Texas A&M University System Standard – Security Awareness and Training

Standard Statement

Understanding the importance of information security and individual responsibilities and accountability pertaining to information security are paramount to achieving organization security goals. This can be accomplished with a combination of general information security awareness training and targeted, product-specific training. Security awareness and training information needs to be ongoing and updated as needed.

Reason for standard

The purpose of the security training standard is to describe the requirements to ensure each user of System Office (SO) information resources receives adequate training on information security issues.

Definitions

Information Resources (IR): The procedures, equipment, and software that are employed, designed, built, operated, and maintained to collect, record, process, store, retrieve, display, and transmit information

Official Standard

1.   APPLICABILITY

This Standard (standard) applies to all users of SO information resources.

The intended audience is all users of information resources.

2.   STANDARDS

2.1   All SO personnel who use information resources are required to comply with the steps outlined in this standard as a minimum.

A method to accomplish the requirements listed below is provided through the use of the Information Security Awareness (ISA) training module. This web based training module is accessed via SSO's Train Traq.

Requirements:

2.1.1   All new employees shall complete security awareness training prior to, or at least within 30 days of, being granted access to any SO information resources. This shall be part of the new employee's orientation training session.

2.1.2   All users must acknowledge they have read, understand, and will comply with SO requirements regarding computer security policies and procedures.

2.1.3   All SO users must complete the SO security awareness training on an annual basis.

2.2   SO information technology personnel shall establish and maintain a process to communicate new security program information, security bulletin information, and security items of interest to departmental personnel.

Related Statutes, Policies, or Requirements

Supplements *System Regulation 33.05.02*

Contact Office

For interpretation or clarification, contact The Texas A&M University System Chief Information Officer.

OFFICE OF RESPONSIBILITY: The Texas A&M University System Chief Information Officer