

## Revised Purchase Order



### Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

<b>Purchase Order</b>			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
<b>Feb 14, 2020</b>	<b>AB0519987</b>	<b>1</b>	<b>Feb 28, 2020</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.			
<b>Buyer Contact:</b>			
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>	
<i>no value</i>	<i>no value</i>	<i>no value</i>	
<b>Customer Contact:</b>			
Name:	Cynthia Grisso		
Email:	CGRISSO@TAMUS.EDU		
Phone:	+1 202-684-9933		

### Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.**

Supplier Information		Delivery Information	
Supplier Name	TEJAS OFFICE PRODUCTS INC	<b>Delivery Address</b>	
Address	1225 W 20TH STREET HOUSTON, TX 770083315 US	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 713-864-6004	Attn:	Cindy Grisso
FOB / FREIGHT	Destination	Office of Federal Relations	
Pre-Pay & Add	No	Suite	400
Payment Terms	1% 10, Net 30	1747 Pennsylvania Ave	
Contract Number - Header	<i>no value</i>	Washington, DC 20006	
Contract Number - Line	<i>no value</i>	United States	
Quote number		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

### Notes to Supplier

#### PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
--------	-----	-------------------------------------	---

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 5	Xerox 106R02241 Cyan Toner Cartridge, Standard	105125	EA	112.82 USD	1 EA	112.82 USD
	Supplier Part Auxiliary ID	105125				
		Manufacturer Name	Essendant			
		Manufacturer Part ID	XER106R02241			

2 of 5	Xerox 106R02244 Black Toner Cartridge, Standard	105122	EA	102.57 USD	1 EA	102.57 USD
	Supplier Part Auxiliary ID 105122					
			Manufacturer Name	Essendant		
		Manufacturer Part ID	XER106R02244			
3 of 5	Staples Standard 1" 3-Ring View Binder, White (26432-CC)	082656	EA	4.74 USD	4 EA	18.96 USD
	Supplier Part Auxiliary ID 082656					
			Manufacturer Name	Avery Products Corporation		
		Manufacturer Part ID	55406/26432			
4 of 5	Staples Standard 1/2" 3-Ring View Binder, White (26426-CC)	082618	EA	5.74 USD	4 EA	22.96 USD
	Supplier Part Auxiliary ID 082618					
			Manufacturer Name	Avery Products Corporation		
		Manufacturer Part ID	55404/26426			
5 of 5	Duracell Coppertop AA Alkaline Batteries, 36/Pack (MN15P36)	464050	PK	16.72 USD	1 PK	16.72 USD
	Supplier Part Auxiliary ID 464050					
			Manufacturer Name	DURACELL		
		Manufacturer Part ID	MN15P36			
Total					<b>274.03 USD</b>	

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&amp;M University System  ***Do Not Mail Invoices***  Email invoices to systemvouchers@tamus.edu  301 Tarrow RM 345  College Station, TX 77840  United States</p>