

SCREEN 412 - PIN/BUDGET CHANGE NUMBER MAINTENANCE TABLE

This table defines PIN/budget change numbers by workstation, and is used to obtain the current PIN and budget change numbers for the Active Budget database. This table may be updated via a batch program processing.

After receiving the screen **412** there are three options available:

1. Return to the B/P/P Table Maintenance Menu
2. Inquire about PIN/budget change numbers
3. Modify a particular PIN/budget change number

These options are described below:

1. **RETURN**

To Return to the B/P/P Table Maintenance Menu:

- Type an **E** or **400** in the **FUNCTION** field and press the **ENTER** key or use the PF3 function key or the PF4 to return to the B/P/P Main Menu.

2. **INQUIRE**

To inquire about a particular PIN/budget change number:

- **FUNCTION** field should be blank.
- Press the **ENTER** key. All available PIN/budget change number information will be displayed by workstation.

3. **MODIFY**

To modify a particular PIN/budget change number:

- Type **M** in the **FUNCTION** field.
- **TAB** to the workstation line that requires modification, type a **C** in the **A/C** field, **TAB** to the field(s) to be changed, make the desired change(s), and press the **ENTER** key. The data will be edited and if no errors are encountered by the system, the data base will be updated and the following message will be displayed: **TABLE DATABASE UPDATED**. The word **CHANGED** is also displayed in the **ACTION PERFORMED** field

- In the event the system detects errors, the problem fields will be highlighted, and the appropriate error messages will be displayed:

INVALID LAST PIN NUMER

INVALID LAST GRAD PIN NUMBER

NO DATA FOR THIS WORK STATION ON DATABASE

ERROR - displayed in **ACTION PERFORMED** field for data entry errors

NOT FOUND - displayed in **ACTION PERFORMED** field when trying to change work station information that is not on the database

4. **PROCESS NOTES**

The program has to be modified to insert or delete a workstation. It also appears that the majority of the data input is not being edited.

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<u>NUMBER</u>	<u>DATA FIELD</u>	<u>EDITS PERFORMED</u>
1	SCREEN CODE	3-digit code that identifies the screen the user would next like to view; is used to maneuver through the B/P/P System Screens.
2	FUNCTION	Blank - Inquire M - Modify E - End
3	ACTION CODE (A/C)	Must be spaces or C
4	WS	Not edited
5	PIN	Must be numeric
6	GRAD PIN	Must be numeric
7	FY	Not edited
8	BUDG CHNG	Not edited