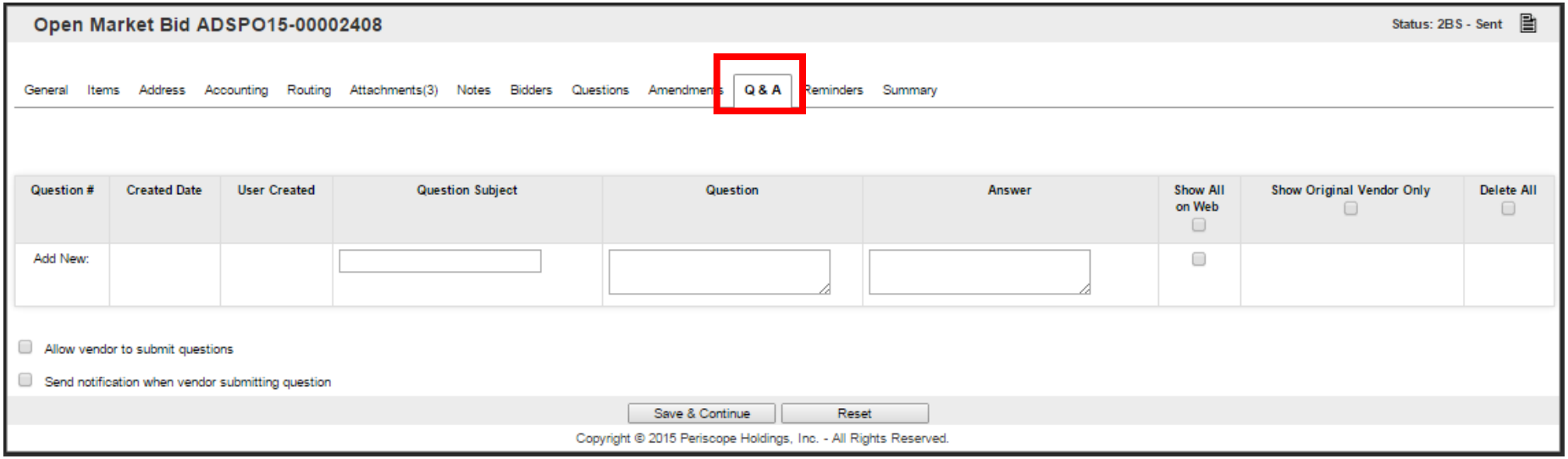
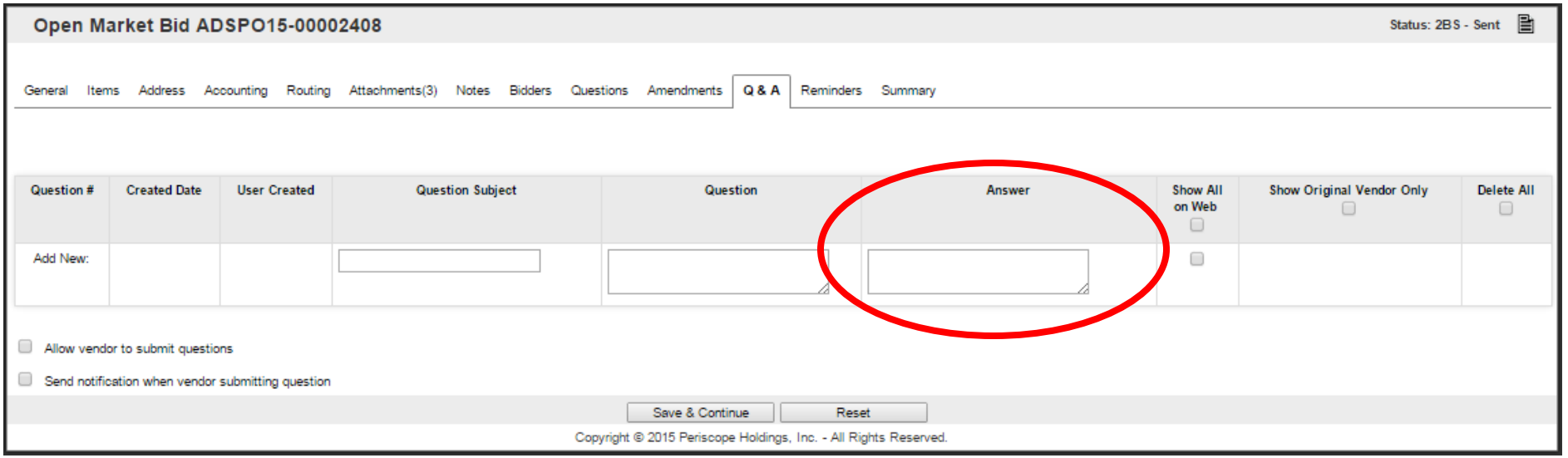
Management – Q & A Tab

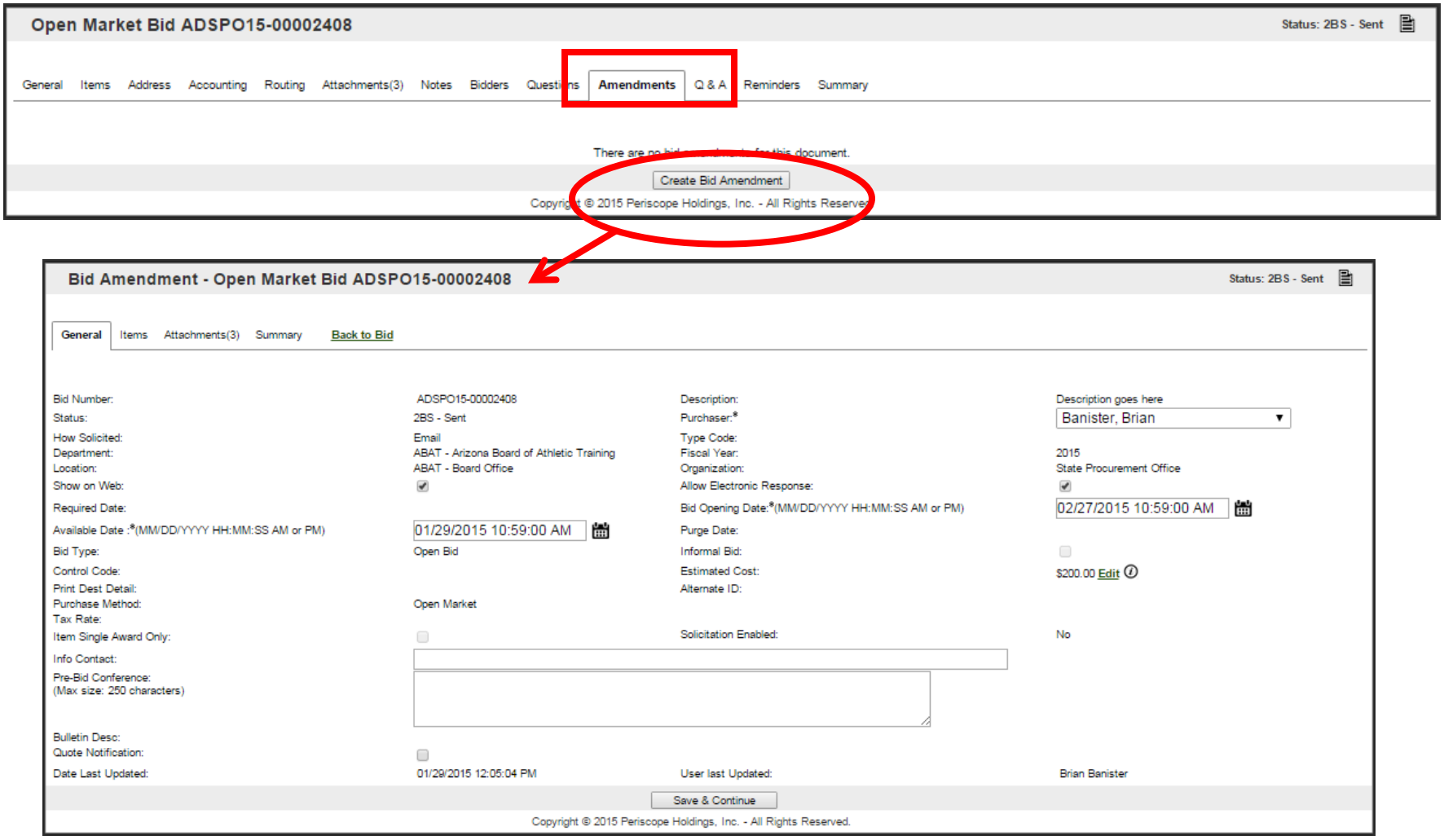


Management – Q & A Response

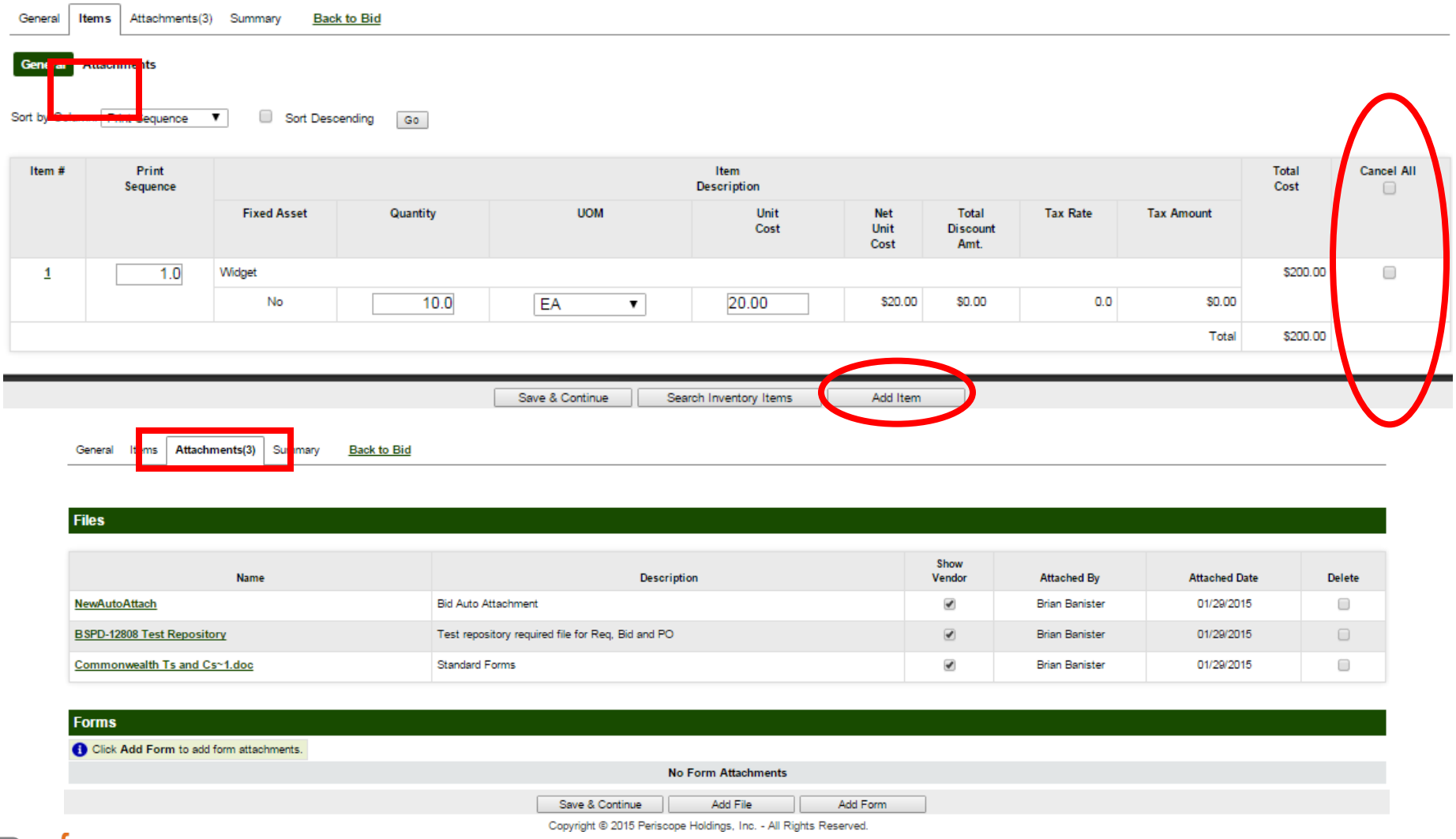


THE TEXAS A&M UNIVERSITY SYSTEM

Management – Creating an Amendment

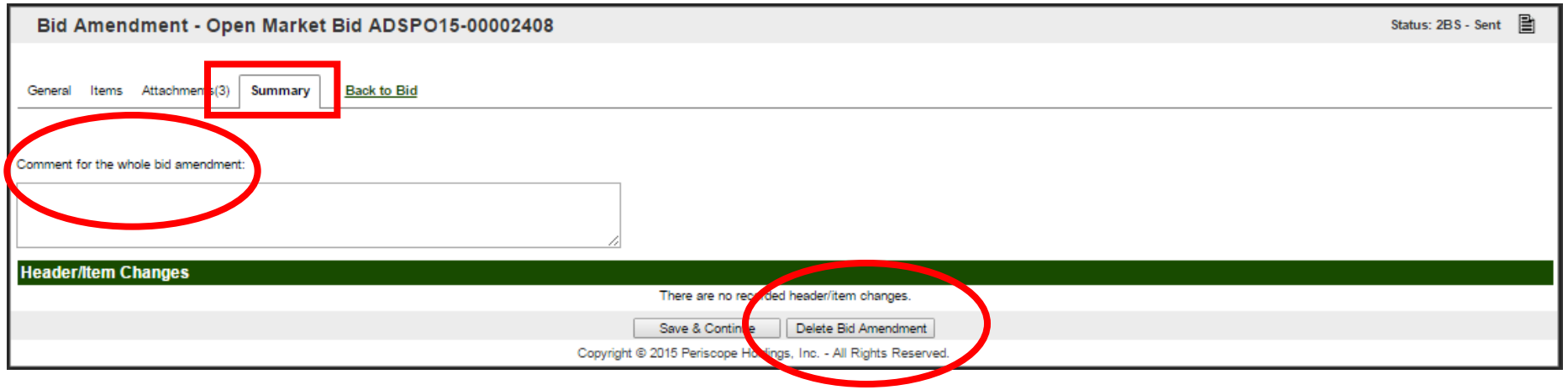


Management – Editable Tabs



THE TEXAS A&M UNIVERSITY SYSTEM

Management – Amendment Summary Tab



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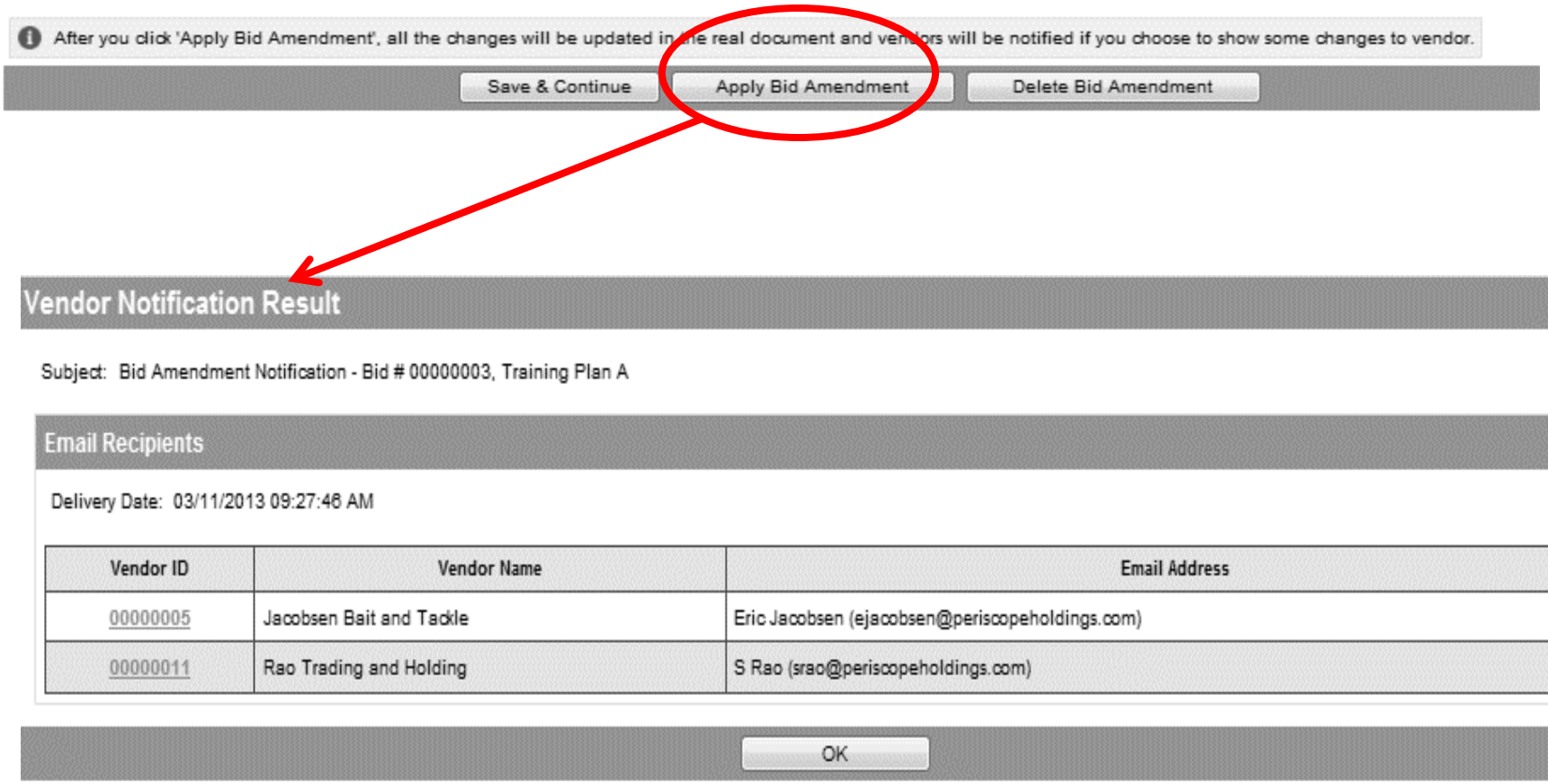
Management – Applying an Amendment



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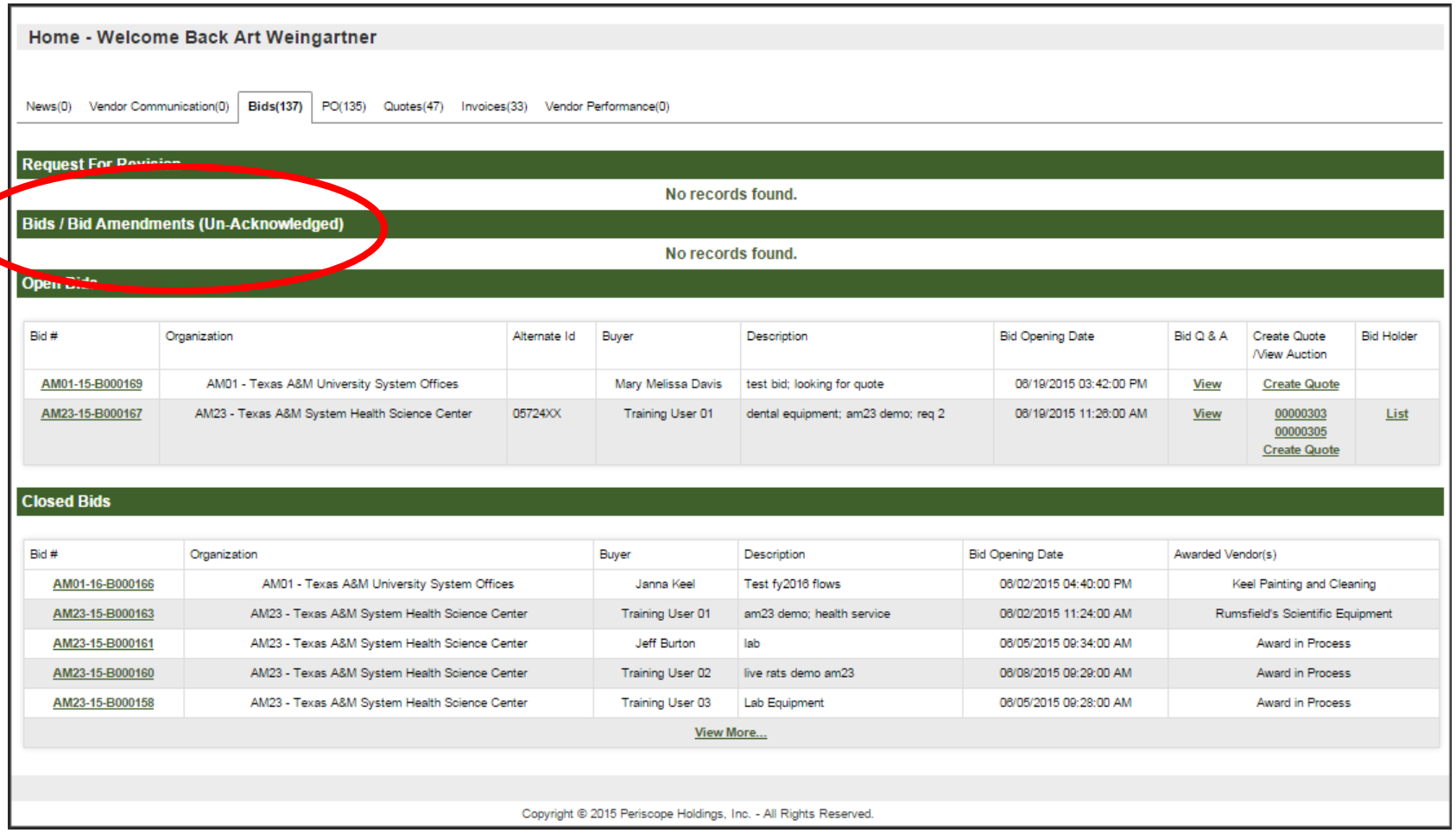
Vendor Acknowledgement of amendments



Home - Welcome Back Art Weingartner

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Request For Revision

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Bids / Bid Amendments (Un-Acknowledged)

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AM23-15-B000160	AM23 - Texas A&M System Health Science Center	Training User 02	live rats demo am23	08/08/2015 09:29:00 AM	Award in Process
AM23-15-B000158	AM23 - Texas A&M System Health Science Center	Training User 03	Lab Equipment	08/05/2015 09:28:00 AM	Award in Process

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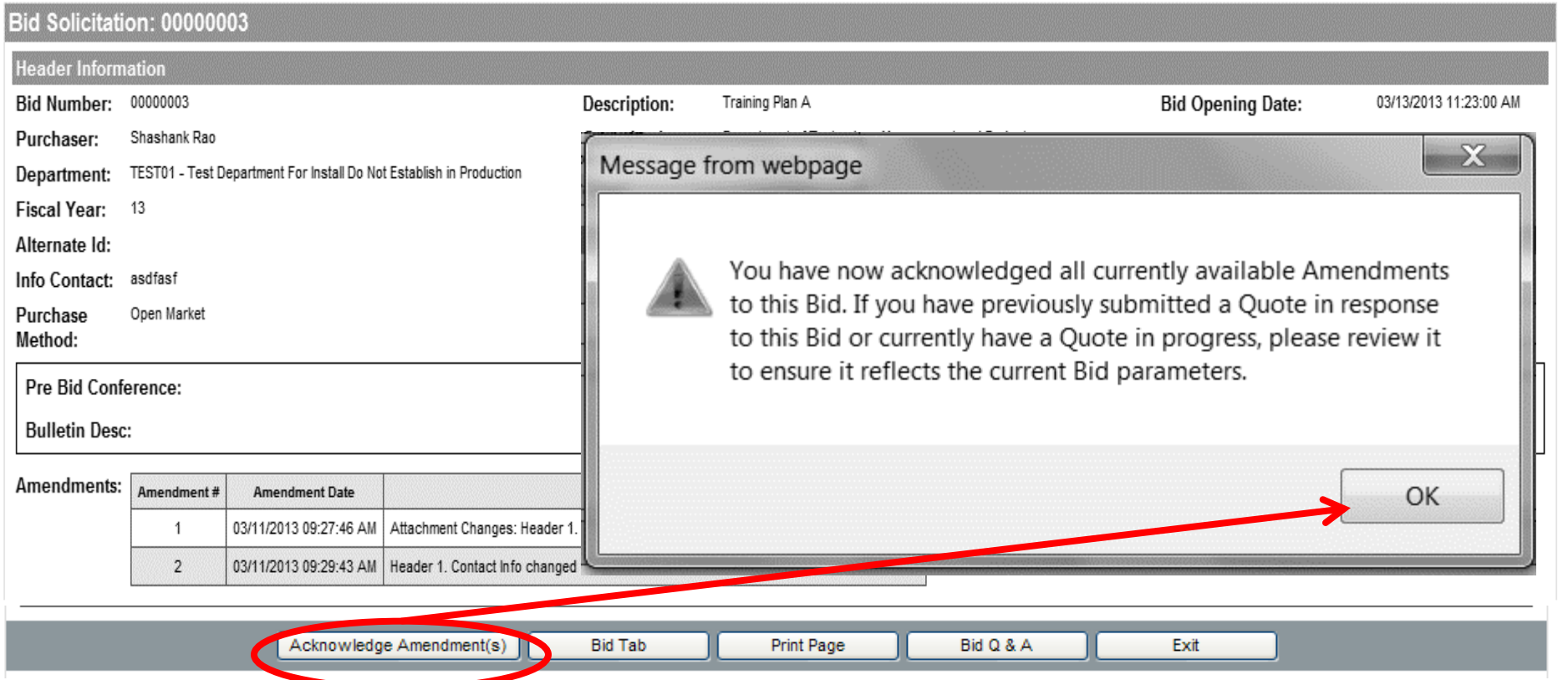
Management – Vendor Acknowledgement



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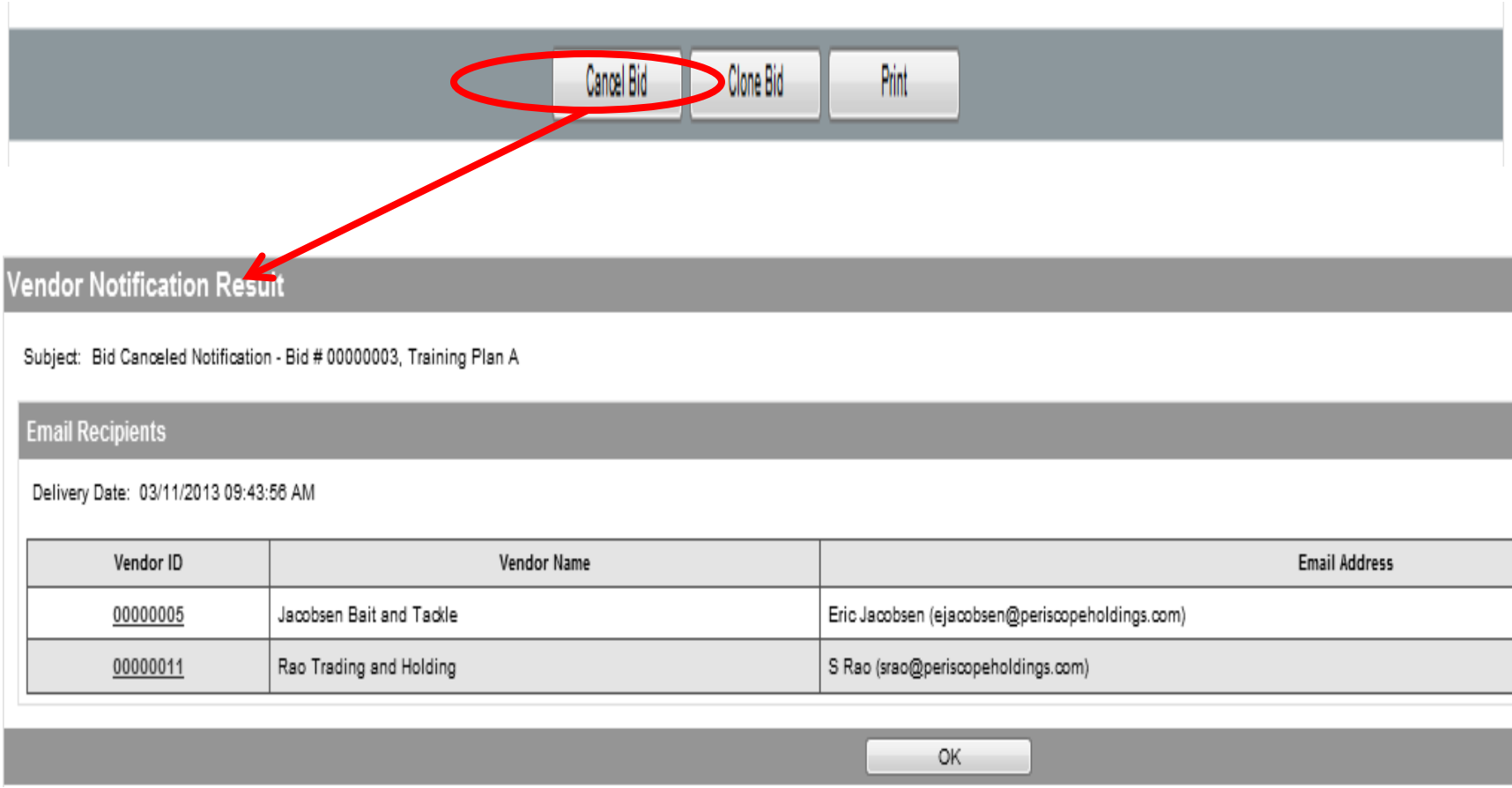
Management – Cancelling a Bid



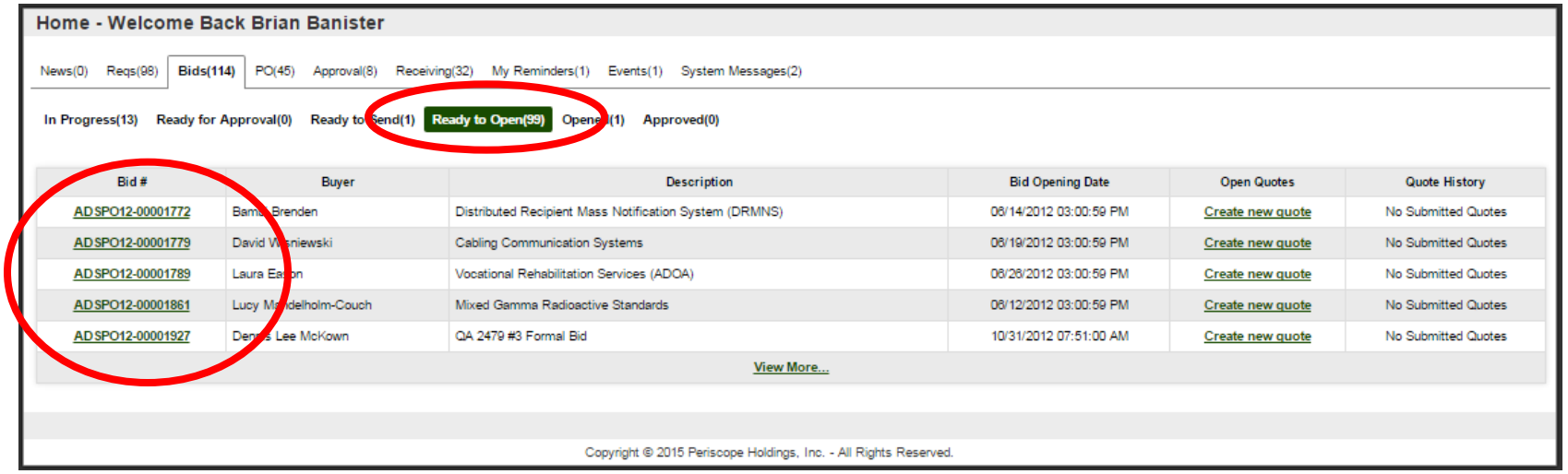
THE TEXAS A&M UNIVERSITY SYSTEM

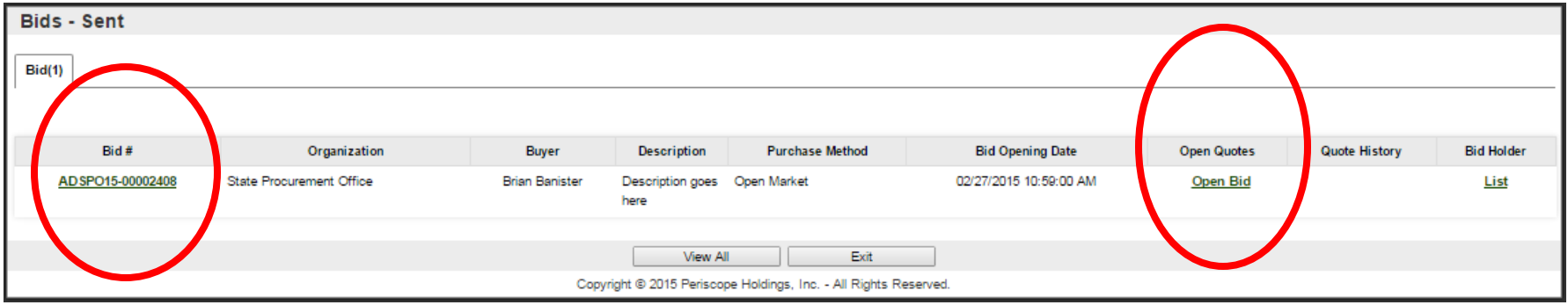
Opening & Review

Periscope HOLDINGS INC

THE TEXAS A&M UNIVERSITY SYSTEM

Opening and Review – Verifying Responses





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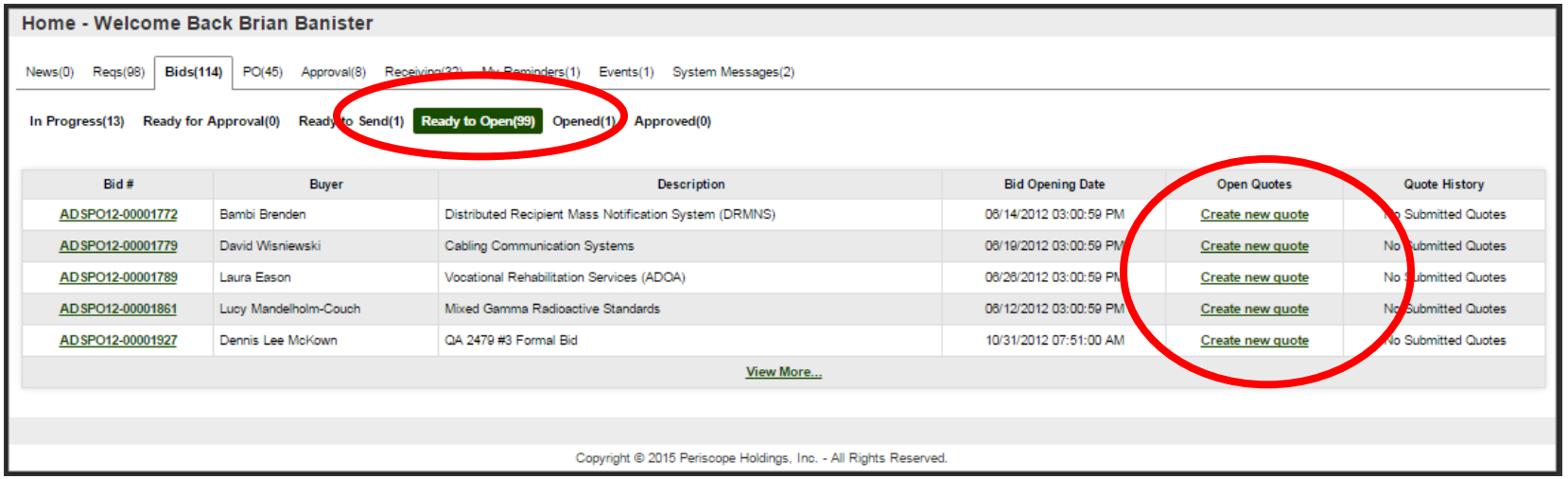
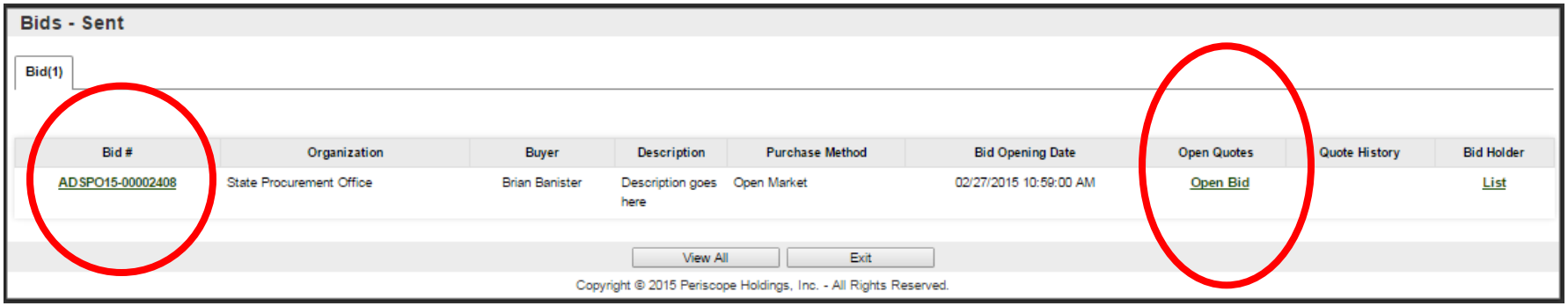
Opening and Review – Bid Opening





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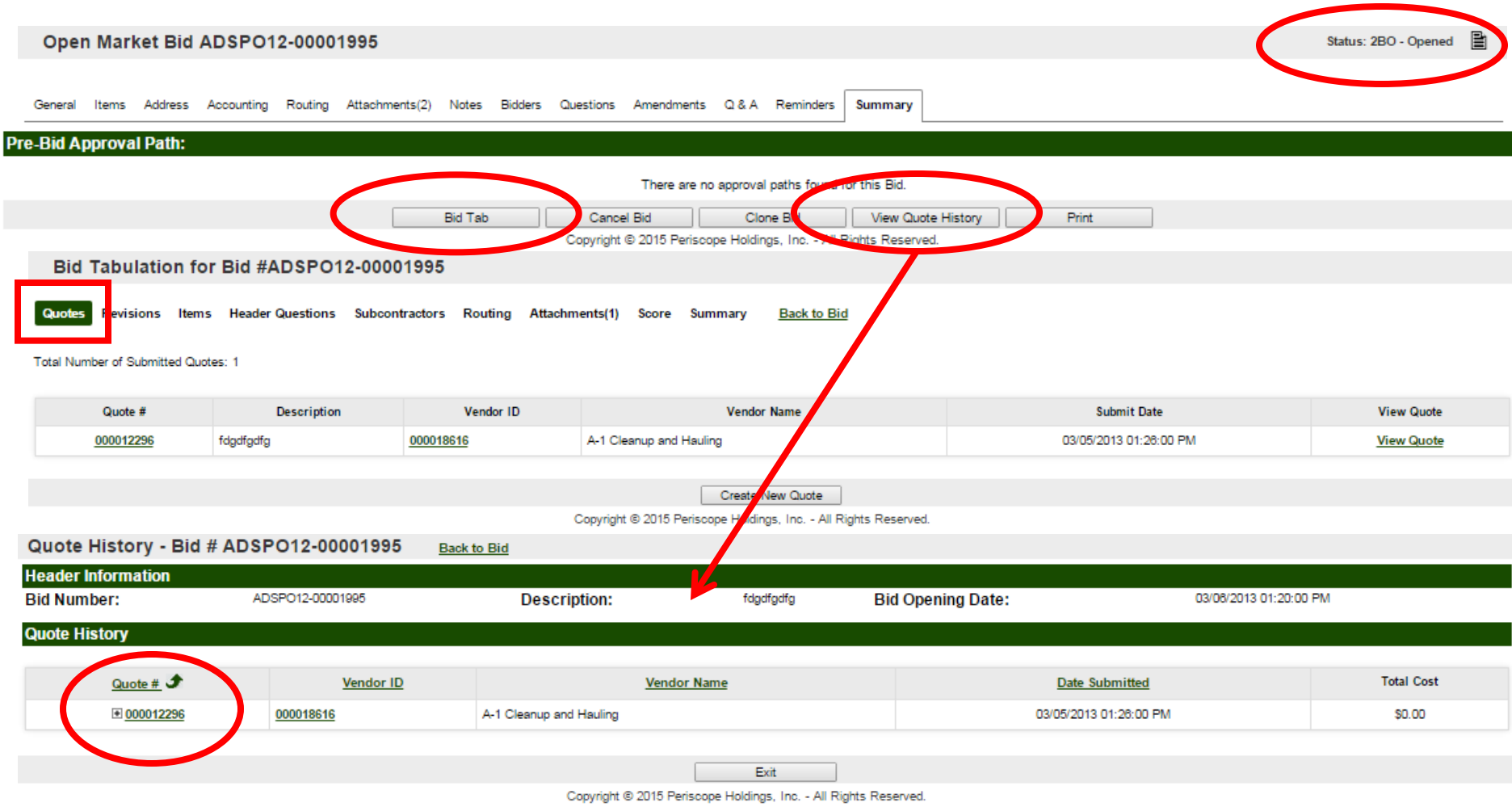
Opening and Review – Bid Tab



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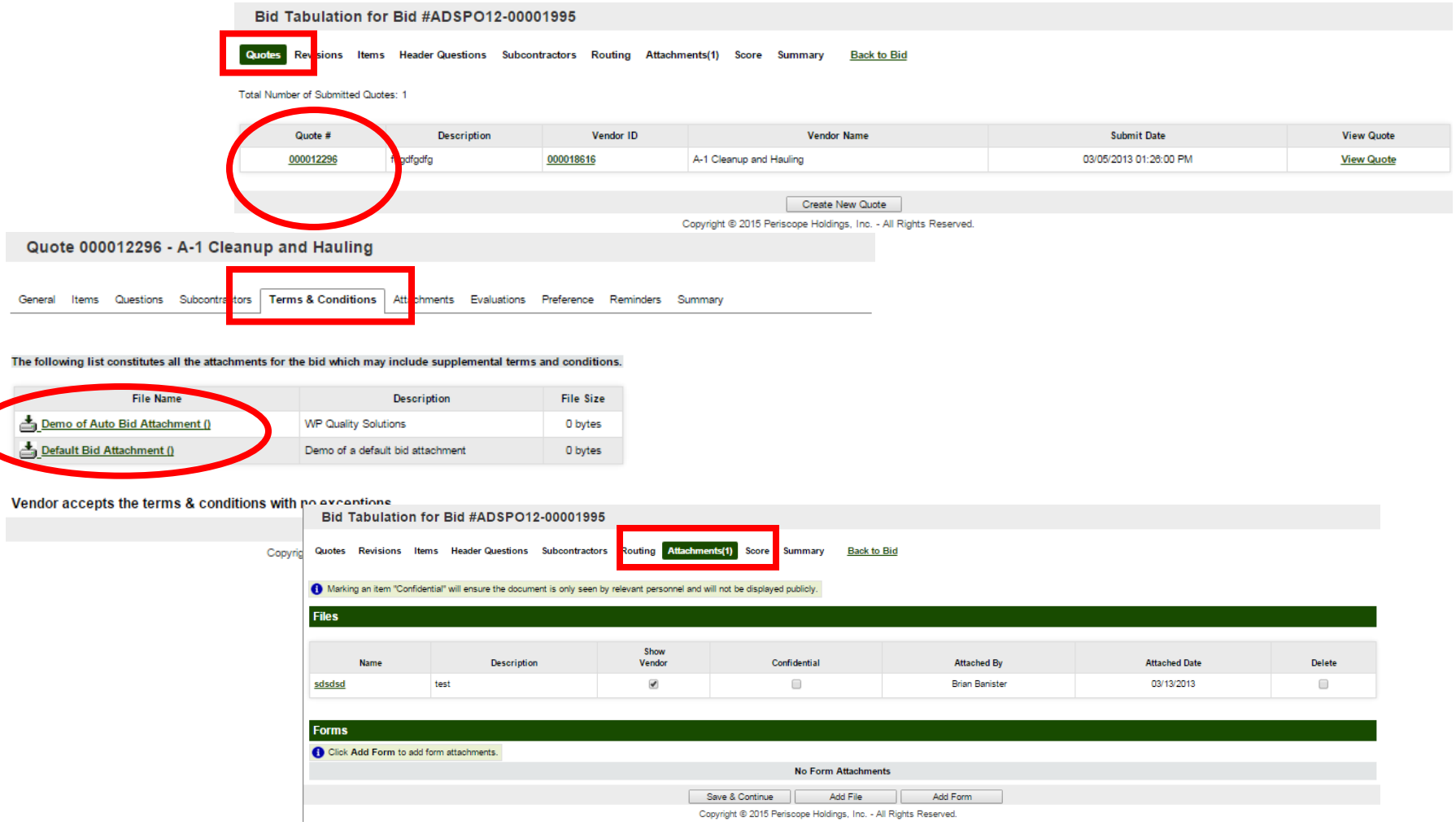
Opening and Review – Quote Review



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Opening and Review – Amendment Acknowledgement

Quote 000012296 - A-1 Cleanup and Hauling

General | Items | Questions | Subcontractors | Terms & Conditions | Attachments | Evaluations | Preference | Reminders | **Summary**

Header Information

Quote #:	000012296	Bid #:	ADSPO12-00001995	Status:	Submitted
Organization:	State Procurement Office				
Description:	fdgdfgdfg	Delivery Days:	0	Discount Percent:	0.0
Bid Flag:	Yes	Alternate Bid:	No	Shipping Terms:	As Specified
Freight Terms:	Freight Prepaid	Ship Via Terms:	Best Way	Payment Term:	Net 30
Promised Date		Info Contact:		Quote Total	$0.00
Comment:					
Date Last Updated:	03/06/2013 01:27:39 PM	User last Updated:	Brian Banister	User Created:	Brian Banister

Vendor accepts the terms & conditions with no exceptions.

QUOAD:

child:

QuoteHCond:

Attachments

Agency Files:

Agency Forms:

Vendor Files:

Vendor Forms:

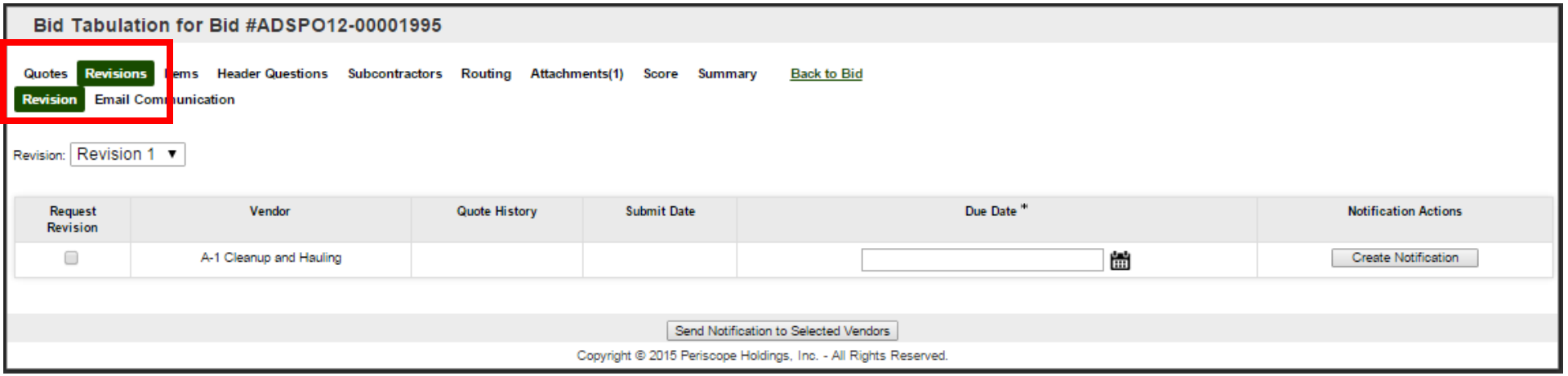
Document	Amendment Note	Notifications	Acknowledged Date/Time
Amendment 1	Item 3 1. Item 3 canceled. Attachment Changes: Header 1. File 'Specifications': File 'Specifications' added .	At bid acknowledgement	04/26/2010 12:58:25 AM

THE TEXAS A&M UNIVERSITY SYSTEM

Proposal Revisions

Periscope HOLDINGS INC

Proposal Revisions – Overview



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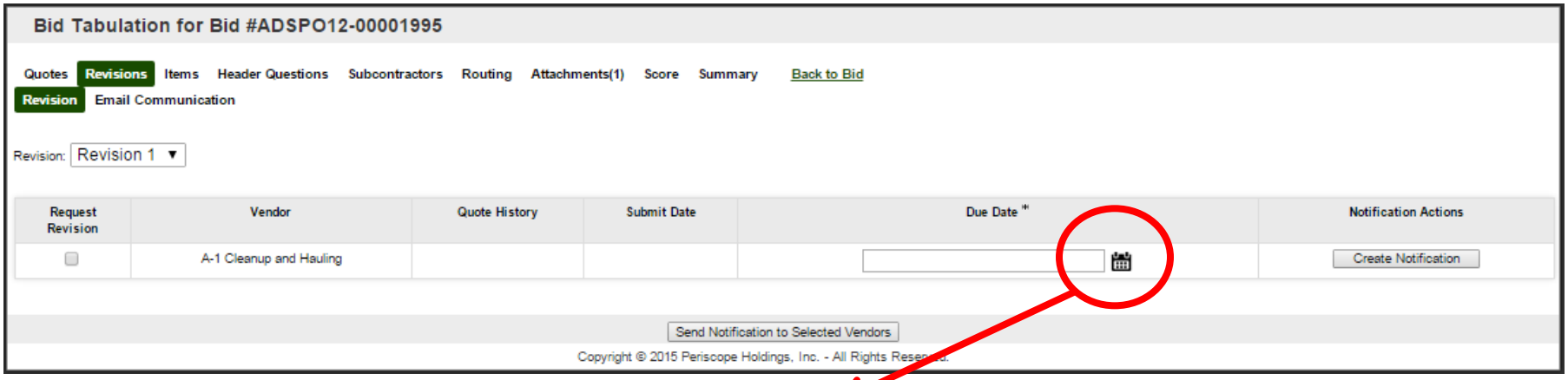
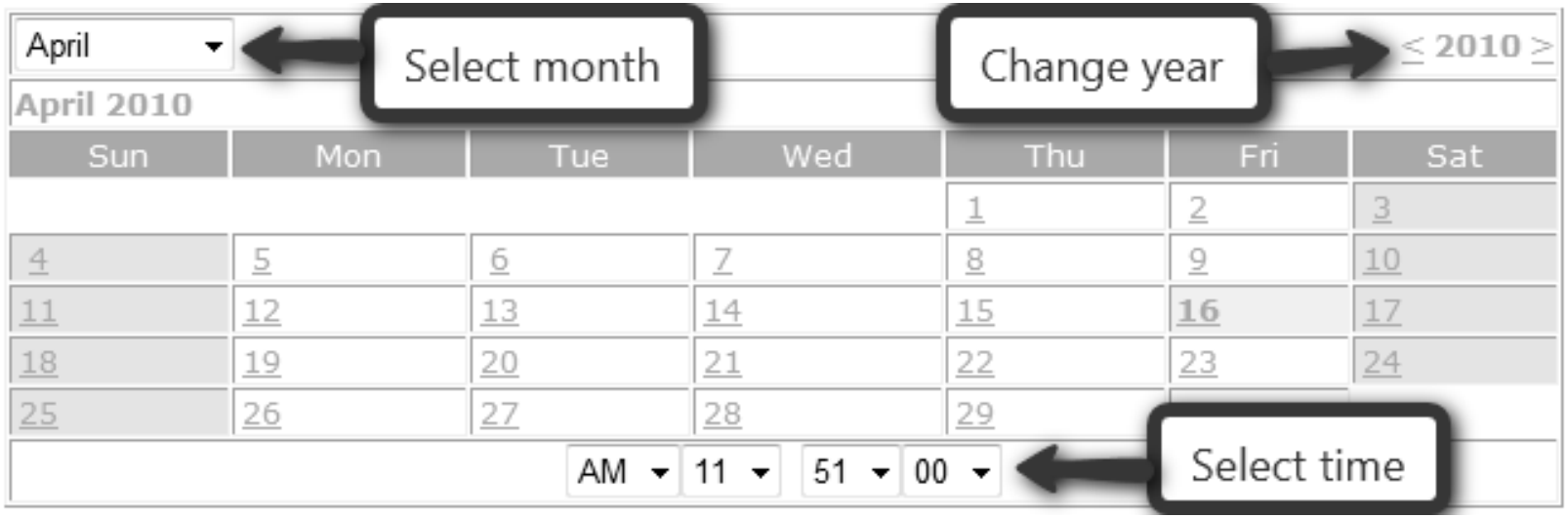
Proposal Revisions – Requesting Revisions





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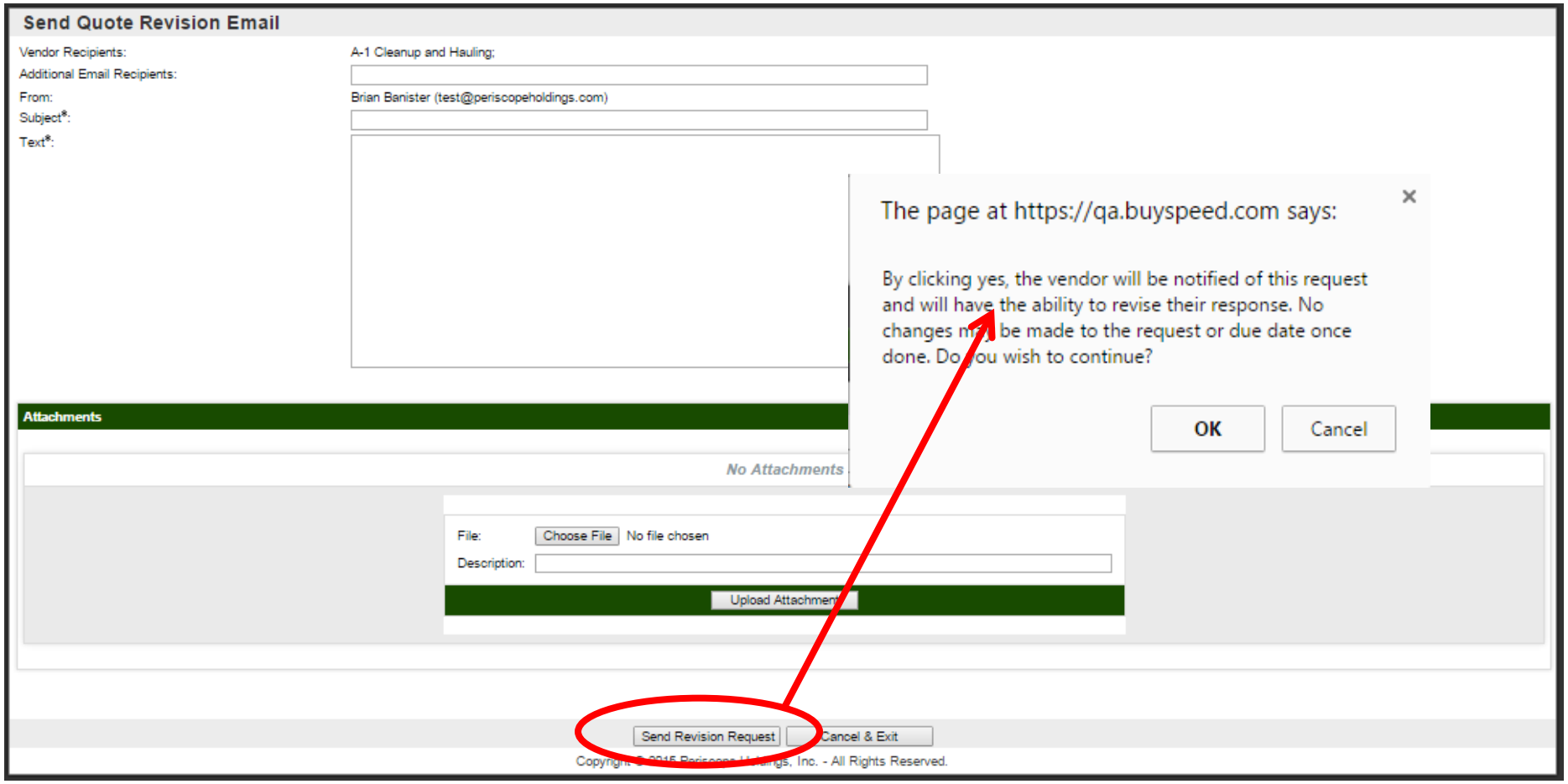
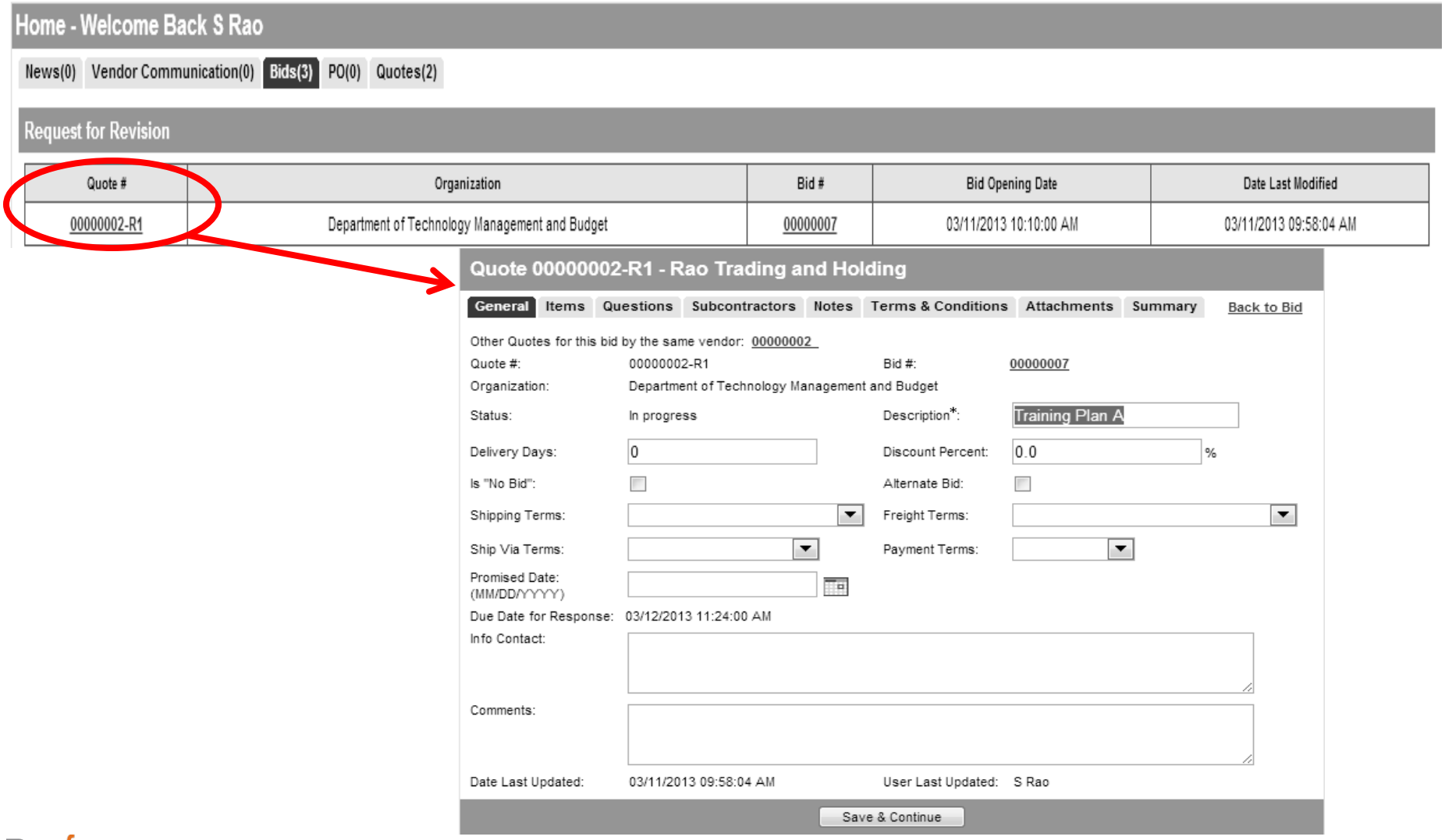
Proposal Revisions – Revision Request Email



Proposal Revisions – Revision Request Response



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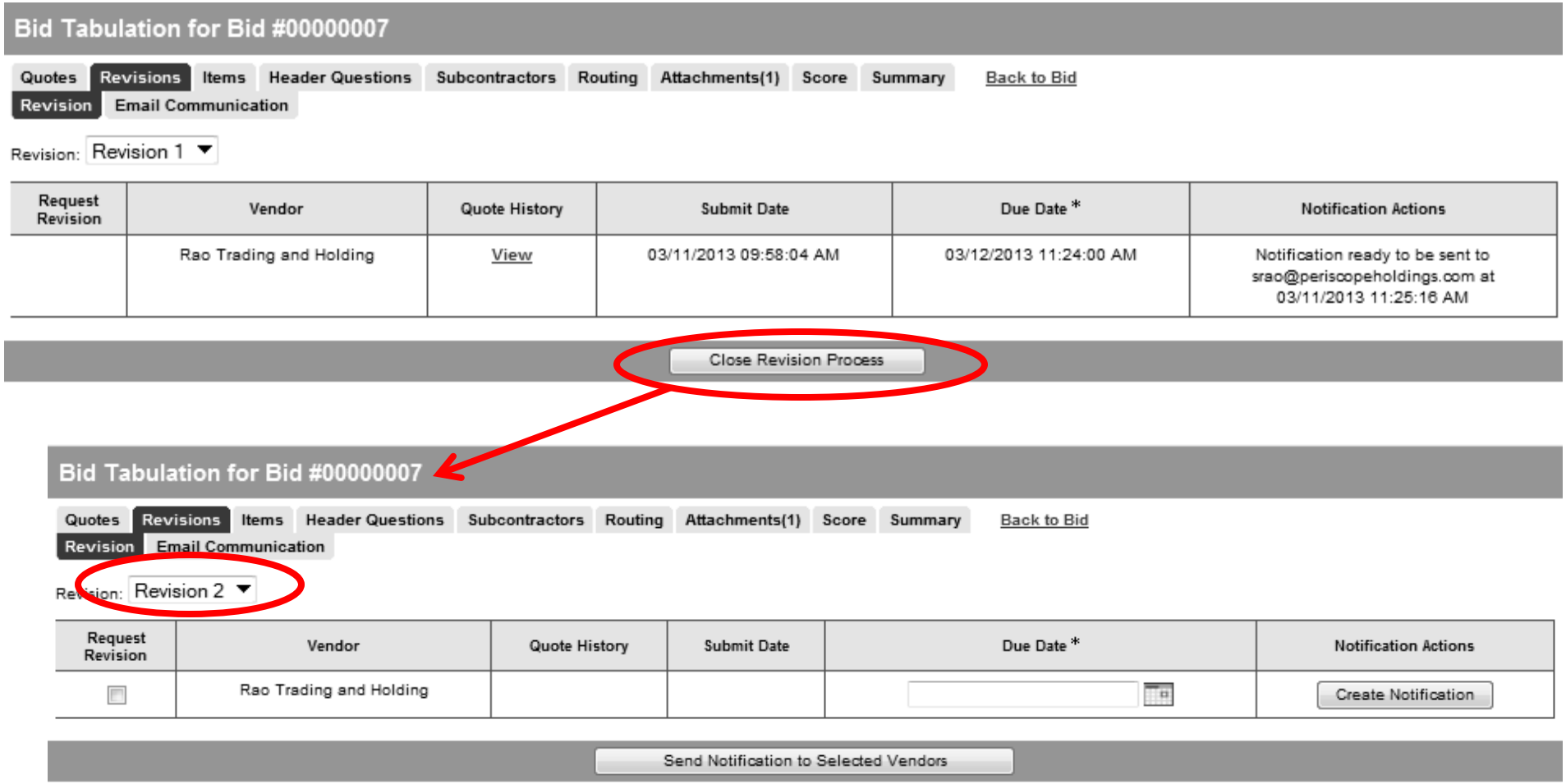
Proposal Revisions – Closing Revision Rounds



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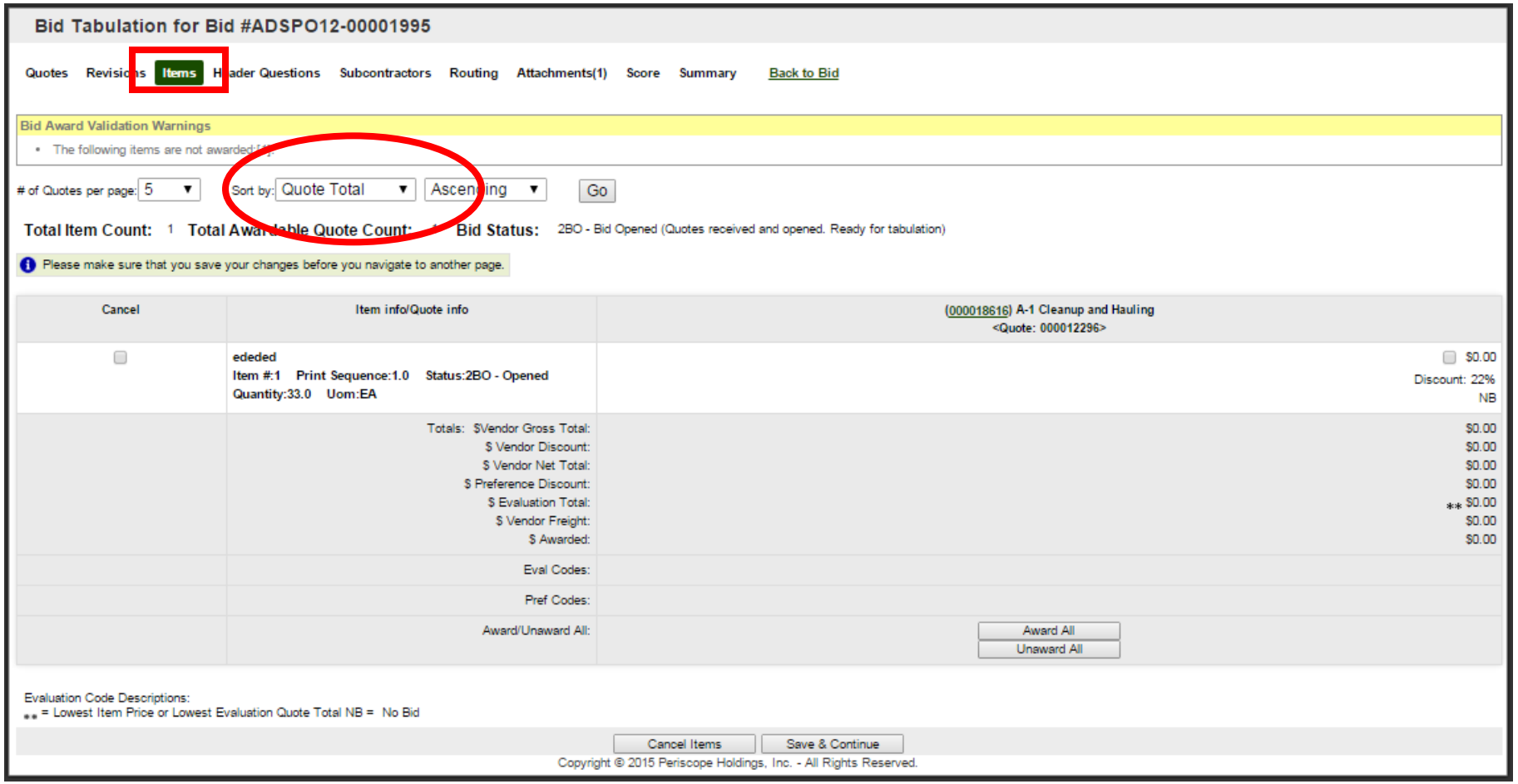
Comparing Quotes

Periscope HOLDINGS INC

THE TEXAS A&M UNIVERSITY SYSTEM

Comparing Quotes – Items Tab



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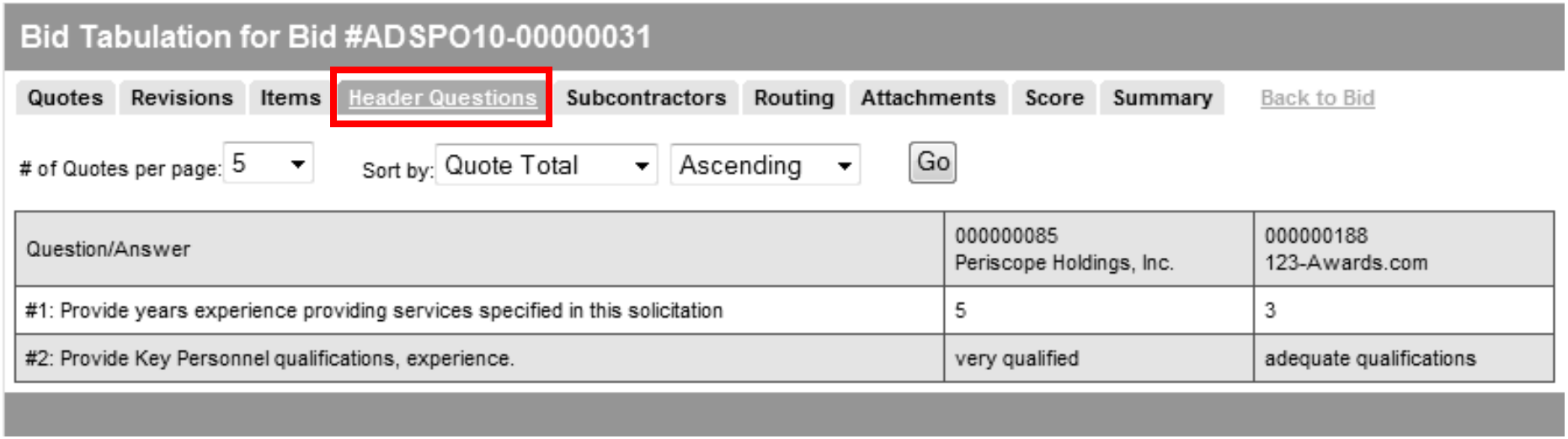
Comparing Quotes – Header Questions Tab



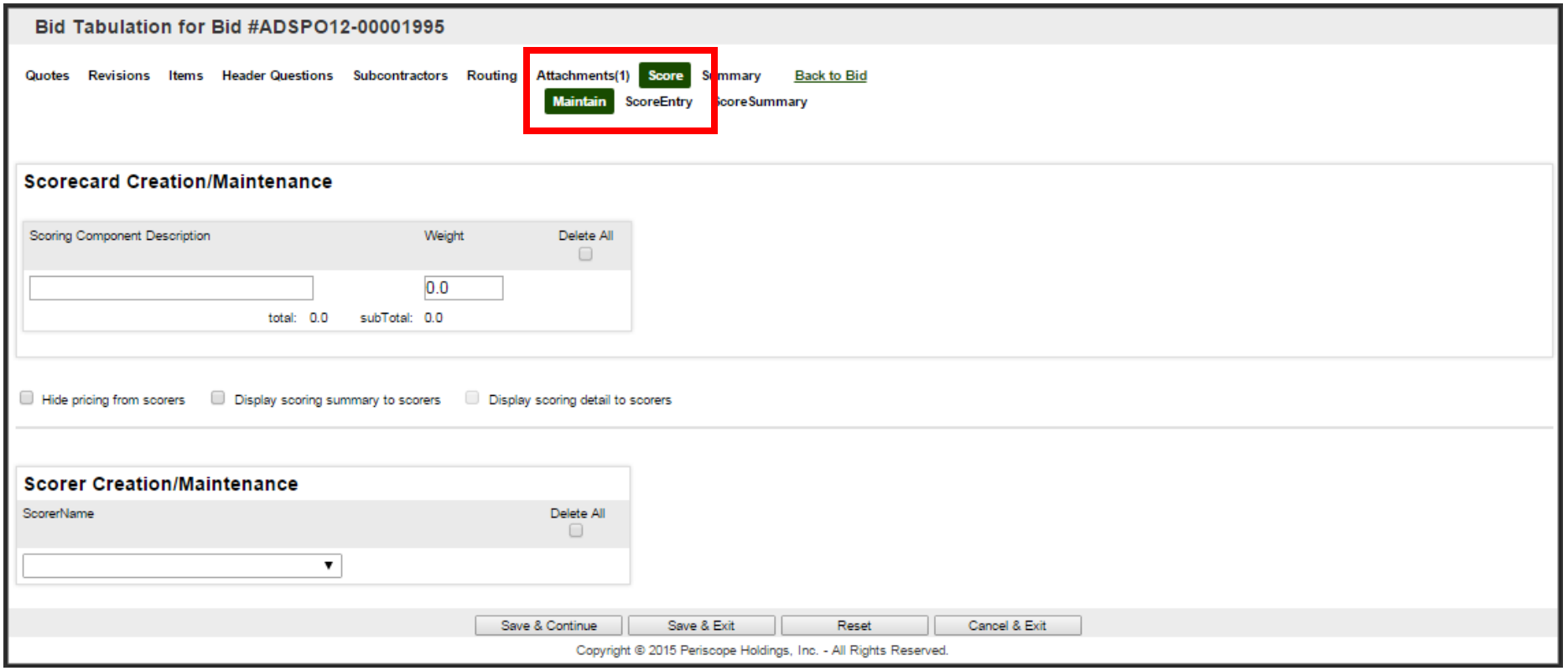
THE TEXAS A&M UNIVERSITY SYSTEM

Evaluation

Periscope HOLDINGS INC

THE TEXAS A&M UNIVERSITY SYSTEM

Evaluation – Score Tab



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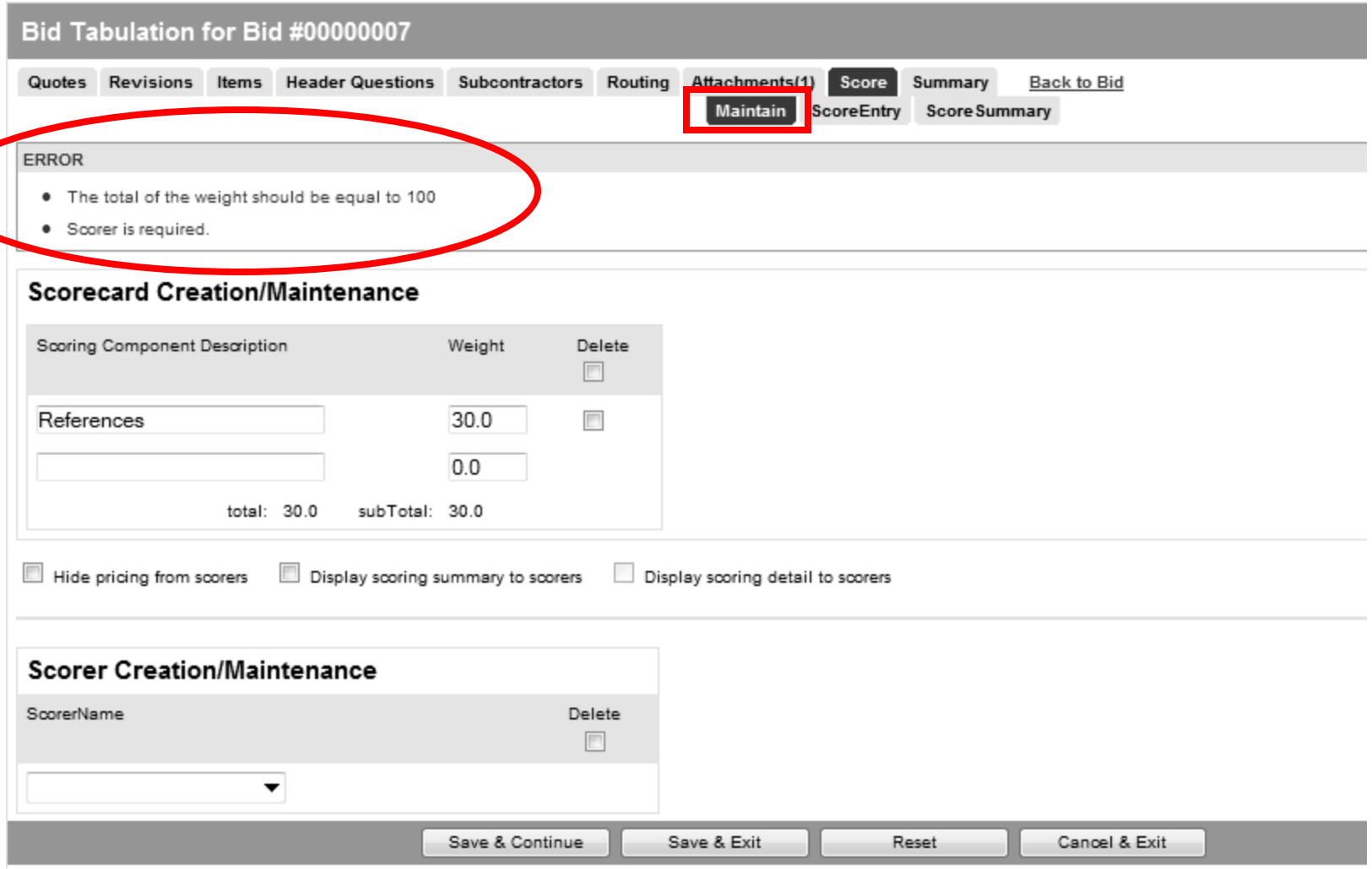
Evaluation – Scoring Components



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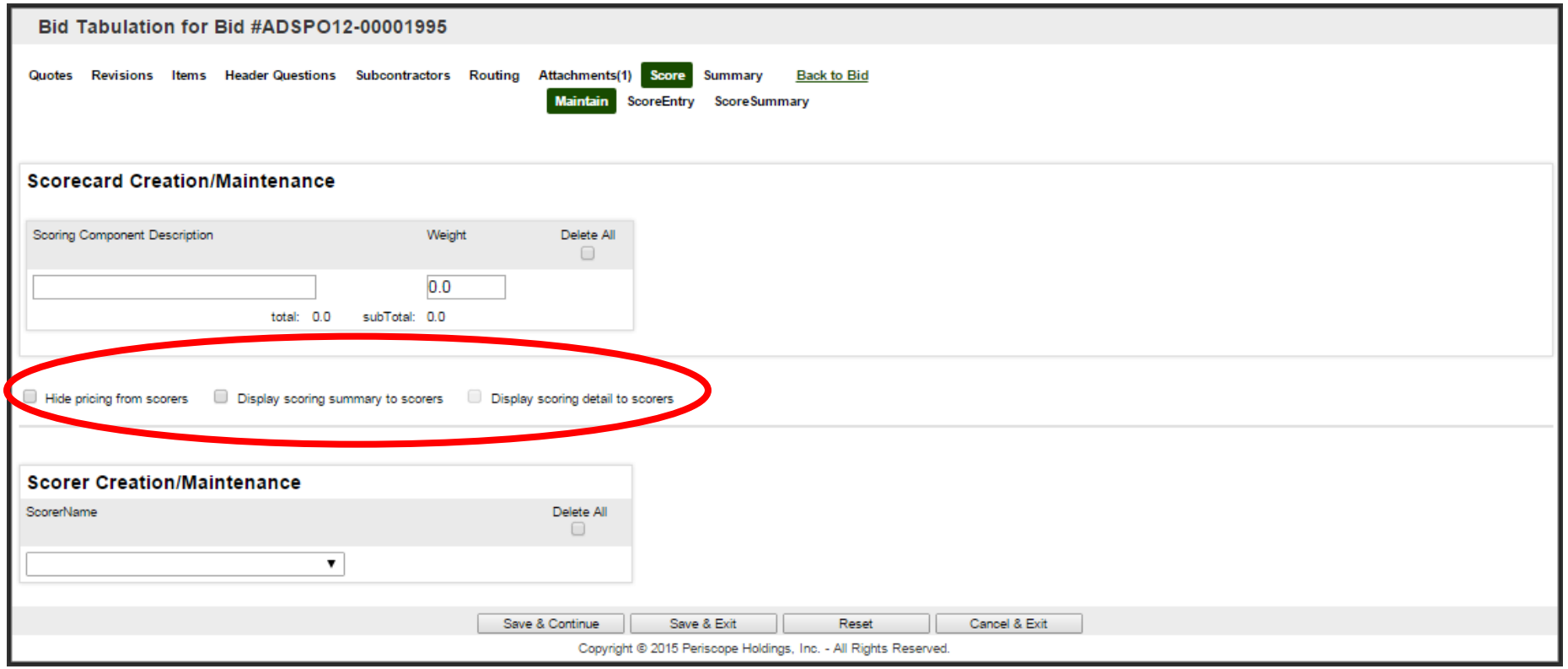
Evaluation – Evaluators



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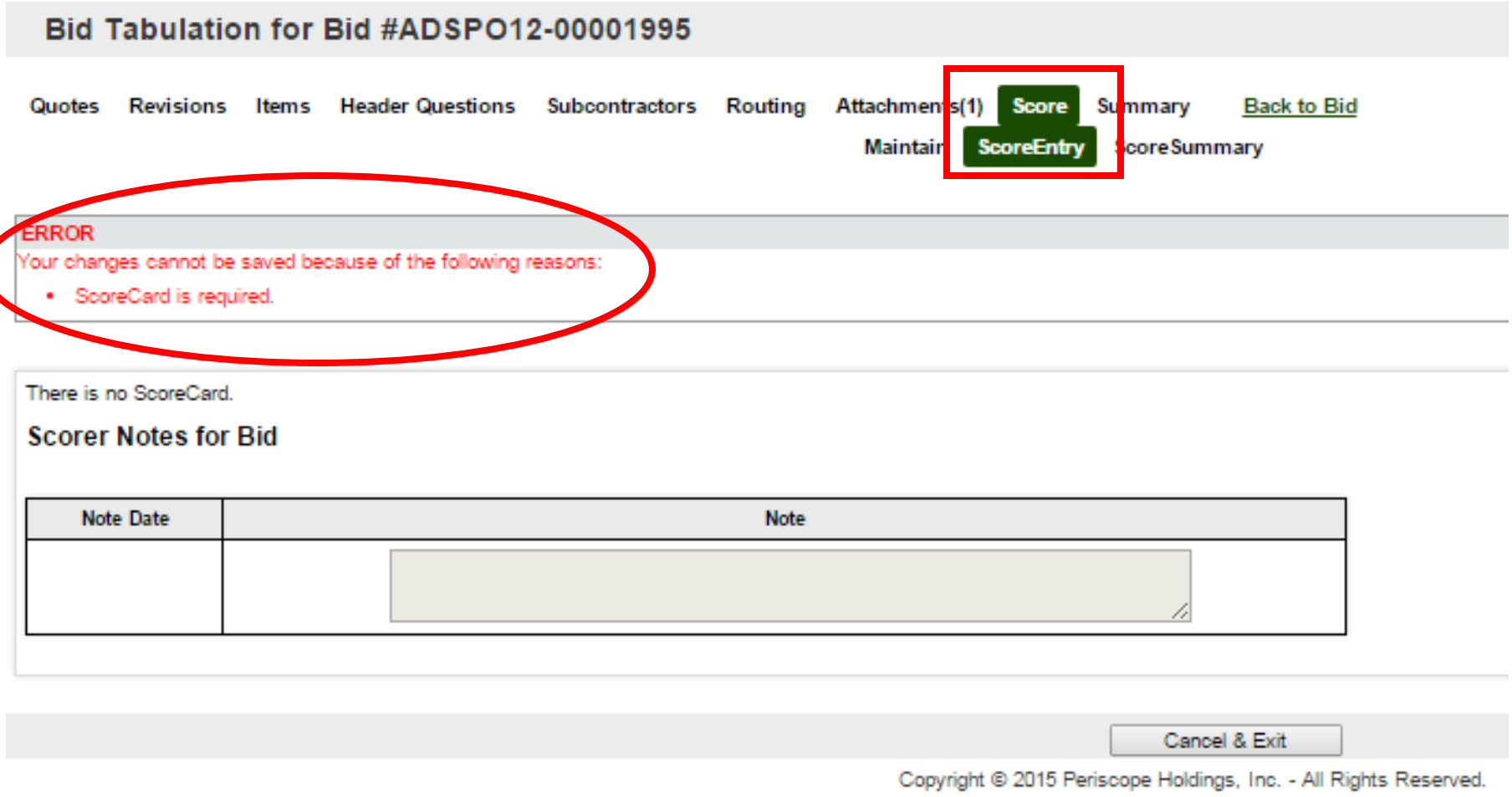
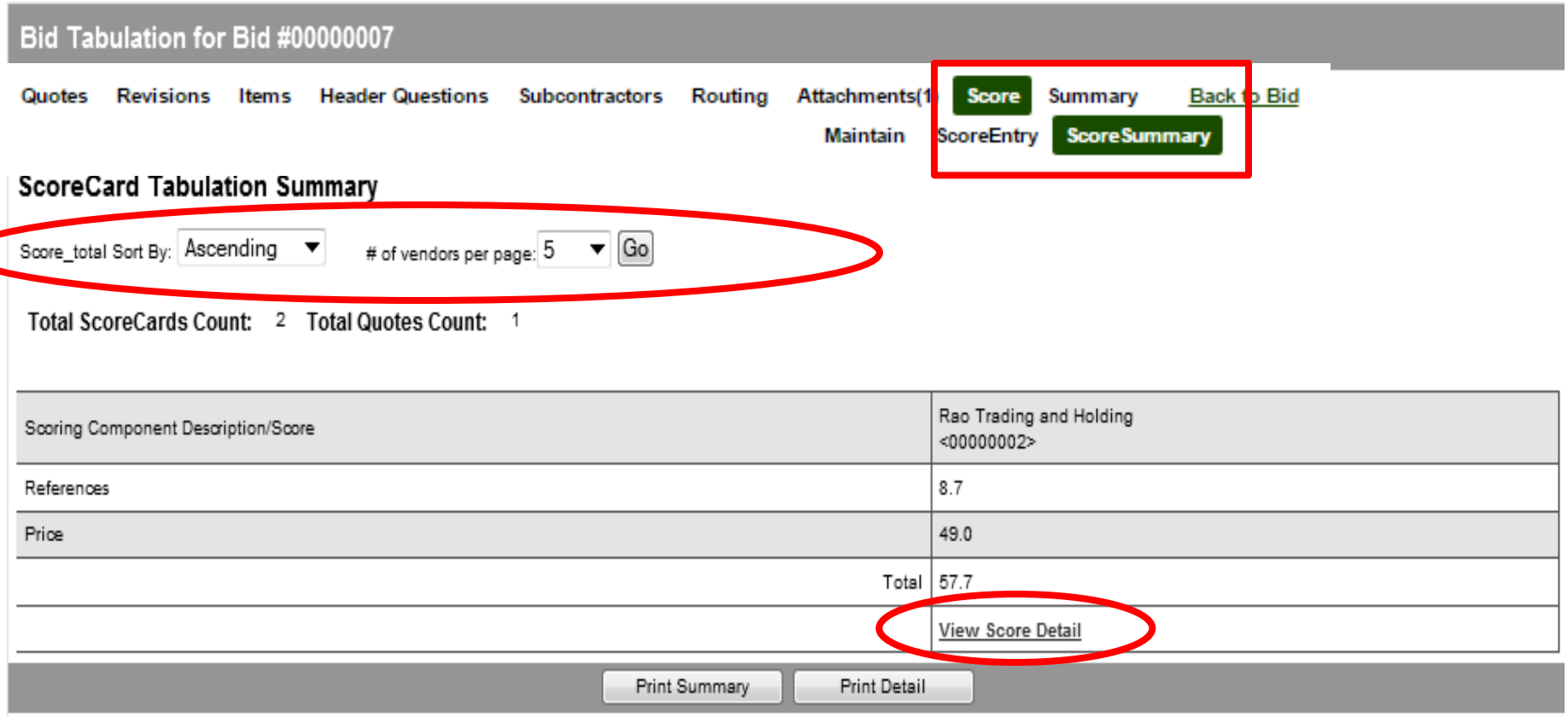
Evaluation – Entering Scores



THE TEXAS A&M UNIVERSITY SYSTEM

Evaluation – Scoring Summary



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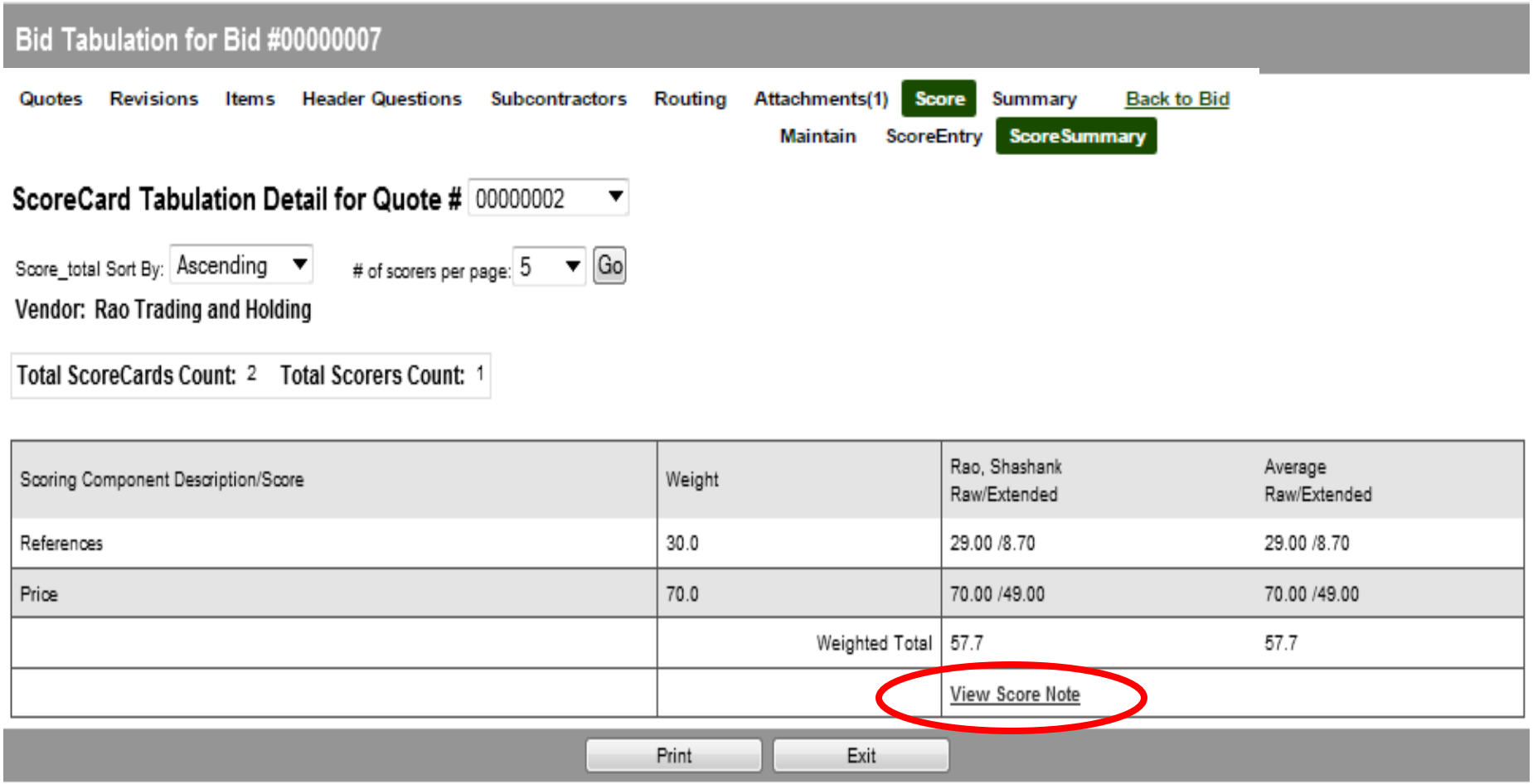
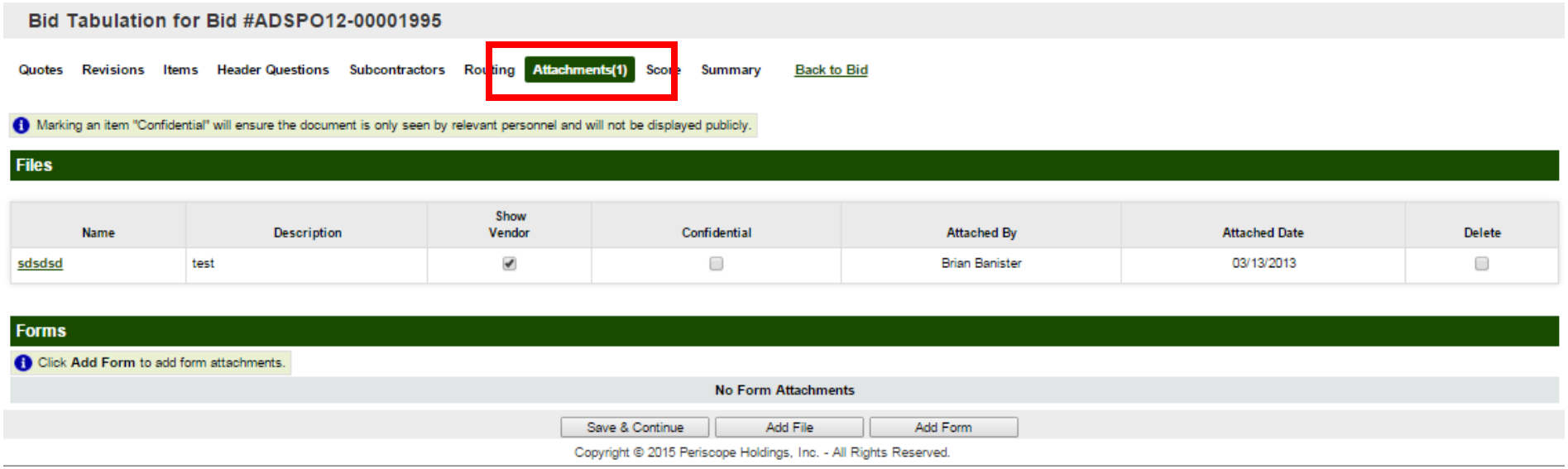
Evaluation – Score Detail



Evaluation – Attachments Tab



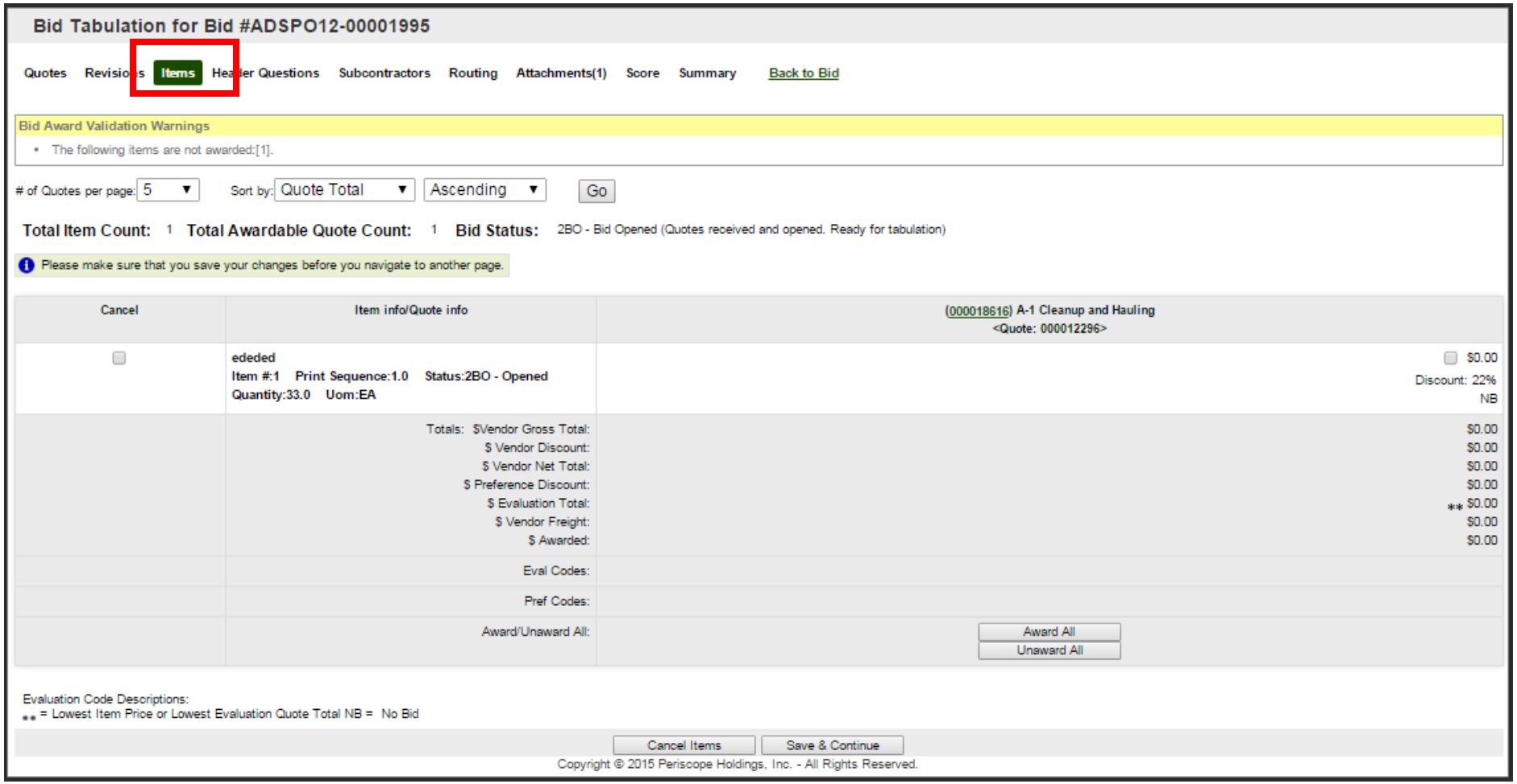
THE TEXAS A&M UNIVERSITY SYSTEM

Award

Periscope HOLDINGS INC

THE TEXAS A&M UNIVERSITY SYSTEM

Award – Items Tab



Bid Tabulation for Bid #ADSPO12-00001995

Quotes | Revisions | Items | Header Questions | Subcontractors | Routing | Attachments(1) | Score | Summary | Back to Bid

Bid Award Validation Warnings

- The following items are not awarded:[1].

# of Quotes per page: 5 | Sort by: Quote Total | Ascending | Go

Total Item Count: 1 Total Awardable Quote Count: 1 Bid Status: 2BO - Bid Opened (Quotes received and opened. Ready for tabulation)

Please make sure that you save your changes before you navigate to another page.

Cancel	Item info/Quote info	(000018616) A-1 Cleanup and Hauling <Quote: 000012296>
☐	ededed Item #:1 Print Sequence:1.0 Status:2BO - Opened Quantity:33.0 Uom:EA	☐ $0.00 Discount: 22% NB
	Totals: $Vendor Gross Total:	$0.00
	$ Vendor Discount:	$0.00
	$ Vendor Net Total:	$0.00
	$ Preference Discount:	$0.00
	$ Evaluation Total:	** $0.00
	$ Vendor Freight:	$0.00
	$ Awarded:	$0.00
	Eval Codes:	
	Pref Codes:	
	Award/Unaward All:	Award All / Unaward All

Evaluation Code Descriptions:
** = Lowest Item Price or Lowest Evaluation Quote Total NB = No Bid

Cancel Items | Save & Continue

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Award – Indicating Award Recommendation

Cancel	Item info/Quote info	(000002850)Independent Energy Group <Quote: 000000195>	(000004198)Arizona Solar Concepts <Quote: 000000193>	(000001894)American Solar Electric, Inc. <Quote: 000000192>	(000003651)EnergyPro, Inc. <Quote: 000000190>	(9000005249)Titan Power, Inc. <Quote: 000000194>
☐	Please submit pricing information in "Solar Energy Systems Price Sheet" as found in attachments section Item #:1 Print Sequence:1.0 Status:2BO - Opened (Narrative Item)					
☐	Solar energy systems purchases to include design, installation, and maintenance services for energy generating facilitie...View Detail Item #:2 Print Sequence:2.0 Status:2BO - Opened Quantity:1.0 Uom:EA	☐ $400,000.00	☐ $300,000.00 Late	☐ $210,000.00	☐ $168,000.00	☐ $165,000.00
	Totals: $Vendor Gross Total:	$400,000.00	$300,000.00	$210,000.00	$168,000.00	$165,000.00
	$ Vendor Discount:	$0.00	$0.00	$0.00	$0.00	$0.00
	$ Vendor Net Total:	$400,000.00	$300,000.00	$210,000.00	$168,000.00	$165,000.00
	$ Preference Discount:	$0.00	$0.00	$0.00	$0.00	$0.00
	$ Evaluation Total:	$400,000.00	$300,000.00	$210,000.00	$168,000.00	$165,000.00
	$ Vendor Freight:	$0.00	$0.00	$0.00	$0.00	$0.00
	$ Awarded:	$0.00	$0.00	$0.00	$0.00	$0.00
	Eval Codes:					
	Pref Codes:					
	Award/Unaward All:	Award All / Unaward All	Award All / Unaward All	Award All / Unaward All	Award All / Unaward All	Award All / Unaward All

Vendors

Item description, status and unit of measure

Award individual item

THE TEXAS A&M UNIVERSITY SYSTEM

Award – Award Recommendation Interim Approval

Bid Tabulation for Bid #ADSPO12-00001995

Quotes | Revisions | Items | Header Questions | Subcontractors | Routing | Attachments(1) | Scores | Summary | Back to Bid

Bid Tabulation Information

Attachments: Test

Total Item Count: 2 **Total Awarded Quote Count:** 1 **Bid Status:** 2BO - Bid Opened (Quotes received and opened. Ready for tabulation)

Canceled	Item info/Quote info	(00000011)Rao Trading and Holding <Quote: 00000002>
	Donkeys Item #:1 Print Sequence:1.0 Status:2BO - Opened Quantity:10.0 Uom:EA	☑ $79.00 **
Yes	Race Horses Item #:2 Print Sequence:2.0 Status:2BC - Canceled Quantity:2.0 Uom:EA	No Bid NB
	Totals: $Vendor Gross Total: $ Vendor Discount: $ Vendor Net Total: $ Preference Discount: $ Evaluation Total: $ Vendor Freight: $ Awarded:	$790.00 $0.00 $790.00 $0.00 ** $790.00 $0.00 $790.00
	Eval Codes: Pref Codes:	NI

Evaluation Code Descriptions:
** = Low Item Price
NB = No Bid
NI = Did Not Bid All Items

Submit for Approval | Print

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THE TEXAS A&M UNIVERSITY SYSTEM

Award – Award Recommendation Interim Approval

THE TEXAS A&M UNIVERSITY SYSTEM

Award Recommendation – Notification

Example notification email.

Bid # 00000007 has been awarded

The following vendor(s) have been awarded all or part of the bid:

Periscope Holdings, Inc.

Thank you for your participation.

THE TEXAS A&M UNIVERSITY SYSTEM

Award Recommendation – Convert to In-Progress PO to allow vendors to see Bid Tab / Recommendation

Bid Tabulation for Bid #00000007

Quotes | Revisions | Items | Header Questions | Subcontractors | Routing | Attachments(1) | Score | Summary | Back to Bid

Bid Tabulation Information

Attachments: Test

Total Item Count: 2 **Total Awarded Quote Count:** 1 **Bid Status:** 2BA - Bid Approved (Ready for Vendor Awarding)

Canceled	Item Info/Quote Info	(00000011)Rao Trading and Holding <Quote: 00000002>
	Donkeys Item #:1 Print Sequence:1.0 Status:2BA - Approved Quantity:10.0 Uom:EA	☑ $79.00 **
Yes	Race Horses Item #:2 Print Sequence:2.0 Status:2BC - Canceled Quantity:2.0 Uom:EA	No Bid NB
	Totals: $Vendor Gross Total: $ Vendor Discount: $ Vendor Net Total: $ Preference Discount: $ Evaluation Total: $ Vendor Freight: $ Awarded:	$790.00 $0.00 $790.00 $0.00 ** $790.00 $0.00 $790.00
	Eval Codes:	NI
	Pref Codes:	

Evaluation Code Descriptions:
** = Low Item Price
NB = No Bid
NI = Did Not Bid All Items

Create PO | Print

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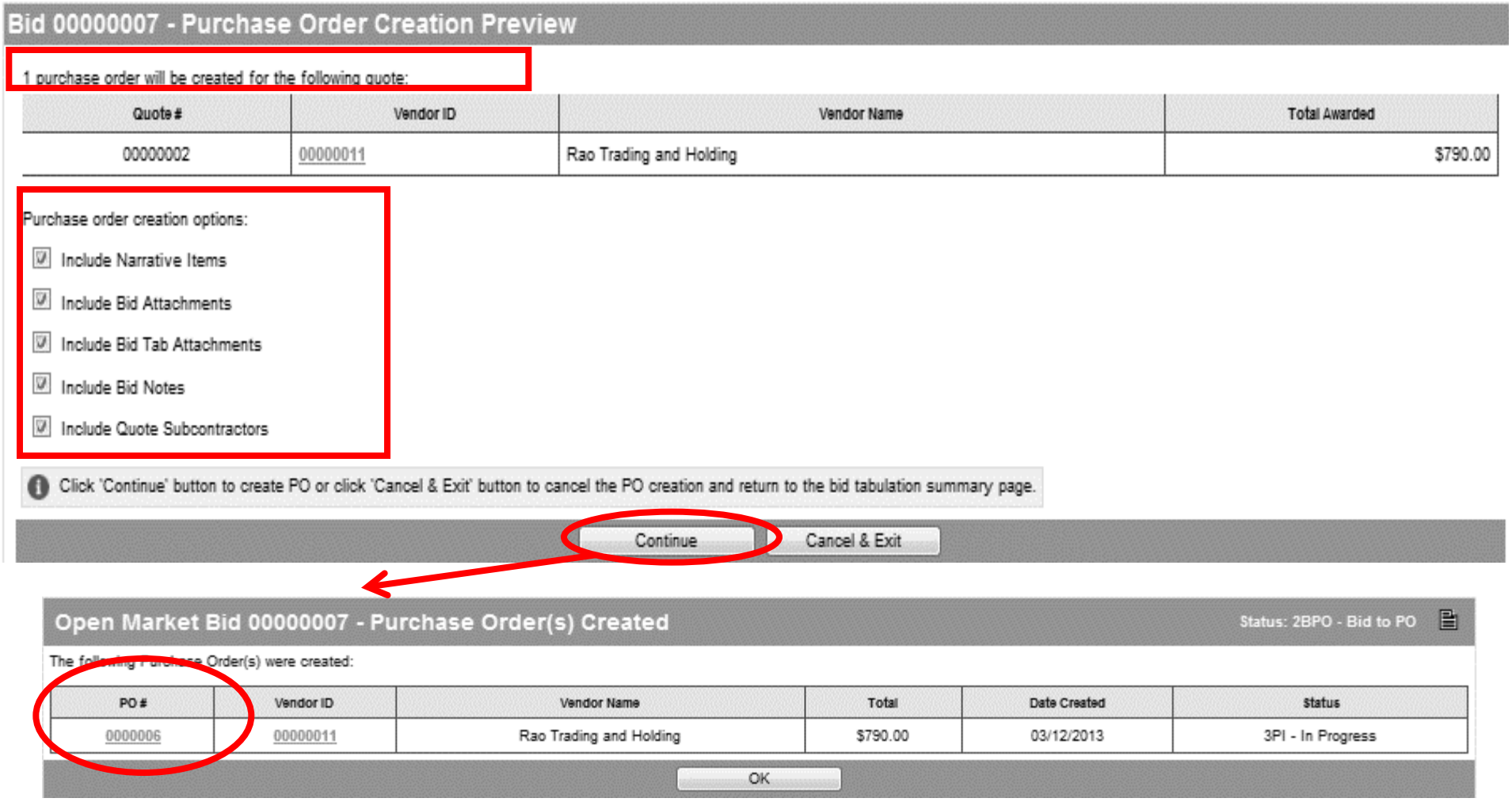
Creation & Setup – Award Bid (cont.)