



### Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
<b>Aug 7, 2020</b>	<b>AB0555076</b>	<b>0</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
<b>Buyer Contact:</b>		
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>
pma - Allison, Patty	pallison@tamus.edu	979.458.6088
<b>Customer Contact:</b>		
Name:	Sharon Kovar	
Email:	SHARON-KOVAR@TAMUS.EDU	
Phone:	+1 979-458-7024	

### Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.**

Supplier Information		Delivery Information	
Supplier Name	LANDSCAPE FORMS INC	<b>Delivery Address</b>	
Address	7800 E MICHIGAN AVE KALAMAZOO, MI 490489543 US	TAMUS Member:	01-Texas A&M System Offices (01)
FOB / FREIGHT	Destination	Attn:	Cathy Swanteson - 979.458.7077 / Roger Sekol - 415.272.3789
Pre-Pay & Add	No	TAMU 21st Century Classroom Bldg	
Payment Terms	0, Net 30	Project	*** SEE SUPPLIER NOTES FOR CORRECT SHIP TO ADDRESS ***
Contract Number - Header	NCPA 07-53	212 Lamar Bldg 1543	
Contract Number - Line	<i>no value</i>	College Station, TX 77840	
Quote number	310388	United States	
		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

### Notes to Supplier

#### Shipping Instructions

Note to Supplier

This purchase is per the NCPA Contract # 07-53.

\*\*\*\* IMPORTANT NOTE REGARDING SHIP TO ADDRESS:

SHIP TO ADDRESS:

Workplace Resource LLC  
 ATTN: Fred Rodriguez - 512-799-2132  
 4400 NE Loop 410, Ste. 130  
 San Antonio, TX. 78218

All items are for FPC Project 02-3236 21st Century Classroom currently under construction on the campus of Texas A&M University, College Station.

\*\*\*\*Communicate delivery Workplace Resource contact: Fred Rodriguez, Email: fred.rodriguez@wrstx.com, Ph: 512-799-2132.

\*\*\* DELIVERY REQUESTED AS SOON AS ITEMS ARE AVAILABLE FOR SHIPPING \*\*\*

The TAMU System FPC Contacts are Catherine Swanteson, Email: cswanteson@tamus.edu, Ph: 979.458.7077-office, 979.575.9827-mobile and/or Perkins & Will/AE contact Roger Sekol, Email: roger.sekol@perkinswill.com, Ph: 415.272.3789.

Reference PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO.

Attachments for supplier

310388 Texas A&M ...  
TAMUS PO Standard...

**PO Clauses**

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	113	FOB-DEST/FRT-PP&ALLOW	FOB Destination, Freight Prepaid and Allowed
	405	TAMUS Standard Terms	This Purchase Order shall reference the attached TAMUS Standard Terms and Conditions (Exhibit B).

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 2	Unpackage, prep and recoat Chipman chairs, Picnic tables and Morrison tables per details on attached quote #0000310388 dated 8/3/20. Included on quote are seven (7) new silver Chipman tables and disposition fee for return of seven (7) mercury Chipman tab	.	LO	24,423.08 USD	1 LO	24,423.08 USD
	External Note	Once the original mercury Chipman tables are received at LF, a credit for this original order will be issued to TAMUS.				
2 of 2	Shipping and Handling - Includes Shipping back to Kalamazoo and Shipping and handling for the return to WPR/Texas.	.	LO	4,690.00 USD	1 LO	4,690.00 USD
Total						<b>29,113.08 USD</b>

Billing Information	Billing Address
To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu. Invoice must include the PO/Reference number shown above.	Texas A&M System Offices- Brett McCully ***Do Not Mail Invoices*** 21st-Century-Classroom-PO-Payments@docs.e-builder.net *** INVOICE VIA EMAIL ONLY *** College Station, TX 77840 United States