The Texas A&M System Offices Dress Code

The Chancellor or designee determines dress standards for System Office employees and may set different standards for certain days of the week or times of the year. In all cases, employees should dress appropriately for their positions and business responsibilities, keeping in mind the professional atmosphere of System Offices.

The following is set forth to provide guidance on appropriate and inappropriate dress for System Offices employees. These are general guidelines that may be modified by supervisors for business-related reasons. Questions, including requests for modifications due to medical or religious situations, should be directed to Human Resources.

Business
When interacting with internal and/or external customers that requires business attire, employees should wear business suit with shirts or blouses. Men may need to wear ties depending on the nature of the meeting.

Business Casual
When interacting with internal and/or external customers that do not require business attire, employees may wear slacks and shirts/blouses, sweaters, and/or skirts and dresses that are appropriate for a business environment. Nice jeans may be worn to the office when an employee is not meeting with the public.

Casual Dress On specified days (Casual Friday), when business or business casual attire is not required, employees may wear nice jeans or capris and polos or other shirts/blouses/sweaters.

Not Permitted Attire
• Athletic shoes (unless a medical need), flip-flops
• T-shirts and sweatshirts, exercise wear
• Sweatpants or yoga pants
• Shorts
• Clothing with tears or holes
• Jeans may not have holes, tears or frayed cuffs

Students (Manager's discretion)
Depending on the department students may wear casual dress year-round, including t-shirts, jeans and athletic shoes.
Students may not wear:
• Shorts
• Athletic attire
• Flip-flops
• Attire with inappropriate slogans or designs
• Clothing with tears or holes

Managers Responsibilities
Managers are responsible for ensuring that their employees are aware of and adhere to the System Offices dress code and clarifying the difference between Business and Business Casual attire.