

Revised Purchase Order**Sales Tax Exemption**

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
Oct 8, 2019	AB0488329	1	Oct 14, 2019
Contact instructions for questions regarding this Purchase Order:			
If Buyer Contact information is listed below, please contact the Buyer.			
If not, please contact the Customer.			
Buyer Contact:			
Buyer	Buyer Email	Buyer Phone Number	
pma - Allison, Patty	pallison@tamus.edu	979.458.6088	
Customer Contact:			
Name:	Sharon Kovar		
Email:	SHARON-KOVAR@TAMUS.EDU		
Phone:	+1 979-458-7024		

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	HBI OFFICE SOLUTIONS INC	Delivery Address	
Address	308 HWY 75 NORTH STE B HUNTSVILLE, TX 77320 US	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 936-295-4592	Attn:	Holly Hawryluk - 997-229-8666 / Chase Miller - 409-718-5157
Fax	+1 936-295-5264	FAPC - System Budgets & Accounting	
FOB / FREIGHT	Destination	Moore/Connally Bldg	
Pre-Pay & Add	No	Room	2nd Floor
Payment Terms	0, Net 30	301 Tarrow St	
Contract Number - Header	E&I Contract CNR01146	College Station, TX 77840-7896	
Contract Number - Line	<i>no value</i>	United States	
Quote number	21845, 21628, 21686	Delivery Information	
		Ship Via	Best Carrier-Best Way

Notes to Supplier**Shipping Instructions**

Note to Supplier

This purchase is per the E&I Contract CNR01146.

All items are for FPC Office Upgrades - Moore Connally Building, College Station, TX. Reference attached conference room specifications and layouts for rooms 228, 239, and 253.

Communicate delivery and installation with Holly Hawryluk, TAMU System Interior Designer, Ph: 979-229-8666, Email: hhawryluk@tamus.edu and/or Chase Miller, TAMU System Project Manager, Ph: 409-718-5157, Email: chase.miller@tamus.edu.

Reference Attachment A for additional delivery and install instructions. NOTE: Items requested for delivery and install between Thursday, October 24 and Friday, October 25, 2019.

Reference PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO.

Attachments for supplier

QTEB021845_PR000.pdf

QTEB021628_PR007.pdf

QTEB021686_PR004.pdf

Attachment A Term...

TAMUS PO Standard...

PO Clauses

