
From: Forum for Human Resource trainers [mailto:AMS-HRTRAINERS-L@LISTSERV.TAMU.EDU] **On Behalf Of** Hsieh, Patricia
Sent: Thursday, December 13, 2007 4:47 PM
To: AMS-HRTRAINERS-L@LISTSERV.TAMU.EDU
Subject: [AMS-HRTRAINERS-L] E-mail reminders

Dear A&M System Training Coordinators,

Just wanted to let you know that due to the holidays, the next batch of e-mail reminders will be sent out on Jan. 2, rather than at the end of December. For refresher training on *Ethics* or *Creating a Discrimination-Free Workplace*, the due date will as usual be the two-year anniversary of the most recent completion of the course. For employees being assigned *Reporting Fraud, Waste and Abuse* for the first time (which is pretty much everyone except TAMU employees), the due date will be in early February.

Please let me know if you need more information.

Thanks,

Pat

Patricia Yee Hsieh
Sr. Instructional Designer
Office of the Deputy Chancellor
The Texas A&M University System
A&M System Building, Suite 1281
200 Technology Way
College Station, TX 77845-3424
Voice: (979) 458-6166 / Fax: (979) 458-6359
E-mail: pksieh@tamu.edu