**Distance Education**

**Out-of-Country Request**

**Approval Form**

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| **Submitted by:** |

[ ]  Texas A&M University [ ]  Texas A&M University-Texarkana

[ ]  Texas A&M University- Central Texas [ ]  Texas A&M International University

[ ]  Texas A&M University-Commerce [ ]  Prairie View A&M University

[ ]  Texas A&M University-Corpus Christi [ ]  Tarleton State University

[ ]  Texas A&M University-Kingsville [ ]  West Texas A&M University

[ ]  Texas A&M University-San Antonio

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| **Distance Education : Off-Campus (Face-to-Face) Authorization Request** |

**List the proposed degree and CIP code:**

Degree:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CIP Code:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**When is the effective date of the proposed program?**

**Degree will be offered at the following location:**

**(Memorandum of Understanding must be included in this request.)**

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| **Summary of Proposal (Include Background Information and Rationale for the offering.)** |

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| **Financial Implications:** |

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| **University: Request for Authorization** |

I recommend adoption of the following program:

“Having complied with all of the requirements of The Texas A&M University System, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (University name) is hereby authorized to offer the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Degree) program by distance education, off campus (face to face) at \_\_\_\_\_\_\_\_\_\_\_\_\_(Location) effective \_\_\_\_\_\_\_\_\_\_\_\_\_\_.

The Texas A&M University System Office of Academic Affairs finds that the program offering aforementioned is within the role and scope and capacity of the institution and will benefit students.

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(University name)** **certifies that the proposed distance delivery of the aforementioned program meets the criteria under Texas Administrative Code Chapter 4 Subchapter P regarding quality of the curriculum and courses; delivery of instruction; evaluation, training, supervision, and support of faculty; financial resources; and admission of and support services for students. The program is within the role and mission of the institution and in the Table of Programs. The institution will comply with the standards and criteria of the Commission on Colleges of the Southern Association of Colleges and Schools and will adhere to criteria outlined in *Principles of Good Practice for Degree and Certificate Programs and Courses Offered Through Distance Education*.”**

**Approval - University:**

University President Name

University

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| **Authorization: System** |

**Approval – Texas A&M University System:**

James R. Hallmark, Ph.D.

Vice Chancellor for Academic Affairs