

September 2022

Workday Services Scheduled Activities

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<p>5</p> <div style="background-color: #660000; color: white; padding: 5px;">Labor Day Observed by ALL, Except: K, L, P</div>	<p>6</p> <div style="border: 1px solid green; padding: 2px;">#23-01: BW (Production): Confirm Schedule of Midnight Run of BW Calc for On-Cycle Payments</div> <div style="border: 1px solid green; padding: 2px;">#23-01: BW (Workstations): Review Pay Calc & Complete Retro Pay Results; Review Payroll Reports</div>	<p>7</p> <div style="border: 1px solid green; padding: 2px;">#23-01: BW (Production): - Recalculate payroll - Run Pay Complete - Settlement</div> <div style="border: 1px solid green; padding: 2px;">#23-01: BW (Workstations): Confirm Payroll Completion before 9 AM</div>	<p>8</p>	<p>9</p> <div style="background-color: #336633; color: white; text-align: center; padding: 2px;">Biweekly Pay Day #23-01</div>																																																																																																										
<p>12</p>	<p>13</p>	<p>14</p>	<p>15</p>	<p>16</p> <div style="border: 1px solid green; padding: 2px;">#23-02: Initiate BW Pay Cycle - Inbound Integration - Input Review - Retro Pay Calculation</div> <div style="border: 1px solid green; padding: 2px;">#23-02: BW (Production): Schedule Midnight Run of BW Calc for On-Cycle Payments</div>																																																																																																										
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October 2022

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January 2023

Workday Services Scheduled Activities

Monday	Tuesday	Wednesday	Thursday	Friday																																																																																																		
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February 2023

Workday Services Scheduled Activities

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March 2023

Workday Services Scheduled Activities

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April 2023

Workday Services Scheduled Activities

Monday	Tuesday	Wednesday	Thursday	Friday
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<p>24</p> <p>Monthly Payroll (Production): Confirm Schedule of Midnight Run of Monthly Calc for On-Cycle Payments</p> <p>Workstations: Review Pay Calc & Complete Retro Pay Results, Review Payroll Reports</p>	<p>25</p> <p>Monthly Payroll (Production): - Recalculate - Run Pay Complete - Settlement</p> <p>Workstations: Confirm Payroll Completion before 9AM</p>	<p>26</p>	<p>27</p>	<p>28</p> <p>#23-18: Initiate BW Pay Cycle - Inbound Integration - Input Review - Retro Pay Calculation</p> <p>#23-18: BW (Production): Schedule Midnight Run of BW Calc for On-Cycle Payments</p>

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May 2023

Workday Services Scheduled Activities

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June 2023

Workday Services Scheduled Activities

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July 2023

Workday Services Scheduled Activities

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August 2023

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