

Revised Purchase Order



Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
Feb 19, 2020	AB0520932	1	Mar 2, 2020
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.			
Buyer Contact:			
Buyer	Buyer Email	Buyer Phone Number	
pma - Allison, Patty	pallison@tamus.edu	979.458.6088	
Customer Contact:			
Name:		Sharon Kovar	
Email:		SHARON-KOVAR@TAMUS.EDU	
Phone:		+1 979-458-7024	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	WORKSPACE SOLUTIONS LLC	Delivery Address	
Address	3660 THOUSAND OAKS DR STE 220 SAN ANTONIO, TX 78247 US	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 210-366-4414	Attn:	Cathy Swanteson - 979.458.7077 / Joaquin Abrego - 210.829.1110
FOB / FREIGHT	Destination	TAMUSA Acad/Admin Bldg PH1	
Pre-Pay & Add	No	Project	25-3255
Payment Terms	0, Net 30	One University Way San Antonio, TX 78224 United States	
Contract Number - Header	NIPA R142214	Delivery Information	
Contract Number - Line	<i>no value</i>	Required Delivery Date	Jul 6, 2020
Quote number	12617BD	Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier

This purchase is per the NIPA Contract #R142214.

All items are for FPC Project 25-3255 Texas A&M San Antonio Academic & Administration Building, Ph. 1, currently under construction in San Antonio, TX.

**Communicate specific delivery and installation dates with TAMU System FPC Interior Designer Cathy Swanteson, Ph: 979.458.7077, Email: cswanteson@tamus.edu and/or PBK Architects consultant Joaquin Abrego, Ph: 210.829.1110, Email: joaquin.abrego@pbk.com.

The current estimated time-frame for delivery and install for this project is July 6 - August 1, 2020, Monday through Friday, 8 AM – 5 PM.

Reference Attachment A for additional delivery and install terms and instructions.

Reference PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO.

Attachments for supplier

Workplace Solutio...

UPDATED Attachmen...

TAMUS PO Standard...

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	113	FOB-DEST/FRT-PP&ALLOW	FOB Destination, Freight Prepaid and Allowed
	405	TAMUS Standard Terms	This Purchase Order shall reference the attached TAMUS Standard Terms and Conditions (Exhibit B).

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 2	Change order 3/2/2020 - Teknion Workstations per details and specifications on attached REVISED QUOTE #12617BD, dated 2.28.20. (This quote replaces original quote and results in a decrease on this line of \$1491.35).	.	LO	13,152.46 USD	1 LO	13,152.46 USD
	Attachments for supplier TAMUSA AAB TEKNIO...					
2 of 2	Change order 3/2/2020 - Dealer Services per REVISED QUOTE #12617BD, dated 2.28.20. (This quote replaces original quote and results in a decrease on this line of \$150.00).	.	LO	3,235.00 USD	1 LO	3,235.00 USD
	External Note	Delivery & Installation - to include receiving, unpacking, assembly and placement at point of use and removal and disposal of all packing material. Reference Attachment A for additional delivery and install instructions.				
Total						16,387.46 USD

Billing Information

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

Billing Address

Texas A&M System Offices-Brett McCully
 Do Not Mail Invoices
Acad-and-Admin-Bldg-PO-Payments@docs.e-builder.net
 Invoice via email
 College Station, TX 77840
 United States