

**The Texas A&M University System
Request for Authority to Accept
Cash Gifts \$1,000,000 or Greater**

Date _____ System Member _____

In accordance with System Policy 21.05, *Gifts, Donations, Grants, and Endowments*, cash gifts of \$1,000,000 or greater require approval by the chancellor or designee, after review and recommended approval by the Office of General Counsel and the Office of Budgets and Accounting, prior to acceptance by the Chief Executive Officer (CEO). Cash gifts received from affiliated organizations are exempt from this approval requirement. The CEO may accept cash gifts of less than \$1,000,000, provided there are no restrictions that are discriminatory or which violate any federal or state law, or system policy.

Please complete the form below and attach detailed supporting documentation to substantiate approval of the gift. After CEO or CFO has signed the form recommending approval, submit the signed form and supporting documentation to SOBA for routing within System Offices.

Donor Name _____

Gift Amount _____

Donor Restrictions _____

Recommend Acceptance _____
Chief Financial Officer Date

President/Director Date

System Office approval to accept gift, in accordance with System Policy 21.05

Legal Sufficiency _____
Asst. General Counsel Date

Review _____
For Chief Financial Officer Date

Approval _____
Chancellor or Designee Date