



Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Oct 15, 2019	AB0490188	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
pma - Allison, Patty	pallison@tamus.edu	979.458.6088
Customer Contact:		
Name:	Sharon Kovar	
Email:	SHARON-KOVAR@TAMUS.EDU	
Phone:	+ 1 979-458-7024	

Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	TEXAS WILSON OFFICE CAPROCK GROUP DBA	Delivery Address	
Address	FURNITURE & SERVICES 6812 FAIRGROUNDS PKWY SAN ANTONIO, TX 78238 US	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 210-647-2078	Attn:	Holly Hawryluk - 979.229.8666 / Roseann Pisklak - 713.665.5665
FOB / FREIGHT	Destination	TAMU Addition of Inst/Support Space	
Pre-Pay & Add	No	Project	16-3206
Payment Terms	0, Net 30	5201 University Blvd	
Contract Number - Header	E&I Contract CNR01146	Laredo, TX 78041	
Contract Number - Line	no value	United States	
Quote number	134972	Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier

This purchase is per the E&I Contract CNR01146.

All items are for the TAMU System FPC Project 16-3206 Texas A&M International University Addition of Instructional Support Space, Laredo, TX.

Communicate delivery and install services with Roseanne Pisklak, EYP movable furnishings consultant at Ph: 713.665.5665 or email: rpisklak@eyppae.com and TAMU System Interior Designer Holly Hawryluk at Ph: 979.229.8666 or email: hhawryluk@tamus.edu.

Reference Attachment A for delivery and install instructions.

Include PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO.

Attachments for supplier

- TAMU AISS Main B...
- TAMUS PO Standard...
- TAMUS PO Standard...

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	113	FOB-DEST/FRT-PP&ALLOW	FOB Destination, Freight Prepaid and Allowed
	405	TAMUS Standard Terms	This Purchase Order shall reference the attached TAMUS Standard Terms and Conditions (Exhibit B).

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 2	Steelcase bookcases per details and specifications on attached quote # 134972.	.	LO	22,444.84 USD	1 LO	22,444.84 USD
2 of 2	Dealer Services - Delivery & Installation - to include receiving, unpacking, assembly and placement at point of use and removal and disposal of all packing material. Reference Attachment A for additional delivery and install instructions.	.	LO	3,336.00 USD	1 LO	3,336.00 USD
Total						25,780.84 USD

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M System Offices-Randy Wipke ***Do Not Mail Invoices*** Library_RenovationAddition_of_Instructional__S.02.18_PO_Payments@docs.e-builder.net ***Invoice via email only*** College Station, TX 77840 United States</p>