Agenda Item No.

**AGENDA ITEM BRIEFING**

**Submitted by:** XXXXXXXXXXXXX, President

University Name

**Subject:** Approval of a New Bachelor/Master(of Arts, Science, or other Field of Study as applicable) Degree Program, (with a Major in Field of Study, if applicable), and Authorization to Request Approval from the Texas Higher Education Coordinating Board

**Proposed Board Action:**

Approve the establishment of a new degree program at University Name leading to a degree program requested**,** authorize the submission of this degree program to the Texas Higher Education Coordinating Board (THECB) for approval, and certify that all applicable THECB criteria have been met.

**Background Information:**

Provide a brief description of the program and the rationale for adding it to the university’s degree program inventory.

This should be brief and **not** a duplicate of what is presented in the Program Review Outline.

**A&M System Funding or Other Financial Implications:**

Provide information regarding new costs over the first five years that will be incurred by adding this program and sources of funding. Include new positions, equipment, and other major expenses.

**Strategic Plan Imperative(s) This Item Advances:**

Identify and briefly explain how this agenda item request ties into the [A&M System Strategic Plan](https://www.tamus.edu/system/wp-content/uploads/sites/18/2020/09/BOR-StrategicPlan-v6-HR.pdf) Imperatives.

The briefing serves as an introduction to the proposed program and should be kept to one page.

## Agenda Item No.

**(INSTITUTION, BOLDED, ALL CAPS CENTERED)**

Office of the President

Date of Submission

# Members, Board of Regents

The Texas A&M University System

Subject: Approval of a New Bachelor/Master(of Arts, Science, or other Field of Study as applicable) Degree Program (with a Major in Field of Study, if applicable), and Authorization to Request Approval from the Texas Higher Education Coordinating Board

I recommend adoption of the following minute order:

**“The Board of Regents of The Texas A&M University System approves the establishment of a new degree program at (Institution) leading to a Bachelor/Master (of Arts, Science, or other Field of Study, as applicable) (in Field of study, if applicable).**

The Board also authorizes submission of (Institution)’s new degree program request to the Texas Higher Education Coordinating Board for approval and hereby certifies that all applicable criteria of the Coordinating Board have been met.”

Respectfully submitted,

(CEO’s SIGNATURE)

CEO’s Name

Title

(One or two spaces)

**Approval Recommended: Approved for Legal Sufficiency:**

(Three spaces)

John Sharp Ray Bonilla

Chancellor General Counsel

Billy Hamilton

Deputy Chancellor and

Chief Financial Officer

James R. Hallmark, Ph.D.

Vice Chancellor for Academic Affairs