

Revised Purchase Order



Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
Feb 6, 2020	AB0517402	1	Feb 19, 2020
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.			
Buyer Contact:			
Buyer	Buyer Email	Buyer Phone Number	
<i>no value</i>	<i>no value</i>	<i>no value</i>	
Customer Contact:			
Name:	Linda West-Stevermer		
Email:	LSTEVERMER@TAMUS.EDU		
Phone:			

Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information	Delivery Information
Supplier Name: TEJAS OFFICE PRODUCTS INC Address: 1225 W 20TH STREET HOUSTON, TX 770083315 US Phone: +1 713-864-6004 FOB / FREIGHT: Destination Pre-Pay & Add: No Payment Terms: 1% 10, Net 30 Contract Number - Header: <i>no value</i> Contract Number - Line: <i>no value</i> Quote number:	Delivery Address TAMUS Member: 26-Texas A&M System Shared Service Center (26) Attn: Linda Stevermer Business Computing Services Moore/Connally Bldg Room: 304 301 Tarrow St College Station, TX 77840-7896 United States Delivery Information Required Delivery Date: Ship Via: Best Carrier-Best Way

Notes to Supplier

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
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Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 5	National Brand Steno Pad, 6" x 9", Gregg, Brown Cover, 80 Sheets/Pad (36746)	813537	EA	1.18 USD	5 EA	5.90 USD
Supplier Part Auxiliary ID		813537				
		Manufacturer Name	REDIFORM			
		Manufacturer Part ID	RED36746			

2 of 5	Expo Dry Erase Markers, Chisel Point, Black, 12/Pack (80001)	637820	DZN	9.65 USD	1 DZN	9.65 USD
	Supplier Part Auxiliary ID	637820				
		Manufacturer Name	SANFORD CORP			
		Manufacturer Part ID	80001			
3 of 5	Expo Dry Erase Markers, Chisel Point, Red, Dozen (80002)	589824	DZN	9.90 USD	1 DZN	9.90 USD
	Supplier Part Auxiliary ID	589824				
		Manufacturer Name	SANFORD CORP			
		Manufacturer Part ID	80002			
4 of 5	Expo Low Odor Dry Erase Markers, Chisel Point, Blue, Dozen (80003)	589825	DZN	9.90 USD	1 DZN	9.90 USD
	Supplier Part Auxiliary ID	589825				
		Manufacturer Name	SANFORD CORP			
		Manufacturer Part ID	80003			
5 of 5	Expo Dry Erase Markers, Chisel Point, Green, Dozen (80004)	589826	DZN	9.90 USD	1 DZN	9.90 USD
	Supplier Part Auxiliary ID	589826				
		Manufacturer Name	SANFORD CORP			
		Manufacturer Part ID	80004			
Total					45.25 USD	

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendedorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>TAMUS Shared Service Center- Accounts Payable</p> <p>***Do Not Mail Invoices***</p> <p>Email invoices to systemvouchers@tamu.edu 301 Tarrow RM 345 College Station, TX 77840 United States</p>