

Revised Purchase Order



Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
Aug 17, 2020	AB0557332	1	Sep 5, 2020
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.			
Buyer Contact:			
Buyer	Buyer Email	Buyer Phone Number	
<i>no value</i>	<i>no value</i>	<i>no value</i>	
Customer Contact:			
Name:	Cynthia Grisso		
Email:	CGRISSO@TAMUS.EDU		
Phone:	+1 202-684-9933		

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	TEJAS OFFICE PRODUCTS INC	Delivery Address	
Address	1225 W 20TH STREET HOUSTON, TX 770083315 US	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 713-864-6004	Attn:	Cindy Grisso
FOB / FREIGHT	Destination	Office of Federal Relations	
Pre-Pay & Add	No	Suite	400
Payment Terms	1% 10, Net 30	1747 Pennsylvania Ave	
Contract Number - Header	<i>no value</i>	Washington, DC 20006	
Contract Number - Line	<i>no value</i>	United States	
Quote number		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
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Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 15	Barista Prima Italian Roast Coffee, Keurig K-Cup Pods, Dark Roast, 24/Box (6614)	756078	BX	12.24 USD	2 BX	24.48 USD
	Supplier Part Auxiliary ID	756078				
		Manufacturer Name	GREEN MOUNTAIN COFFEE INC			
		Manufacturer Part ID	6614			
2 of 15	Centon DataStick Pro 8GB USB 2.0 Flash Drives, 10/Pack (DSP8GB10PK)	100079	PK	61.79 USD	1 PK	61.79 USD
	Supplier Part Auxiliary ID	100079				

		Manufacturer Name	Centon ElectronicsInc.			
		Manufacturer Part ID	DSP8GB10PK			
3 of 15	Starbucks French Roast Coffee, Keurig K-Cup Pods, Dark Roast, 24/Box (9737)	1440262	BX	19.56 USD	2 BX	39.12 USD
	Supplier Part Auxiliary ID	1440262				
		Manufacturer Name	GREEN MOUNTAIN COFFEE INC			
		Manufacturer Part ID	9737			
4 of 15	Microsoft Sculpt Comfort Desktop Wireless Keyboard & Mouse, Black (L3V-00001)	219669	EA	76.47 USD	1 EA	76.47 USD
	Supplier Part Auxiliary ID	219669				
		Manufacturer Name	D and H Distributing Co.			
		Manufacturer Part ID	L3V00001			
5 of 15	BIC Wite-Out EZ Correct Correction Tape, White, 10/Pack (50790)	483018	PK	12.78 USD	1 PK	12.78 USD
	Supplier Part Auxiliary ID	483018				
		Manufacturer Name	BIC CORPORATION			
		Manufacturer Part ID	50790			
6 of 15	Staples 30% Recycled Copy Paper 8.5" x 11" , 20 lbs., White, 5000 Sheets/Carton (112350/461757)	492072	CT	37.44 USD	2 CT	74.88 USD
	Supplier Part Auxiliary ID	492072				
		Manufacturer Name	Domtar			
		Manufacturer Part ID	112350/461757			
7 of 15	Avery Big Tab Insertable Paper Dividers, 8-Tab, Multicolor (11111)	668485	SET	0.87 USD	7 SET	6.09 USD
	Supplier Part Auxiliary ID	668485				
		Manufacturer Name	Avery Products Corporation			
		Manufacturer Part ID	11111			
8 of 15	TRU RED File Folders, 1/3 Cut, Letter Size, Assorted Colors, 100/Box (TR508804)	508804	BX	14.72 USD	1 BX	14.72 USD
	Supplier Part Auxiliary ID	508804				
		Manufacturer Name	ESSELTE AMERICA			
		Manufacturer Part ID	TR508804/508804			
9 of 15	Peet's Cafe Domingo Coffee, Keurig K-Cup Pods, Medium Roast, 22/Box (6543)	1274181	BX	16.47 USD	2 BX	32.94 USD
	Supplier Part Auxiliary ID	1274181				
		Manufacturer Name	KEURIG GREEN MOUNTAIN			
		Manufacturer Part ID	6543			

10 of 15	Logitech C920S Prp HD Webcam	IM16HT068	EA	72.09 USD	4 EA	288.36 USD
Supplier Part Auxiliary ID						
		Manufacturer Name	INGRAM MICRO SPECIAL ORDER			
		Manufacturer Part ID	960001257			
11 of 15	BIC Wite-Out Correction Fluid, White, 3/Pack (50603)	419044	PK	3.34 USD	1 PK	3.34 USD
Supplier Part Auxiliary ID 419044						
		Manufacturer Name	BIC CORPORATION			
		Manufacturer Part ID	50603			
12 of 15	Staples Moving and Storage Packing Tape, 1.88"W x 109 Yards, Clear, 6 Pack (52208/ST-A26-L6)	504401	PK	19.11 USD	1 PK	19.11 USD
Supplier Part Auxiliary ID 504401						
		Manufacturer Name	3M CORPORATION			
		Manufacturer Part ID	52208/STA26L6			
13 of 15	Starbucks Breakfast Blend Coffee, Keurig K-Cup Pods, Medium Roast, 24/Box (9736)	1440263	BX	19.56 USD	2 BX	39.12 USD
Supplier Part Auxiliary ID 1440263						
		Manufacturer Name	GREEN MOUNTAIN COFFEE INC			
		Manufacturer Part ID	9736			
14 of 15	Staples 30% Recycled 8.5" x 14" Copy Paper, 20 lbs., 92 Brightness, 500/Ream (112380)	580525	RM	6.23 USD	2 RM	12.46 USD
Supplier Part Auxiliary ID 580525						
		Manufacturer Name	Domtar			
		Manufacturer Part ID	112380			
15 of 15	Avery Ready Index Customizable Table of Contents A-Z Dividers, 26-Tab, Multicolor (11125)	257386	SET	4.83 USD	10 SET	48.30 USD
Supplier Part Auxiliary ID 257386						
		Manufacturer Name	Avery Products Corporation			
		Manufacturer Part ID	11125			
Total					753.96 USD	

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M University System ***Do Not Mail Invoices*** Email invoices to systemvouchers@tamus.edu 301 Tarrow RM 345 College Station, TX 77840 United States</p>