

## SCREEN 417 - CREDIT UNION MAINTENANCE TABLE

This table defines credit unions and is used to obtain name, vendor number, and mail code for a particular credit union.

After receiving the screen **417** there are four options available:

1. Return to the B/P/P Table Maintenance Menu
2. Inquire about a specific credit union
3. Delete a specific credit union
4. Modify a specific credit union

These options are described below:

### 1. **RETURN**

To Return to the B/P/P Table Maintenance Menu:

- Type an **E** or **400** in the **FUNCTION** field and press the **ENTER** key or use the PF3 function key or the PF4 to return to the B/P/P Main Menu.

### 2. **INQUIRE**

To inquire about a specific credit union:

- **FUNCTION** field should be blank.
- **TAB** to CREDIT UNION CODE field, type in a valid credit union code, and press the **ENTER** key. The data will be edited and if no errors are encountered by the system, all available information about the credit union entered will be displayed.
- In the event the system detects errors, the problem fields will be highlighted and the appropriate error message displayed: **INVALID CREDIT UNION CODE**; **CREDIT UNION NOT FOUND ON DATABASE**; or, **NO SHORT TITLE SEGMENT ON DATABASE**.

### 3. **DELETE**

Before deleting a credit union from the database, the user should **INQUIRE** on it first, as described above.

To delete a specific credit union:

- The CREDIT UNION CODE will still be displayed from the previous **INQUIRY**.
- Enter a **D** in the **FUNCTION** field and press the **ENTER** key. The database will be updated and the following message will be displayed: **CREDIT UNION DELETED FROM DATABASE**.

- The word **DELETED** will also be displayed in the **ACTION PERFORMED** field.

#### 4. **MODIFY**

Before adding a new credit union or modifying an existing one, the user should **INQUIRE** on it first, as described above.

To **CHANGE** a specific credit union:

- **FUNCTION** field should be **M**
- **CREDIT UNION CODE** field should contain the credit union to be modified, **TAB** to the field(s) to be modified, make the desired change(s), and press the **ENTER** key. The data will be edited and if no errors are encountered by the system, the database will be updated and the following message will be displayed: **TABLE DATABASE UPDATED**. The word **CHANGED** will also be displayed in the **ACTION PERFORMED** field.
- In the event errors are detected by the system, the problem fields will be highlighted and the appropriate messages will be displayed:

**INVALID CREDIT UNION CODE  
INVALID MAIL CODE  
INVALID CREDIT UNION NAME  
VENDOR CAT IS INVALID  
VENDOR ID IS INVALID**

To **ADD** a new credit union:

- **FUNCTION** field should be **M**
- **TAB** to **CREDIT UNION CODE** field, type in a credit union code, type in a credit union in the **NAME** field, **TAB** to the **VENDOR ID NO**, type in a valid vendor ID number, **TAB** to **MAIL CODE**, type a valid mail code, and press the **ENTER** key. The data will be edited and if no errors are encountered by the system, the database will be updated and the following message will be displayed: **TABLE DATABASE UPDATED**. The word **ADDED** will also be displayed in the **ACTION PERFORMED** field.
- In the event errors are detected by the system, the problem fields will be highlighted and the appropriate messages will be displayed:

**INVALID CREDIT UNION CODE  
INVALID MAIL CODE  
INVALID CREDIT UNION NAME  
VENDOR CAT IS INVALID  
VENDOR ID IS INVALID**

## SCREEN 417 - CREDIT UNION MAINTENANCE TABLE

417 TAMUS BPP CREDIT UNION MAINTENANCE		07/18/01 08:25 P BPP0002 0294	
Screen: <u>1</u> Function: <u>2</u> (Blank=Inquire,M=Modify,D=Delete,E=End)			
CREDIT UNION CODE <u>3</u>			
NAME	VENDOR ID NO	MAIL CODE	ACTION PERFORMED
<u>4</u>	<u>5</u> <u>6</u>	<u>7</u>	
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12--- Help                      Exit    Main			

### SCREEN 417 - CREDIT UNION MAINTENANCE TABLE EDIT DEFINITIONS

<u>NUMBER</u>	<u>DATA FIELD</u>	<u>EDITS PERFORMED</u>
1	SCREEN CODE	3-digit code that identifies the screen the user would next like to view; is used to maneuver through the B/P/P System Screens.
2	FUNCTION	Blank - Inquire D - Delete M - Modify E - End
3	CREDIT UNION CODE	Must be numeric
4	NAME	Name, cannot be spaces
5	VENDOR ID NO	Must be numeric
6	VENDOR ID NO	Must be numeric
7	MAIL CODE	Must be numeric