



SYSTEM COURSES: MAJOR PROJECTS (AS OF 12/5/2023)

Current Projects

Project Name	Description	Project Lead	SME(s)	Status	Target Quarter for Completion
TrainTraq catalog cleanup	Work with course owners and training coordinators to make sure courses are up to date	Casey McDonald, Treay Shewell, Jennifer Kenebrew, Kelsey Baird, Kerrigan Bishop	N/A	In progress	3Q/FY24
FERPA (add Tier 3 accessibility)	Link to TrainTraq catalog listing for 11012	Pat Hsieh	Rebecca Hapes, Brooks Moore	In progress	2Q/FY24
Disbursement of Funds (content update and add audio narration)	Link to TrainTraq catalog listing for 11021	Casey McDonald, Ryan Ho	Teresa Edwards; Monica Poehl	In progress	2Q/FY24
Time Off Resources for Employees	Link to TrainTraq catalog listing for 8002	Brigette Penry	Karole Patrick	In progress	2Q/FY24

Pending Projects

Project Name	Description	Project Lead	SME(s)	Target Audience
Financial Conflicts of Interest	Content update and template refresh	TBD	Lynda Cook, Lesa Feldhousen	A&M system PI-eligible employees and grad assistants.
Positive Management of Performance Problems	Template refresh and possible content update	TBD	Adam Davidson, Jody Ramirez	New or emerging A&M System managers
Sexual Harassment: What Supervisors Should Know	Template refresh and possible content update	TBD	System Offices EEO	New or emerging A&M System managers
Management Overview for New Supervisors	Template refresh and possible content update	TBD	Adam Davidson, Jody Ramirez	New or emerging A&M System managers
Identifying and Managing Insider Risk	New course	TBD	Norma Schoellman	A&M System researchers

Recently Completed Projects

Project Name	Project Lead	SME(s)	Completed Month
Spanish version of Creating a Discrimination-Free Workplace (minor update)	Aimee Nguyen, Lesley Mizer	System Offices EEO	Nov 2023
Spanish version of Information Security Awareness (content update)	Aimee Nguyen, Lesley Mizer	David Sustaita	Nov 2023

Project Name	Project Lead	SME(s)	Completed Month
RELLIS Proving Grounds Information and Safety Brief (content update)	Kelsey Baird	Patrick Yee	Nov 2023
Effective Hiring Practices (minor update and template refresh)	Jennifer Kenebrew	Adam Davidson, Jody Ramirez	Nov 2023
Bloodborne Pathogens Online Training - System Version (minor update)	Brigette Penry	Gordon Evans	Nov 2023
Creating a Discrimination-Free Workplace (minor update)	Aimee Nguyen, Lesley Mizer	System Offices EEO	Oct 2023
Comp Time Issues for Supervisors (minor update and template refresh)	Trey Shewell	Karole Patrick	Oct 2023
Problem-Solving for Supervisors (minor update and template refresh)	Trey Shewell	David Bertram	Oct 2023
The Texas A&M University System: A Culture of Service (template refresh)	Jennifer Kenebrew	Organizational Development	Oct 2023
Information Security Awareness (content update)	Aimee Nguyen, Lesley Mizer	David Sustaita	Sept 2023
ADA for Supervisors and Faculty (template refresh)	Ryan Ho	System Offices EEO	Sept 2023
FERPA (content update and template refresh)	Pat Hsieh	Rebecca Hapes, Brooks Moore	Sept 2023
Clery Act Guidelines for Campus Security Authorities (content update)	Brigette Penry, Lesley Mizer	Janet Gordon, Michelle Jackson	Aug 2023
International Travel Safety (technical update)	Ryan Ho	Charles Longoria	Aug 2023
Disbursement of Funds -Approver Version (new course)	Casey McDonald	Teresa Edwards; Monica Poehl	July 2023