



### Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
May 19, 2020	AB0537556	0
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
<b>Buyer Contact:</b>		
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>
pma - Allison, Patty	pallison@tamus.edu	979.458.6088
<b>Customer Contact:</b>		
Name:	Sharon Kovar	
Email:	SHARON-KOVAR@TAMUS.EDU	
Phone:	+1 979-458-7024	

### Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.**

Supplier Information		Delivery Information	
Supplier Name	BKM TOTAL OFFICE OF TEXAS LLC	<b>Delivery Address</b>	
Address	9755 CLIFFORD DR STE 100 DALLAS, TX 752205337 US	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 214-902-7200	Attn:	Cathy Swanteson - 979-458-7077
FOB / FREIGHT	Destination	Southwest Metroplex Bldg	
Pre-Pay & Add	No	Project	4-3191
Payment Terms	0, Net 30	10636 Old Grandbury Rd	
Contract Number - Header	E&I Contract CNR01146; TIPS 180305	Fort Worth, TX 76136	
Contract Number - Line	<i>no value</i>	United States	
Quote number	201507	<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

### Notes to Supplier

#### Shipping Instructions

Note to Supplier

This purchase is per the E&I Contract CNR11046 (Steelcase) and the TIPS contract 180305 (Global Furniture Group).

All items are for TAMU System FPC Project 04-3191 Southwest Metroplex Bldg - Tarleton State University in Fort Worth, TX.

Communicate delivery and install with TAMU System, Interior Designer, Catherine Swanteson, (979-458-7077, 979-575-9827 cell), cswanteson@tamus.edu.

Include PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO.

Attachments for supplier

#### PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	113	FOB-DEST/FRT-PP&ALLOW	FOB Destination, Freight Prepaid and Allowed
	405	TAMUS Standard Terms	This Purchase Order shall reference the attached TAMUS Standard Terms and Conditions (Exhibit B).

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 2	Steelcase, Global Furniture Group and Global Industrial Furnishings for Shell Space Finish Out per details and specifications on attached quote 201507 dated 4/30/20.	.	LO	42,957.16 USD	1 LO	42,957.16 USD
2 of 2	Delivery and Installation - Labor to receive, deliver and install per details on attached quote 201507.	.	LO	3,806.26 USD	1 LO	3,806.26 USD
Total					<b>46,763.42 USD</b>	

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&amp;M System Offices-Randy Wipke  ***Do Not Mail Invoices***  Southwest_Metroplex_Building.02.18_PO_Payments@docs.e-builder.net  ***Invoice via email only***  College Station, TX 77840  United States</p>