



SYSTEM COURSES: MAJOR PROJECTS (AS OF 8/30/2024)

Current Projects

Project Name	Description	Project Lead	SME(s)	Status	Target Quarter for Completion
Bloodborne Pathogens Online Training - System Version (technical, accessibility, and content update)	TrainTraq course no. 2111525	Brigette Penry	Isabel Campos	Under review	1Q/FY25
Information Security Awareness (major update)	TrainTraq course no. 3001	Aimee Nguyen	David Sustaita	Under review	1Q/FY25
Sexual Harassment for Supervisors (template refresh)	TrainTraq course no. 1006	Brigette Penry	Dora Lisa Zavala	In progress	1Q/FY25
TrainTraq employee group cleanup	Work with course owners and training coordinators to make sure employee groups are up to date	Aimee Nguyen, Pat Hsieh	N/A	In progress	1Q/FY25
TrainTraq assignment rule cleanup	Work with course owners and training coordinators to make sure assignment rules are up to date	Pat Hsieh, Aimee Nguyen	N/A	In progress	2Q/FY25
TrainTraq Help updates	Update TrainTraq Help site	Aimee Nguyen, Kelsey Baird, Kerrigan Bishop	Pat Hsieh; Lesley Mizer	In progress	3Q/FY25

Pending Projects

Project Name	Description	Project Lead	SME(s)	Target Audience
Financial Conflicts of Interest (2111716)	Content update and template refresh	TBD	Stacy Pritt	A&M system PI-eligible employees and grad assistants.
Introduction to Research Compliance Requirements (2112557)	Major update	Pat Hsieh	Stacy Pritt	System Offices employees who conduct research
Retention of State Records (11015)	Content update	Pat Hsieh	Brooks Moore	System employees with records retention responsibilities
Spanish version of Information Security Awareness (2112242)	Major update	TBD	David Sustaita	Employees who need a Spanish version of this training

Recently Completed Projects

Project Name	Project Lead	SME(s)	Completed Month
Clery Act Training for Campus Security Authorities (minor update)	Brigette Penry	Michelle Jackson, Janet Gordon	June 2024
System-Required Training – Special Edition for Selected Job Titles (minor update)	Ryan Ho	Various	June 2024
Financial Conflicts of Interest (minor update)	Jennifer Kenebrew	Stacy Pritt	June 2024
Fiscal Transactions: Preventing Impostor Fraud (accessibility update)	Brigette Penry	Michelle Engelke	June 2024
Effective Hiring Practices (content updates)	Jennifer Kenebrew	Jody Ramirez, Adam Davidson	May 2024

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Ethics & Fraud (minor update)	Ryan Ho	Brooks Moore, Robin Woods	May 2024
Ética y Fraude (minor update)	Ryan Ho	Brooks Moore, Robin Woods	May 2024
Positive Management of Performance Problems (content updates and template refresh)	Brigette Penry	Jody Ramirez, Adam Davidson	Apr 2024
Bloodborne Pathogens Online Training - System Version (minor update)	Brigette Penry	Isabel Campos	Apr 2024
International Travel Safety: Safe Passage Presentation (added accessible transcript)	Brigette Penry	Charles Longoria	Apr 2024
TrainTraq catalog cleanup	Casey McDonald, Kelsey Baird, Kerrigan Bishop, Jennifer Kenebrew, Treay Shewell	N/A	Mar 2024
Research Security Training: Module 1 - What is Research Security? (new)	Aimee Nguyen	Lauren Schroeder, Maria Bunch	Mar 2024
Research Security Training: Module 2 – Disclosure (new)	Aimee Nguyen	Lauren Schroeder, Maria Bunch	Mar 2024
Research Security Training: Module 3 - Manage and Mitigate Risk (new)	Brigette Penry	Lauren Schroeder, Maria Bunch	Mar 2024
Research Security Training: Module 4 - International Collaboration (new)	Brigette Penry	Lauren Schroeder, Maria Bunch	Mar 2024
Management Overview for New Supervisors (content update)	Brigette Penry	Jody Ramirez, Adam Davidson	Mar 2024
Insider Risk Awareness	Jennifer Kenebrew	Norma Schoellman	Mar 2024

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Disbursement of Funds (content update and added audio)	Casey McDonald	Teresa Edwards, Monica Poehl	Mar 2024
Time Off Resources for Employees (content update)	Brigette Penry	Karole Patrick	Mar 2024
PCI-DSS for Merchants (content update)	Brigette Penry	Preston Dubose	Feb 2024
FERPA (updated images)	Aimee Nguyen	Rebecca Hapes, Brooks Moore	Feb 2024
Controlled Unclassified Information (CUI) Management Overview	Trey Shewell	Lauren Schroeder, Maria Bunch	Feb 2024
Cash Handling – System Version	Ryan Ho	Stacie Sodalak	Jan 2024
Spanish version of Creating a Discrimination-Free Workplace (minor update)	Aimee Nguyen, Lesley Mizer	System Offices EEO	Nov 2023
Spanish version of Information Security Awareness (content update)	Aimee Nguyen, Lesley Mizer	David Sustaita	Nov 2023
RELLIS Proving Grounds Information and Safety Brief (content update)	Kelsey Baird	Patrick Yee	Nov 2023
Creating a Discrimination-Free Workplace (technical update)	Aimee Nguyen, Lesley Mizer	System Offices EEO	Oct 2023
Comp Time Issues for Supervisors (minor update and template refresh)	Trey Shewell	Karole Patrick	Oct 2023
Problem-Solving for Supervisors (minor update and template refresh)	Trey Shewell	David Bertram	Oct 2023
The Texas A&M University System: A Culture of Service (template refresh)	Jennifer Kenebrew	Organizational Development	Oct 2023