

Revised Purchase Order



Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
Sep 9, 2019	AB0479285	1	Sep 25, 2019
Contact instructions for questions regarding this Purchase Order:			
If Buyer Contact information is listed below, please contact the Buyer.			
If not, please contact the Customer.			
Buyer Contact:			
Buyer	Buyer Email	Buyer Phone Number	
<i>no value</i>	<i>no value</i>	<i>no value</i>	
Customer Contact:			
Name:	Cynthia Grisso		
Email:	CGRISO@TAMUS.EDU		
Phone:	+1 202-684-9933		

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	TEJAS OFFICE PRODUCTS INC	Delivery Address	
Address	1225 W 20TH STREET HOUSTON, TX 770083315 US	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 713-864-6004	Attn:	Cindy Grisso
FOB / FREIGHT	Destination	Office of Federal Relations	
Pre-Pay & Add	No	Suite	400
Payment Terms	1% 10, Net 30	1747 Pennsylvania Ave	
Contract Number - Header	<i>no value</i>	Washington, DC 20006	
Contract Number - Line	<i>no value</i>	United States	
Quote number		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

PO Clauses			
Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 9	Xerox 106R02227 Yellow Toner Cartridge, High Yield	105119	EA	261.35 USD	1 EA	261.35 USD
	Supplier Part Auxiliary ID	105119				
		Manufacturer Name	D and H Distributing Co.			
		Manufacturer Part ID	106R02227			
2 of 9	TRU RED 8.5" x 11" Printer Paper, 20 lbs., 92 Brightness, 500/Ream, 10 Reams/Carton (TR56958)	135848	CT	32.45 USD	1 CT	32.45 USD
	Supplier Part Auxiliary ID	135848				
		Manufacturer Name	Domtar			
		Manufacturer Part ID	135848/TR56958			
3 of 9	HP 952XL Black High-Yield Ink Cartridge (F6U19AN)	2002713	EA	38.78 USD	1 EA	38.78 USD
	Supplier Part Auxiliary ID	2002713				
		Manufacturer Name	HEWLETT PACKARD			
		Manufacturer Part ID	F6U19AN#140			
4 of 9	Starbucks French Roast Coffee, Keurig K-Cup Pods, Dark Roast, 24/Box (9737)	1440262	BX	19.56 USD	3 BX	58.68 USD
	Supplier Part Auxiliary ID	1440262				
		Manufacturer Name	GREEN MOUNTAIN COFFEE INC			

		Manufacturer Part ID	9737			
5 of 9	Starbucks Pike Place Coffee, Keurig K-Cup Pods, Medium Roast, 24/Box (9572)	100688	BX	16.42 USD	3 BX	49.26 USD
	Supplier Part Auxiliary ID	100688				
		Manufacturer Name	GREEN MOUNTAIN COFFEE INC			
		Manufacturer Part ID	9572			
6 of 9	Land O'Lakes Mini-Moo's Half and Half Liquid Creamer, 0.28 Fl. Oz., 192/ Carton (100718)	344887	CT	13.00 USD	1 CT	13.00 USD
	Supplier Part Auxiliary ID	344887				
		Manufacturer Name	PERFORMANCE FOOD GRP			
		Manufacturer Part ID	ORG100718			
7 of 9	Dawn Professional Manual Pot and Pan Dish Detergent Liquid, Original Scent (45112)	595558	EA	5.41 USD	1 EA	5.41 USD
	Supplier Part Auxiliary ID	595558				
		Manufacturer Name	PROCTER & GAMBLE DISTRIBUTING LLC			
		Manufacturer Part ID	45112			
8 of 9	FINISH POWERBALL Dishwasher Detergent Tablets, Fresh Scent, 54/Pack (5170081158)	063787	PK	13.38 USD	1 PK	13.38 USD
	Supplier Part Auxiliary ID	063787				
		Manufacturer Name	RECKITT BENCKISER, LLC			
		Manufacturer Part ID	5170081158			
9 of 9	Staples Colored Top-Tab File Folders, 3 Tab, Assorted Colors, Letter Size, 24/Pack	285130	PK	9.72 USD	1 PK	9.72 USD
	Supplier Part Auxiliary ID					
		Manufacturer Name	STAPLES BRANDS GROUP			
		Manufacturer Part ID	285130/TR285130			
Total						482.03 USD

Billing Information

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

Billing Address

Texas A&M University System
 Do Not Mail Invoices
 Email invoices to systemvouchers@tamus.edu
 301 Tarrow RM 345
 College Station, TX 77840
 United States